Iowa Department of Human Services
CHILD CARE CENTER EVALUATION AND RECOMMENDATION FOR LICENSE

Name of Center: Kids Corral Before & After **Enrollment:** 24 **License ID No. (Reapplications)** 45905

Street: 206 W 2nd ST **City:** Washington Iowa **Zip** 52353 **County:** Washington

Mailing Address: 1509 E Washington ST STE 3, Washington, IA, 52353

Director's Name: Donita "Dolly" Schults **Phone Number:** 319-591-8028

On-Site Supervisor(s): Kylea Leeman **E-Mail:** kidscorral8028@gmail.com

Date(s) of Visit: 06-10-2024

Licensing Visit X **Unannounced Visit** X **Off Year Visit** **Administrative Change**

LICENSING VISITS

New Application X **Re-Application** **NA**

Signed Application (470-0722) Received X **Yes** **No** **NA** **Date Signed:** 03-15-2023

FIRE INSPECTION **State** X **Local** **NA** **Is Fire Inspection Approved?** X **Yes** **No** **NA**

Date Inspected: 10-05-2022

Comments : performed by Mark Chenowith Washington Fire Department, due every 3 years, this report was held for 3 months until an approved fire inspection was procured on 10./14/22

LICENSE TYPE: X **Child Care** **Preschool (ages 3-5 meets three hours or less per day)**

Financial Type: Profit X Non-Profit NA

Accredition: Accredited NAEYC NSACA X Other NA

Program Serves: Infants (0-23 mo.) 2 Years Preschool-Age X School-Age

Get-Well Evening Care Special Needs

SCHEDULE: X Year-round School-Year Summer Only

HOURS:	*Year-round*	*School-Year*	*Summer Only*

LICENSE CAPACITY	Infants	2 Years	Preschool	School-Age	Capacity
General				30	30
Summer					0

QRS Rating: N/A

RECOMMENDATION FOR LICENSE:	
X	**FULL** license from 07-01-2023 to 07-01-2025
	PROVISIONAL license from
	DENIAL of initial application
	SUSPENSION of license
	REVOCATION of license

Licensing Consultant: Jill Seibert **Date:** 06-12-2024

I. IF CURRENT LICENSE IS PROVISIONAL, IDENTIFY THE CORRECTIVE ACTIONS

II. IDENTIFY THE AREAS OBSERVED ON THE VISIT:

Kids Corral BASP is a center established in 2016 located in an area of the Wesley Center (United Methodist Church) building in central Washington. The center provides year-round full day childcare to school age children. The center is owned and operated by Kids Corral, Inc., a not-for-profit corporation owned by Jamie Sobaski. The new Director (2024) is Donita (Dolly) Schults. Ms. Schults also directs Kids Corral (the main site) on the other side of Washington. Director Schultz has been employed in licensed or in home childcare in various roles since 2008. She holds a BA in Early Childhood Administration. The building has a handicap accessible entrance with elevator between the main church building & Wesley Center. The Wesley Center is not utilized by the community on a regular basis.

The onsite supervisor is Kylea Leeman. OSS Leeman has been OSS since 2021 and holds an A.A. She has been employed in licensed childcare centers since 2017. The Director and OSS were both absent the date of the visit. We discussed this is not permissible.

On 6/10/24 I made an unannounced off year visit to the center. All areas of the program were observed at that time. Two visits were made last year. On the second visit I met with OSS Leeman last year. Children were not present during the first visit (field trip) so a second visit was conducted. Church administration is also present daily in the office. Staff and children were in the building when I arrived on the 2024 visit, and I met with staff. One adult staff and one staff under 18 years old were present.

Center Nutrition Practices Observed:

Meals are served in the classroom for snack and at the school for lunch in the summer. The center utilizes the school food program during the summer when available. The program room and attached kitchen is located on the second floor. It is spacious and contains working equipment, sufficient storage for center food, and sufficient dish washing capacity to accommodate a center of this size. The center does not participate in CACFP. Menus have been an issue in years past and were again this year. The program contained no snack or lunch menus. The pm snack has not been served but is required.

Opened food was stored in sealed containers or bags. No food was stored on the floor. No expired food items were noted. The kitchen area was clean. Food items are being served that do not meet CACFP guidelines such as granola bars and fruit bars.

Center Health and Safety:

The center and supervisor shall ensure that staff knows names and number of children assigned. Children were running around the room and climbing on furniture. Last year they were climibing on countertops in both the kitchen area and main program room. They were also climbing on the heating units under windows. This is unsafe and should not occur in childcare. Staff ratio was 1:7 which is below requirements of 1:15. Staff shall provide careful supervision. We discuss ratio/supervision at length each year. HHS encourages staff to break children into smaller groups assigned to each staff member so that safe supervision can be easily achieved. Since the room was chaotic it would have been better for staff to

split the group and taken half of the children outdoors or engage the children in activities so that the room was under control. This was also recommended last year.

The center administers prescription and non-prescription medication in accordance with licensing regulations, physician directions, and parental consent. The center is in compliance with regulations regarding staff and child hand washing, storage and maintenance of a first aid kit, emergency plans and drills for fire and tornado, environmental testing and the maintenance of any necessary detection equipment, and general regulations regarding safety and sanitation policies and procedures.

Allergy Action Plans were discussed. No children currently enrolled in the center have allergies or medications.

Center Playground:

The center has a fenced and naturally shaded outdoor play area immediately beside the center. The area currently features a fenced in grass area. The bottom perimeter of the fence should be secured so that it is not a potential entrapment hazard. This was noted last year. The gate on the fence has a gap between it and the fence between 3.5-9 inches.
Screws on the fence have been capped so they are not potential impalement hazards. The child care weather watch is consulted when outdoor play is questionable due to varying weather conditions.

A first aid kit is taken outdoors along with any emergency medication.

Center Transportation Arrangements/Field Trips:

All children have signed field trip authorizations in their file. First aid kits and emergency contacts are taken on each field trip. The center owns two vans for transportation. Both vehicles do not have updated annual inspections.

Center Administrative Records:

Child misbehavior is addressed by redirection, and positive reinforcement of appropriate behavior. The center is in compliance with regulations regarding required notices and postings and required written policies provided to parents in the form of a parent handbook. Staff records and child records were examined during this inspection.

Staff and child records are mostly complete and well organized.

All school age children had school age signed statements of health in their files as well as dental and medical information, emergency contacts, and pick up authorizations. Signed and updated field trip authorizations are in each child's file.

Staff files contain updated First Aid and CPR training (2 years), FBI fingerprint results (4 years), SING results (2 years), Universal Precautions training (annually) and Mandatory Reporter training. Staff physicals should be updated every 3 years. Some are overdue.

The center trains staff on the Emergency Preparedness Plan annually. All staff sign and date acknowledgement of such. The new Director is not aware of the EPP for this site. The center agreed to find it or write a new one and train staff on the plan.

III. IDENTIFY THE OBSERVED STRENGTHS OF THE CENTER:

The sidewalk around the outdoor play area has been replaced.

The program is centrally located in the town of Washington.

IV. IDENTIFY THE ASPECTS OF OPERATION THAT FALL BELOW THE STANDARDS REVIEWED:

1. 109.6(2): Director or on-site supervisor on-site during the hours of operation or a minimum of six hours of center's hours of operation. Information on on-site supervisor's qualifications is submitted to the consultant prior to employment and is sufficient to make a determination. On-site supervisor meets qualifications or is "qualifiable" with a plan established to meet qualifications. During the visit a Director or OSS was not present. The Director and board agreed to ensure an OSS is present at least 6 hours per day.

2. 109.7(1): All staff(within first 3 months of employment) Two hours of approved training FOR the mandatory reporting of child abuse. At least one hour of training regarding universal precautions and infectious disease control. Certification in

American Red Cross, American Heart Association, American Safety and Health institute or MEDIC First Aid infant, child, and adult cardiopulmonary resuscitation (CPR) OR equivalent certification approved by the department. A valid certificate indicating the date of training and expiration date shall be maintained. Certification in infant, child, and adult first aid that uses a nationally recognized curriculum or is received from a nationally recognized training organization including the American Red Cross, American Heart Association, American Safety and Health Institute or MEDIC First Aid or an equivalent certification approved by the department. A valid certificate indicating the date of training and expiration date shall be maintained. Minimum health and safety trainings, approved by the Department. If significant changes occur to content, the Department may require the training be renewed.

109.9(1)d: All files contain a pre-employment physical exam report completed within six months prior to hire and at least every three years. Physical exams shall be documented on form 470-5152, Child Care Provider Physical Examination Report. The Director already scheduled trainings for CPR/First Aid and other professional development in June. She agreed to ensure staff physicals are procured.

3. 109.10(12)d: Vehicles that are owned or leased by the center shall receive regular maintenance and inspection according to manufacturer-recommended guidelines for vehicle and tire maintenance and inspection. The Director agreed to have vans inspected.

4. 109.10(15)a: The center shall have written emergency plans and diagrams for responding to fire, tornado, flood, and plans responding to intoxicated parents, and lost or abducted children.Shall have guidelines for responding or evacuating in case of blizzards, power failures, bomb threats, chemical spills, or other disasters that could create structural damage to the center or pose health hazards.If center is within 10 miles of nuclear power plant, center shall have evacuation plan. Emergency plans shall include written procedures including plans for- Evacuation to safely leave the facility- Relocation to a common, safe location after evacuation- Shelter in place to take immediate shelter when the current location is unsafe to leave due to the emergency issue- Lock down to protect children and providers from an external situation- Communication and reunification with parents or other adults Responsible for the children which includes emergency telephone numbers- Continuity of operations- To address the individual children, including those with functional or access needs.

109.10(15)c: Center shall develop procedures for annual staff and volunteer training on emergency plans.

109.11(3)d: Record of monthly inspections of outdoor recreation area and equipment shall be kept.

The Director agreed to ensure tornado and fire drills are performed monthly and documented. She agreed to create a new Emergency Preparedness Plan if the former plan is not found. She agreed to train staff on the EPP specific to this site.

5. 109.12(1): Program structure that uses developmentally appropriate practices and written program of activities planned to the developmental needs of children served. Program complements but does not duplicate school curriculum. Schedule of program is posted in a place visible to parents. The Director agreed to create a schedule and ensure curriculum is being utilized throughout the day.

6. 109.15(1): Center shall serve each child a full, nutritionally balanced meal as defined by CACFP guidelines. Staff shall provide supervision at table during snacks and meals. Children at center two hours or longer shall be offered food of not less than two hours and no more than three hours apart unless child is asleep.

109.15(2): Center shall follow minimum CACFP menu patterns for meals and snacks. Menus planned one week in advance, made available to parents, and kept on file with substitutions noted. Avoid foods with high incident rate of causing choking. The Director agreed to keep both snack and lunch menus. She agreed to serve CACFP approved foods. Foods not approved may be served in addition to snack but cannot count as a snack component. She agreed to ensure all children remaining at the program at 5:30 will be served snack. This was not occurring.

HHS made a technical referral on the program to CCR&R and IDPH on 6/11/24. HHS reached out to the Board to discuss an action plan to correct deficiencies on 6/11/24. CCNC Krana contacted Director Schults on 6/12/24 to set up a time to meet for consultation services. The Board and Director reported they are hiring new employees in the upcoming weeks who can fill gaps in staffing. This should allow the Director and OSS not be in ratio as often.

V. SPECIAL NOTES/RECOMMENDATIONS:

Based upon this review, it is recommended that this center remain in Full licensing status. The center is directed to correct the items listed in Section IV. The Director gave me a verbal commitment that the noted rule violations would be promptly corrected. It is important to note, all HHS licensing standards and procedures must be maintained during the renewal period.

IHHS recommends the center consult with Child Care Resource and Referral on a continual basis. They offer centers assistance with meeting the DHS regulations, QRS, infant/toddler concerns, room arrangement and environment, developmental concerns, Best Practice information, CDA assistance, or any questions or concerns you may have. Please visit the following website for more information: http://www.iowaccrr.org/who_we_are/region_5. Your Consultant is Tabitha Copeland. DHS recommends Director Hesseltine continue contact with Child Care Resource & Referral so Consultant Copeland may assist with the resolution of these violations and assist with a process to ensure future compliance. Tabitha's contact information is tcopeland@caeiowa.org T: 563-362-8228 500 E 59th St.| Davenport, IA 52807| www.iowaccrr.org
Serving 19 Counties

Funding provided by the Iowa Department of Human Services through the Child Care Development Fund

IHHS encourages you to contact and collaborate with your local nurse consultant with IDPH on an ongoing basis. Child Care Nurse Consultants work with child care and early education businesses. Businesses may call or send questions to a child care nurse consultant about health and safety policies, health programs, health of personnel, and specific child health or safety issues. The new CCNC is Toni Krana. IDPH Child Care Nurse Consultant Toni Krana is also available for consultation in health and safety matters.

*Note: If you are the Child Care Center Director and you feel something is unclear or unjustly cited, please contact your DHS Licensing Consultant to discuss the issue. The child care director may also send a response which will be placed in the licensing file.

*Note: If you are a member of the general public, there may be additional information contained in the public file. You may contact the DHS Licensing Consultant to inquire.