Health and Human Services

# Iowa Department of Health And Human Services

## CHILD CARE CENTER ANNUAL EVALUATION

Name of Center: Cedar County Coordinated Child Care Inc

Provider No.: 21206

Address: 603 W 6th ST, Tipton, IA, 52772

County: Cedar

Director's Name: Shanon Hillyer

On-Site Supervisor: Lisa Horman

Phone Number: 5638863243

E-Mail: sycamorecenter@aol.com

HHS Visit Date: 09/17/2025

Licensing Period: 06/01/2024 to 06/01/2026

**Fire Inspection:**

Date Inspected: 01/24/2024

Comments: Does Comply.

**Report Visit Type:**

- [ ] PTO
- [X] Licensing Visit
- [ ] Drop In
- [ ] Administrative Change

**License Type:**

- [X] Full
- [ ] Provisional

**Quality initiative:**

Quality Rating: 4

- [ ] Accrediation

**Program Duration:**

- [X] Year-Round
- [ ] School Year
- [ ] Summer Only

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**Program Population Served:**

- [ ] Infant(0-<24 Months)
- [ ] Toddler
- [ ] PreSchool
- [ ] School Age
- [X] All Ages

| LICENSE CAPACITY | Infants | 2 Years | Preschool | School-Aged | Capacity |
|---|---|---|---|---|---|
| General | 12 | 7 | 20 | 30 | 69 |
| Summer | | | | | 0 |

**1. Basic Overview**

This worker arrived at CEDAR COUNTY COORDINATED CHILD CARE INC – 21206 on 9/17/2025 for an annual visit. The fire inspection was completed on 1/24/2024. The center is nonprofit and overseen by a board of directors. The center serves infants to school aged children. The center is open year around. The hours of operation are 6:30am to 5:30pm.

The director is Shanon Hillyer. Shanon has been with the center since 3/2012.

The onsite supervisor is Lisa Horman. Lisa has an Associate's Degree in Early Childhood Education. Lisa has been with the center since 9/2003.

This worker observed all programming space in the center and outdoor area to ensure that the environment was safe, sanitary and hazard free. The center is located in a commercial building. The center has 4 classrooms, a kitchen, office and restrooms.

Health and safety practices were also reviewed including handwashing, medication management, appropriate cleaning/sanitizing/disinfecting, excluding ill children/staff, incident reports, and first aid kits. Safe sleep practices were observed on the date of my visit.

Nutritional practices and food safety were observed. The center is on the Child and Adult Care Food Program. The center offers breakfast, lunch and afternoon snack.

This worker reviewed required postings. This worker checked staff files and child files. The licensing notebook including emergency drills, first aid supplies, playground checklist, radon testing, HVAC testing and policies were reviewed. The center does communicate with parents via: Brightwheel.

The center's curriculum is teacher created with a blend of: Frog Street and Iowa Early Learning Standards.

The center does offer field trips. Examples include splash pad, parks, swimming pool, library, Cedar Manor, Conservation Officer, Post Office, Bowling, etc.

**2. Identify Observed Strengths of the program**

-The center has Iowa Quality for Kids Rating Level 4.
-The center accepts Child Care Assistance.
-The center participates in the Child and Adult Care Food Program.

## CHILD CARE CENTER ANNUAL EVALUATION

-Lisa has been with the center since 2003. Shanon has been with the center since 2012.
-Classrooms are clean and welcoming to those who enter.
-The center uses Brightwheel for open parent communication.
-The center works with serveral outside agencies including CCR&R, CCNC, CCMIS, TEACH, Wages, etc.

**3. Identify the aspects that fall below the standard**

Center was in full compliance.

**4. Any corrective action plans, provisional license, and safety plans-steps to get into compliance**

N/A

**5. Special Notes/Recommendations**

Based up.on the annual visit, it is recommended that this center remain in full licensing status. The director is reminded to review the updated Iowa Comm. 204: https://hhs.iowa.gov/media/6489/download?inline The director is encouraged to work with their Child Care Resource and Referral Child Care Consultant https://iowaccrr.org/staff/region_5/ and their Child Care Nurse Consultant https://hhs.iowa.gov/programs/programs-and-services/child-care/hcci

Date: 09/17/2025

HHS Licensing Consultant: Heidi Brown

Non-compliance with any of the mandated regulatory requirements listed above may lead to the cancellation or revocation of your Child Care License. Please take steps necessary to completely address each of the violations noted above.

Child Care Resource and Referral is an excellent resource for providers to access training options and support in your area. You can reach Child Care Resource and Referral at **https://iowaccrr.org**.