**Iowa Department of Human Services**
**CHILD CARE CENTER EVALUATION AND RECOMMENDATION FOR LICENSE**

**Name of Center:** Metro Kids - Hubbell **Enrollment:** 46 **License ID No. (Reapplications)** 36565

**Street:** 800 42nd St **City:** Des Moines Iowa **Zip** 50312 **County:** Polk

**Mailing Address:** 2100 Fleur Dr, Des Moines, IA, 50321

**Director's Name:** Linda Phillips **Phone Number:** 515-242-7951

**On-Site Supervisor(s):** Katy Brandt **E-Mail:** Kelsi.Stanley@dmschools.org

**Date(s) of Visit:** 12-20-2023

X **Licensing Visit** X **Unannounced Visit** **Off Year Visit** **Administrative Change**

**LICENSING VISITS**

**New Application** **Re-Application** X **NA**

**Signed Application (470-0722) Received** X **Yes** **No** **NA** **Date Signed:** 07-24-2021

**FIRE INSPECTION** **State** X **Local** **NA** **Is Fire Inspection Approved?** X **Yes** **No** **NA**

**Date Inspected:** 09-16-2021

**Comments :**

**LICENSE TYPE:** X **Child Care** **Preschool (ages 3-5 meets three hours or less per day)**

**Financial Type:** Profit X Non-Profit NA

**Accredition:** Accredited NAEYC NSACA Other X NA

**Program Serves:** Infants (0-23 mo.) 2 Years Preschool-Age X School-Age

Get-Well Evening Care Special Needs

**SCHEDULE:** Year-round X School-Year Summer Only

| **HOURS:** | *Year-round* | *School-Year* | *Summer Only* |
|---|---|---|---|

| LICENSE CAPACITY | Infants | 2 Years | Preschool | School-Age | Capacity |
|---|---|---|---|---|---|
| General | | | | 150 | 150 |
| Summer | | | | | 0 |

**QRS Rating:** N/A

| RECOMMENDATION FOR LICENSE: | |
|---|---|
| X | **FULL** license from 01-01-2024 to 01-01-2026 |
| | **PROVISIONAL** license from |
| | **DENIAL** of initial application |
| | **SUSPENSION** of license |
| | **REVOCATION** of license |

**Licensing Consultant:** Melinda Larson, Child Care Licensing Consultant **Date:** 12-28-2023

**I. IF CURRENT LICENSE IS PROVISIONAL, IDENTIFY THE CORRECTIVE ACTIONS**

**II. IDENTIFY THE AREAS OBSERVED ON THE VISIT:**

Metro Kids - Hubbell has been in operation since 1994. This center provides child care for school age children who attend Hubbell Elementary. The school has a secured entrance that parents use for child care. This center primarily uses the school's cafeteria and gym for programming space. There are additional classrooms that are used for program space when the center is open during the summer. The center also uses the school's playground for outdoor play. Linda Phillips is the administrative director of this site, as well as several other Metro Kids sites. Katy Brandt is the on site supervisor. Katy has served in this role since 2010.

An unannounced visit was completed on today's date. All areas subject to HHS licensing rules and standards were reviewed. Mandatory postings are in place at the entrance. The schedule is posted in the cafeteria. The center uses a small room inside the classroom for storage and office space.

Katy was present today and she assisted with today's visit. There were three additional staff working. There were six children present at the time of the visit. Children were observed in the cafeteria. Children were observed during child directed play activities. Staff were playing games and doing activities with the children.

The center provides snack during programming. Menus reflect the center is compliant with CACFP standards. Food is stored in a room outside of the gym. Food storage is sufficient.

The center uses the school's playground. There is fencing around the majority of the playground. There are climbing structures, different surfacing, The playground is maintained by the school. The center documents monthly playground checks.

Metro Kids uses Des Moines School buses for transportation for off site field trips.

**III. IDENTIFY THE OBSERVED STRENGTHS OF THE CENTER:**

Metro Kids Programs have been in operation for many years, being licensed under the Department of Education prior to being licensed with DHS. Katy Brandt has been an employee with Metro Kids for several years. This center has spacious programming space. Children are offered large motor play on a daily basis through the use of the school gym and playground areas.

**IV. IDENTIFY THE ASPECTS OF OPERATION THAT FALL BELOW THE STANDARDS REVIEWED:**

109.9(1)e: All files contain documentation to indicate that ongoing staff training requirements are met, including current certifications in first aid/CPR and mandatory child abuse training.
A sub is not current in mandatory reporter training, First Aid/CPR and Universal Precautions training.

**V. SPECIAL NOTES/RECOMMENDATIONS:**

The center has a full license.

*Note: If you are the Child Care Center Director and you feel something is unclear or unjustly cited, please contact me (phone 515-362-4481; email mlarson@dhs.state.ia.us) so that we may discuss the issue. If necessary, I can make a notation in your record. You may also send a letter that will be included in your licensing file noting any disagreement you may have with this report. If you have the need for any additional information discussed during my visit, please contact me and I will forward the information to you. Thank you.

*Note: If you are a member of the general public, there may be additional information contained in the public file. You may contact the DHS Licensing Consultant to inquire.

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