Health and Human Services

Iowa Department of Health And Human Services

CHILD CARE ANNUAL EVALUATION

Business Name: Hope Seiler

Provider Name: Hope Seiler

Provider No.: 17644

Address: 2001 7th AVE N, Fort Dodge, IA, 50501

E-Mail:

County: Webster

Phone Number: 5155709906

- [ ] Pre-Inspection Date:
- [ ] Approval Date:
- [X] Annual Visit Date: 10/30/2025

Program Type:

- [ ] Registered Child Development Home A (guidelines for ratios on all categories)
- [X] Registered Child Development Home B
- [ ] Registered Child Development Home C
- [ ] Registered Child Development Home C1
- [ ] Non Registered Child Care Homes accepting CCA

Program Population Served:

- [ ] Infant(0<24 mos)
- [ ] Toddler
- [ ] PreSchool
- [ ] School Age
- [X] All Ages

1. Basic Overview

Hope provided in home childcare from 2009 - 2013. She stopped providing childcare for several years and began again in 2021. She does not participate in the IQ4K quality rating system but does participate in the Food Program. Hope is open to providing childcare to all ages.

2. Identify Observed Strengths Of The Program

Although Hope was missing some of the required documentation, she did have it mostly together for easy review.
Hope does have a fenced in yard.
This worker did observe positive interactions between Hope and the children on this date.

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3. Identify The Aspects That Fall Below The Standard

110.8(1)a Number for each child's parent, a person who can be reached when the parent cannot and child's physician is written on paper and readily accessible by the working telephone.
Hope did have a written list but it needs to be updated to include all of the children enrolled.
*Hope needs to update her written list of children, parental information, emergency contact and physician information.

110.8 (1) g : Has not less than one 2A 10BC rated fire extinguisher in a visible and readily accessible place on each child-occupied floor.
Hope did have a fire extinguisher on the main level of the home and the play area. The one in the play areas however was still in the box so not easily accessible. This worker directed her to take it out of the box, so it is easily accessible.

110.8(1) h. Each smoke detector is tested monthly, and a record is kept for inspection purposes.
Hope did not have documentation of monthly testing of smoke detectors. She shared that she does test them but did not have any documentation of that.
This worker did provide her a form to use for future documentation purposes.
*Hope needs to ensure that she does test all smoke alarms monthly and documents that accordingly.

110.8(1) n. All dogs and cats have annual examinations. Records of the exams are on file and must verify that routine immunizations are current and animal is free of endo and ecto parasites. Form 470-5153, Pet Health Examination Veterinary Health Certificate, is on file.
Hope did have a pet exam for the cat but it was from 2023 and was not on the approved HHS form. She indicated she was not aware there was a specific form needed so this worker did provide her a copy for future use.
*Hope does need to obtain an updated/annual pet exam and it needs to be documented on the approved HHS form.

110.8 (1) o : Injury report forms are maintained for any injury requiring first aid or medical care. The forms are completed on the date of occurrence, shared with parents, and copies are in the child's file.
Hope shared that tells parents if there is an injury but stated she has not documented that. This worker did provide her with a copy of the injury report form.
*Hope needs to ensure that she is documenting on the injury report form any injuries that require First aid or medical attention.

110.8 (1) q : The provider has written policies about responding to health-related emergencies.
Hope did not have a written policy in regard to responding to health related emergencies. This was also a Regulation in which she was out of compliance at last year's annual check.
*Hope does need to develop a written policy about responding to health-related emergencies and she needs to send pictorial verification to the compliance worker.

110.8 (3) a : All medicines and poisonous, toxic, or otherwise unsafe materials are secured from access by a child.
Hope did have chemicals/cleaners under the bathroom sink in a cabinet that was not secured. This worker did have her move those items while this worker was present.
*Hope needs to ensure that all medicines and poisonous, toxic, or otherwise unsafe materials are secured from access by a child at all times.

110.8(3) b. The first-aid kit shall, at a minimum, include adhesive bandages, bottled water, disposable tweezers, and disposable plastic gloves.
Hope did not have disposable tweezers or a water bottle with her First aid kit.
*Hope needs to obtain all the required items for her First aid kit.

110.8(4)a. Fire and tornado drills are practiced monthly and documentation kept on file for the current year and previous year.
Hope did have some documentation of monthly practice of fire and tornado drills, but she did not have documentation for every month. Hope noted she had ran out of the forms so was just documenting it on her calendar. That is ok as long as she is documenting it every month, but she did share that it was easier when she had the form. This worker did provide her a copy of a form for future documentation purposes. I also advised that she can locate all forms on the website or reach out to her local CCR&R consultant with questions or assistance in locating appropriate forms.
*Hope needs to ensure that fire and tornado drills are practiced monthly and documentation kept on file for the current

year and previous year.

110.9 (1) a : Within six months of becoming registered, a physical exam report documented on form 470-5152, Child Care Provider Physical Examination Report, for all household members over the age of 18. Physical exams should be repeated every three years.

Hope did have a physical for herself but it was not on the approved HHS form. This worker did provide her a copy of the approved HHS form.

Hope did not have a physical for her adult son who resides in the home. This was also a Regulation that she was out of compliance with at last year's check.

*Hope needs to obtain a current provider health exam for herself on the approved HHS form. She also needs to obtain a health exam for her adult son on the approved HHS form.

110.9(1) b. Certification by an approved trainer/organization in infant and child First aid and CPR.

Hope's First aid and CPR training had expired. She did verify completion of the online portion of the training dated 10/19/25 but still needs to take the test out portion.

*Hope needs to complete her First aid and CPR training (test out portion) and send pictorial verification to the HHS compliance worker.

110.9 (1) b : Documentation from the Department confirming record checks have been completed and authorizing or limiting the person’s involvement with child care.

Hope could not locate this documentation.

*Hope should try to locate this documentation and maintain it in her records for future compliance checks. If she cannot locate it she can contact the Registration unit to obtain this documentation or at least keep the one she is sent at the time of her next review.

110.9(4) : An individual file is maintained for each child and updated annually or when there are changes. Each file contains:

*Hope needs to update the children's files annually.

110.9 (4) d : For infants and preschoolers: An admission physical examination, on the first day of attendance, including past health history, status of present health, allergies and restrictive conditions, and recommendations for continued care when necessary. The date of the exam is not more than 12 months before the child’s first day of attendance.
110.9 (4) e : For infants and preschoolers: A statement of health signed by a physician submitted annually.
For school aged children: An annual statement of health condition signed by the parent or legal guardian, annually from date of statement of health or admission physical.
110.9 (4) g : A signed and dated immunization certificate provided by the state Department of Public Health.
110.9 (4) j : Written permission from the parent(s) for their child to attend activities away from the child development home.
110.9 (4) k : Injury report forms to document injuries requiring first aid or medical care.

Of the 6 files reviewed on this date, Hope was missing initial physicals for 3 children, updated/annual physicals for 2 children and a parental signed statement for one school ager. She was also missing 1 immunization record. She did not have the consent, permission to attend activities away from the home for any of the children. This worker did provide her a copy of that form for documentation purposes. This worker also provided her a copy of the injury report form.

*Hope needs to work with the parents to obtain all of the required documentation for each child's file.

A re-check is not needed at this time. The above corrections should be made within 30 days and will be reviewed at the next annual compliance check.
Please send pictorial verification of the items where specifically noted above.
Christy Weber completed this annual inspection but pictorial verification needs to be sent to David Jaehrling at david.jaehrling@hhs.iowa.gov.

Thank you for your service in providing childcare in your community.

4. Any corrective action plans, provisional license, and safety plans-steps to get into compliance

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NA

5. Special Notes/recommendations

Notes:
We did discuss safe sleep policies.
Hope is aware of the number of children she is allowed at one time as a category B provider.
Hope shared she does not use a swimming pool but will utilize a sprinkler for water play.

Recommendations:
Hope did not have anything written in regard to notifying parents in writing that they are able to submit an exemption for immunizations (either religious or medical) in lieu of the immunization record for each child. This is a new policy effective 7/1/25 so we did discuss this, and she agreed to get that documented accordingly.

We did discuss utilizing the support of her local CCR&R support worker if she has questions or needs access to certain forms for documentation requirements.

HHS Child Development
Home Compliance Worker: Christine Weber Date: 10/31/2025

Non-compliance with any of the mandated regulatory requirements listed above may lead to the cancellation or revocation of your Child Development Home Registration. Please take whatever steps are necessary to completely address each of the violations noted above. It is essential you correct all above-mentioned violations.

Child Care Resource and Referral is an excellent resource for providers to access training options and support in your area. You can reach Child Care Resource and Referral at I encourage you to work with Rachel Thomas (your childcare consultant) if you have any ongoing compliance or training needs. Rachel can be reached at 515-573-0029 or rthomas@midsioux.org