Health and Human Services

Iowa Department of Health And Human Services

CHILD CARE CENTER ANNUAL EVALUATION

Name of Center: Tiny Trojans Before, During and After Care

Provider No.: 49141

Address: 33980 310th Street, Neola, IA, 51559

County: Pottawattamie

Director's Name: Angela S. Huseman

On-Site Supervisor: Megan Severn

Phone Number: 7124852257

E-Mail: ahuseman@tctrojans.org

HHS Visit Date: 09/25/2025

Licensing Period: 08/01/2025 to 08/01/2027

Fire Inspection:

Date Inspected: 05/17/2023

Comments:

Report Visit Type:

- [ ] PTO
- [X] Licensing Visit
- [ ] Drop In
- [ ] Administrative Change

License Type:

- [X] Full
- [ ] Provisional

Quality initiative:

- [ ] Accrediation

Program Duration:

- [X] Year-Round
- [ ] School Year
- [ ] Summer Only

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Program Population Served:

- [ ] Infant(0-<24 Months)
- [ ] Toddler
- [X] PreSchool
- [X] School Age
- [ ] All Ages

LICENSE CAPACITY	Infants	2 Years	Preschool	School-Aged	Capacity
General			20	50	70
Summer					0

1. Basic Overview

An unannounced off year licensing visit was made to Tiny Trojans Before, During and After Care on 9/25/25. The program is located in the Tri-Center Elementary School. Before and after school programming and child care is provided to preschool age children during the school year, and full day child care is provided for service days, school breaks and during the summer. There are 51 children enrolled. The school provides the four-year-old grant preschool program. Angela Huseman is the director of the program. She is the superintendent of the school district. Angela has bachelor's, master's and doctorate degrees in education. Megan Severn became the on-site supervisor in January 2024. I met with Megan Severn during my licensing visit.

Observation of room:
Preschool to first grade children use the preschool room and second grade to fifth grade children use the library for programming. The gym is also utilized. Sixteen children are enrolled in the preschool program and were present during my visit. Sixteen children and three staff were present. The children were having fun playing in centers. The toys and equipment in the centers are rotated frequently. There was a fun variety of age and developmentally appropriate toys and equipment. The school provides a four-year-old preschool program that isn't licensed. Staff were attentive to the children and their needs. Lesson plans/activities and daily schedules are posted. The center uses the Brightwheel App. The children sang me the alphabet, numbers, rhymes, etc. The children then sat quietly and patiently while they waited to go to lunch.

Nutrition:
The school provides lunch and breakfast while the center provides snacks. Menus were posted. Make sure you follow the CACFP food guidelines. Some children bring their lunch and those are refrigerated. Make sure you have thermometers in your refrigerators and freezers.

Health and safety:
Medication management procedures are followed when a child is prescribed medication. They generally use the school nurse if a child is prescribed medication. The room was in ratio. At one point the room was out of ratio, but it was less than five minutes and was due to a child needing tending to after having a wetting accident. After the accident, the center did not follow proper procedures for disinfecting. Please follow the three-step bottle procedure for sanitizing and disinfecting - 1. soap/water, 2. rinse water and 3. your EPA approved and child care approved product for sanitizing and disinfecting. If you are using bleach, you will need to follow the mixing instructions on your specific bottle of bleach you are using. If the directions aren't on the bottle, please refer to the website on the bottle of bleach you are using. Bleach/water must be mixed daily. Megan reported bleach water is mixed daily. Megan reported the dwell time for sanitizing is 30 seconds. Fire and tornado drills are being completed monthly. Radon testing was done in March 2024 and the reading was 1.2 pCi/L. Radon testing is required and test results must be under 4.0 pCi/L. It is the Department of Education's responsibility to make sure those are completed in all program rooms. The annual fuel burning inspection/boiler inspection was completed and will

expire on 10/31/26. The center has two first aid kits. One of the kits remains in the room and one goes outside with the class when they go outside to play. Make sure you have all of the required emergency preparedness procedures and review them with staff on a regular basis. The center completes annual water testing.

Playground:
The program uses the school playground. The playground uses rubber mulch. There was a large climbing structure and musical instruments for the children to enjoy. There was a tree and shade tarps that offer shade to the children. Please make sure to complete monthly playground checks.

Transportation:
The school bus provides transportation to some children. No field trips are taken.

Administrative records:
Children's files were read and were incomplete. I reviewed three preschool files and three school age files. Two files were missing dentist's phone numbers. All three preschool students were missing the annual physical exams. Preschool age children must have a current annual physical while school age children need an annual statement of health. Children under school age must have a copy of their immunization record on the Iowa immunization form. School age children can have their immunizations in the school if the program is in a school. Staff files were read and were incomplete. One staff member did not have a current Sing background check, but it was corrected. One staff did not have the mandatory child abuse training, but this was also corrected. One staff did not have all the necessary training and both staff did not have the required annual training. Please review all staff files and have them updated with the required information, including all annual training requirements.

2. Identify Observed Strengths of the program

Megan Severn became the on-site supervisor in January 2024. She has been learning the licensing rules. Staff had excellent interactions with the children. They were positive and attentive to their needs. This is an excellent resource for the community and school. The school bus provides transportation to some children. No field trips are taken. Megan and staff worked hard to correct most of the areas that fell below standards last year. It appears the repeat offense for preschool physicals is due to a misunderstanding of the rules. It also appears the repeat offense for the sanitizing/disinfecting was a misunderstanding of when to sanitize and when to disinfect.

3. Identify the aspects that fall below the standard

109.7(2): Center directors and all staff have the required contact hours of training. Two files were reviewed. One staff member was missing current CPR/first aid. Both staff were missing their annual training hours.

109.9(2)i: Preschool (for children five years and younger not enrolled in school): Physical exam report submitted within 30 days of admission, was obtained no more than 12 months prior to admission, is signed by a licensed MD, DO, Chiropractor, PA, or ARNP, and contains health history; present health status including allergies, medications, and acute/chronic conditions; and recommendations for continued care if necessary. I reviewed three preschool age files and all three were missing their annual physical. All children under school age must have an annual physical. There were three files reviewed for school age children and they all had their annual statement of health.

109.11(3)a: Center shall ensure that: Facility and premises are sanitary, safe, and hazard free. Sufficient lighting shall be provided. Sufficient ventilation. Sufficient heating. Sufficient cooling. Equipment placed in the program area is maintained so as not to result in injury to the children. During my visit, there was a child who had a wetting accident. Staff did not follow the proper procedures to clean and disinfect the area.

4. Any corrective action plans, provisional license, and safety plans-steps to get into compliance

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5. Special Notes/Recommendations

A full license is recommended for 8/1/25 to 8/1/27.

I made a referral to the Child Care Nurse Consultant to address the proper sanitizing and disinfecting procedures.

Date: 10/06/2025

HHS Licensing Consultant: Tausha Bottorff

Non-compliance with any of the mandated regulatory requirements listed above may lead to the cancellation or revocation of your Child Care License. Please take steps necessary to completely address each of the violations noted above.

Child Care Resource and Referral is an excellent resource for providers to access training options and support in your area. You can reach Child Care Resource and Referral at **https://iowaccrr.org**.