Health and Human Services

Iowa Department of Health And Human Services

CHILD CARE CENTER ANNUAL EVALUATION

Name of Center: Altoona Campus Kids Klub-Clay

Provider No.: 28298

Address: 3200 1St AVE S, Altoona, IA, 50009

County: Polk

Director's Name: Ashley Hejlik

On-Site Supervisor: Jordan Avery

Phone Number: 5154029181

E-Mail: Ahejlik@altoonacampus.com

HHS Visit Date: 07/28/2026

Licensing Period: 05/01/2025 to 05/01/2027

Fire Inspection:

Date Inspected: 08/08/2024

Comments:

Report Visit Type:

- [ ] PTO
- [X] Licensing Visit
- [ ] Drop In
- [ ] Administrative Change

License Type:

- [X] Full
- [ ] Provisional

Quality initiative:

- [ ] Accrediation

Program Duration:

- [X] Year-Round
- [ ] School Year
- [ ] Summer Only

CHILD CARE CENTER ANNUAL EVALUATION

HOURS:	*Year-round*	*School-Year*	*Summer Only*
Sunday			
Monday	6:30 AM to 6:00 PM		
Tuesday	6:30 AM to 6:00 PM		
Wednesday	6:30 AM to 6:00 PM		
Thursday	6:30 AM to 6:00 PM		
Friday	6:30 AM to 6:00 PM		
Saturday			

Program Population Served:

- [ ] Infant(0-<24 Months)
- [ ] Toddler
- [ ] PreSchool
- [X] School Age
- [ ] All Ages

LICENSE CAPACITY	Infants	2 Years	Preschool	School-Aged	Capacity
General				200	200
Summer					0

1. Basic Overview

Altoona Kids Klub - Clay has been in operation since August 2007. The center is located in Clay Elementary. The center uses the gym, cafeteria, band room and the playground for programming. They also have access to other classrooms when needed. Ashley Hejlik is the director of all the Altoona Kids Klub centers. Ashley has been the director since 2017. She has been employed with Kids Klub since 2008. Jordan Avery is the is the on-site supervisor of this site. Jordan Avery has several years of experience working in child care.

An unannounced visit was completed on today's date. All areas subject to HHS rules licensing rules were reviewed. Mandatory postings are in place at the center's entrance. The lesson plan, Exploring Water, was posted. The schedules are available. The cafeteria has interest centers set up throughout the cafeteria. Games, various toys and learning supplies are available for the children. Children are able to keep their belongings in individual baskets.

An unannounced visit was completed on today's date. The center has summer programming for children in 2nd and 3rd grade. Enrollment is 97. There were nine staff working during today's visit. Sixty four children were present. There were sixteen staff working today. There were ninety five children present during today's visit. The center uses two additional classrooms during the summer. Children were observed in the school today. Children were playing table activities and games. Children were also engaged in play in the interest areas set up in the cafeteria and in the music room. Staff were observed to be actively engaged with the children in their activities by playing alongside the children and interacting with the children by sitting and talking with children.

During summer programming, the center serves breakfast, lunch, morning and afternoon snack. The center hires cooks to

prepares meals. During the school year, the center serves snack after school. The children are able to eat breakfast from the school cafeteria prior to school. Menus reflect CACFP requirements are being followed.

The center uses the school's playground. Monthly checks are completed by center staff. The school maintains the playground.

The center uses school buses from SE Polk School District for off site field trips.

2. Identify Observed Strengths of the program

Ashley Hejlik has been employed with Kids Klub for many years. The center has spacious programming space. The center is well supplied with age appropriate materials. Children are offered large motor play daily through the use of the gym and playground. The center has good lesson plans for the summer, including many off site field trips.

3. Identify the aspects that fall below the standard

109.6(4)c: Center repeats Iowa record checks at a minimum of every two years or when aware of additional child abuse or criminal history that occurs.]
One staff's Iowa record check was done after two years.

109.11(4)b: Record of monthly inspections of outdoor recreation area and equipment shall be kept.
There were a few months in 2026 of playground inspections not documented.

4. Any corrective action plans, provisional license, and safety plans-steps to get into compliance

NA

5. Special Notes/Recommendations

The center has a full license.

Date: 08/07/2026

HHS Licensing Consultant: Melinda Larson, Child Care Licensing Consultant

Non-compliance with any of the mandated regulatory requirements listed above may lead to the cancellation or revocation of your Child Care License. Please take steps necessary to completely address each of the violations noted above.

Child Care Resource and Referral is an excellent resource for providers to access training options and support in your area. You can reach Child Care Resource and Referral at **https://iowaccrr.org**.