Iowa Department of Human Services
CHILD CARE CENTER EVALUATION AND RECOMMENDATION FOR LICENSE

Name of Center: DCY School-Age Program - Eisenhower **Enrollment:** 41 **License ID No. (Reapplications)** 46445

Street: 3170 Spring Valley Rd **City:** Dubuque Iowa **Zip** 52001 **County:** Dubuque

Mailing Address: 35 N Booth St, Dubuque, IA, 52001

Director's Name: Deb Gustafson **Phone Number:** 563-556-3371

On-Site Supervisor(s): Michelle Droessler **E-Mail:** dgustafson@dubuquey.org

Date(s) of Visit: 04-04-2024, 04-08-2024

X **Licensing Visit** X **Unannounced Visit** **Off Year Visit** **Administrative Change**

LICENSING VISITS

New Application X **Re-Application** **NA**

Signed Application (470-0722) Received X **Yes** **No** **NA** **Date Signed:** 03-06-2024

FIRE INSPECTION **State** X **Local** **NA** **Is Fire Inspection Approved?** X **Yes** **No** **NA**

Date Inspected: 04-14-2023

Comments :

LICENSE TYPE: X **Child Care** **Preschool (ages 3-5 meets three hours or less per day)**

Financial Type: Profit X Non-Profit NA

Accredition: Accredited NAEYC NSACA Other X NA

Program Serves: Infants (0-23 mo.) 2 Years Preschool-Age X School-Age

Get-Well Evening Care Special Needs

SCHEDULE: Year-round X School-Year Summer Only

HOURS:	*Year-round*	*School-Year*	*Summer Only*

LICENSE CAPACITY	Infants	2 Years	Preschool	School-Age	Capacity
General				42	42
Summer					0

QRS Rating: N/A

RECOMMENDATION FOR LICENSE:	
X	**FULL** license from 05-01-2024 to 05-01-2026
	PROVISIONAL license from
	DENIAL of initial application
	SUSPENSION of license
	REVOCATION of license

Licensing Consultant: Heidi Hungate **Date:** 04-26-2024

I. IF CURRENT LICENSE IS PROVISIONAL, IDENTIFY THE CORRECTIVE ACTIONS

N/A

II. IDENTIFY THE AREAS OBSERVED ON THE VISIT:

An unannounced licensing visit was completed at this center on 4/8/24. Staff files were reviewed at a separate visit on 4/4/24. This program is owned and operated by the Dubuque Community YMCA (DCY) and is located in the Eisenhower Elementary School building by agreement with the school. Deb Gustafson is the center director for all DCY licensed child care programs. Deb is highly qualified and comes to the DCY with much experience having been the center director for YMCA licensed child care programs in another area for many years. Deb was not present on site for this visit. Michelle Droessler is currently the approved on site supervisor for this site and was present along with other staff. This center serves school age children from this school only. The program operates on school days only.

The "small gym" is the licensed space for this center. The center no longer has access to the large gym. The center has a storage space for their materials in cabinets in the small gym. The center uses separated boys and girls hallway restroom areas that are farther away from the small gym but offer more toilets and hand washing sinks. Staff state the hallway restroom areas that were previously the primary restroom areas are no longer used. All program space was observed.

The center does participate in the CACFP. The center provides snack during the after school portion of the program. Snack is prepared and supplied by the Dubuque Community YMCA building kitchen. Snack items are brought to the center site.

III. IDENTIFY THE OBSERVED STRENGTHS OF THE CENTER:

The center is managed by an experienced center director. The center provides a needed service to the children and families in this area. The staff appear to know the children well and work well together. Staff files were found to be organized.

IV. IDENTIFY THE ASPECTS OF OPERATION THAT FALL BELOW THE STANDARDS REVIEWED:

STAFF FILES:
109.7(1) All staff (within first three months of employment): • Two hours of approved training for the mandatory reporting of child abuse within three months of employment. • At least one hour of training regarding universal precautions and infectious disease control. • Certification in American Red Cross, American Heart Association, American Safety and Health Institute or MEDIC First Aid infant, child, and adult cardiopulmonary resuscitation (CPR) or equivalent certification approved by the Department. A valid certificate indicating the date of training and expiration date shall be maintained. • Certification in infant, child, and adult first aid that uses a nationally recognized curriculum or is received from a nationally recognized training organization including the American Red Cross, American Heart Association, American Safety and Health Institute or MEDIC First Aid or an equivalent certification approved by the Department. A valid certificate indicating the date of training and expiration date shall be maintained. • Minimum health and safety trainings, approved by the Department. If significant changes occur to content, the Department may require the training be renewed.
1. _2_ staff files reviewed did not have the training requirements completed within the first three months of employment as required.

CHILD FILES:
109.9(2): All files are updated at least annually and when a change occurs.
1. Several child files were found to be missing signature and/or date of the parent signature for the annual update requirements of pick up permission and emergency consent.

109.10(9): First aid kit: The center shall ensure that a clearly labeled first aid kit that is sufficient to address minor injury or trauma is available and accessible to staff at all times when children are:In the center.In the outdoor play area.On field trips.
1. First aid kit location not clearly labeled. First aid kit missing the eye pad.

109.10(15)b: Emergency instructions, phone numbers, and diagrams for fire, tornado, and flood shall be visibly posted and documented at least once a month for fire and tornado. Records shall be maintained for current and previous year.
1. Fire and tornado drill records not located for 5/2023.

109.11(3)d: Record of monthly inspections of outdoor recreation area and equipment shall be kept.
1. Playground inspection record not located for 5/2023.

V. SPECIAL NOTES/RECOMMENDATIONS:

1. Program materials need organization including materials and activities for the children.
2. Ensure staff items (bags/purses/etc.) are not accessible to the children.

The center will continue with a full license. The center is directed to correct the items cited and the items noted above in this section of the report and to submit a written summary to the licensing consultant as to how and when those corrections are/will be completed. The written summary shall be submitted within 30 days of receipt of this evaluation. Thank you.

*Note: If you are the Child Care Center Director and you feel something is unclear or unjustly cited, please contact your DHS Licensing Consultant to discuss the issue. The child care director may also send a response which will be placed in the licensing file.

*Note: If you are a member of the general public, there may be additional information contained in the public file. You may contact the DHS Licensing Consultant to inquire.