Iowa Department of Human Services

CHILD CARE CENTER COMPLAINT

Name of Center: Cambridge Little Achievers Center **Enrollment:** 119 **License ID:** 52065

Street: 2092 Libertyville RD **City:** Fairfield **IA** **Zip Code:** 52556 **County:** Jefferson

Mailing Address: 2092 Libertyville RD

Mailing City: Fairfield **IA** **Zip Code:** 52556

Director's Name: Tiffany Finch **Center Phone Number:** 641-209-8222

On-Site Supervisors: Lisa Schleicher **E-Mail Address:** cambridgelittleachievers@gmail.com

Date of Complaint: 10-10-2023 **Date of Visit:** 10-10-2023

[ ] Scheduled **[ ]** Unannounced **[X]** NA

[X] Non-Compliance with Regulations Found **[ ]** Compliance with Regulations Found

RECOMMENDATION FOR LICENSE

[X] NO CHANGES to licensing status recommended

[ ] PROVISIONAL license from **to**

[ ] SUSPENSION of License

[ ] REVOCATION of License

Complaint Details:

Did this complaint result in a serious injury? ☐ Yes ☒ No

Did this complaint result in a death to a child? ☐ Yes ☒ No

Summary of Complaint:

Two three years olds were playing outdoors. Two children exited the gate and ran around the black fence on the north side.

Licensing Rules Relevant to the Complaint:

109.8(1)b All staff in ratio involved with children in programming activities.

109.10(10) Recording incidents: Parents shall be notified on the day of the incident involving a child that includes:Minor injuries.Minor changes in health status.Minor behavioral concerns.Incidents resulting in injury to a child.Shall be verbally notified immediately when there is:A serious injury to a child.An incident resulting in significant change in health status.An incident includes child being involved in inappropriate, sexually acting out behavior.A WRITTEN report, fully documenting every incident, shall be provided to the parent or authorized person. This should be completed by staff that witnessed the incident and retained in child file.Serious injuries and deaths must be reported to the Department within 24 hours.

109.10(16)a The center and supervisor shall ensure that staff knows names and number of children assigned. Staff shall provide careful supervision.

Inspection Findings:

The determination of this report was based on video footage, and incident reports written by the staff supervising the children. The two-year-old teacher in an outdoor play area next to the three-year-old play area also gave a written statement of the incident.

Video footage shows one staff taking a three-year-old child to the restroom indoors while the other staff was left with 13 three-year-olds to supervise in the outdoor play area. This is a ratio violation. Staff should have taken three children with her so that the other staff as in ratio and supervising 10 three-year-old children at one time. The staff supervising the children was on her phone. The two children exited the outdoor play area.

The teacher for the two-year-old children was in an attached outdoor play area nearby. She observed the children leaving the area. She alerted the three-year-old teacher to the children had exited the play area. The children were out of the fenced play area and on the sidewalk area. They were gone under 10 seconds and returned to the outdoor play area.

The footage also showed children leaving one fenced play area and entering another area freely. Children were entering another classroom without adult supervision. Children must not be in classrooms alone or with other children without staff present. Several times children were positioned around the corner of the building in a blind spot. Staff could not see the children from where they were standing. The Director was aware of these practices. Staff are not able to maintain face to name supervision when children are not in staff eyesight.

The two-year-old teacher (Nicole R.) submitted a written statement on 10/12/23 indicating she observed the children exiting the gate. She indicated she immediately alerted the staff supervising the children (Brooklyn). She indicated the students did not leave the immediate area and returned quickly.

Incident reports were not given to parents until 10/11/23.

1. 109.8(1)b All staff in ratio involved with children in programming activities. One staff supervising fifteen 3-year-old children alone was on her phone. She did not see two children leave the outdoor play area until another classroom staff in the other outdoor play area alerted her that 2 children had exited the fenced area. VIOLATION

109.8(2) Ratio maintained in center as required by age. One staff left the other staff alone with thirteen children outdoors. VIOLATION

2. 109.10(10) Recording incidents: Parents shall be notified on the day of the incident involving a child that includes: Minor injuries. Minor changes in health status. Minor behavioral concerns. Incidents resulting in injury to a child.

A WRITTEN report, fully documenting every incident, shall be provided to the parent or authorized person. This should be completed by staff that witnessed the incident and retained in child file. This was not completed until after the complaint was made. Parents were given incident reports on 10/12/24, after the licensing complaint was initiated. VIOLATION

3. 109.10(16)a The center and supervisor shall ensure that staff knows names and number of children assigned. Staff shall provide careful supervision. Children are routinely playing in an area staff are not able to observe unless they are positioned in that area. This area also contains a gate, which is how the children exited without staff noticing. Children have been allowed to transition into the building and out of the building alone and to two separately fence outdoor play areas. Staff do not have face to name supervision when children are allowed to leave areas voluntarily. VIOLATION

Special Notes and Action Required:

The Director has already addressed restroom practices, phone usage and proper supervision techniques. CCR&R Consultant Malia Love visited the program on 10/11/23 to provide further consultation. She emailed stating, "I met with Tiffany yesterday. She did show me the video and, the children only got through the gate for a few seconds. They have since tied the gate shut and are having it fixed so that it will no longer be an issue.

While there:

-Discussed Face to Name checks, I provided the director with resources and documents listing how and when to be doing Face to Name.

-The director has a staff meeting scheduled to discuss active supervision, face to name checks, and when to be using brightwheel.

-Went over outdoor activities and transitions for better supervision.

-The director also showed me the classroom break downs for who has what role and is planning to add outdoor play and spacing through the playground for supervision.

-Talked about filling out incident reports for ALL incidents and making sure to report and be transparent with HHS as well as discussing with staff the proper way to discuss and incident with Families.

Malia Love
Child Care Consultant
Child Care Resource & Referral of Southeast Iowa
Community Action of Eastern Iowa
mlove@caeiowa.org"

IDPH CCNC Tammy Merrill met with the program on 10/12/23. She conducted an Health and Safety Assessment on the facility earlier in the month. We discussed her visit to the center on 10/12/23. She conducted a fidelity visit on that date. Outdoor play area issues were discussed.

On 10/16/23 Consultant Love stated, "I have spoken with Tiffany and we are going to set up a day for me to come and visit and do classroom/playground observations when I get back from vacation the first week of November.

I have also suggested that Tiffany reach out to the CCNC Mandi Laudermann and see if she can set up the Playground Supervision Training for Cambridge Little Achievers. Mandi is training this with another site in town and I think it would be great for staff to take!

If anyone has any questions please let me know!

Malia Love
Child Care Consultant
Child Care Resource & Referral of Southeast Iowa
Community Action of Eastern Iowa
mlove@caeiowa.org"

Consultant's Signature:

Jill Seibert

Date:

10-24-2023