Iowa Department of Human Services
CHILD CARE CENTER EVALUATION AND RECOMMENDATION FOR LICENSE

Name of Center: Childserve Woodland Center **Enrollment:** 50 **License ID No. (Reapplications)** 27792

Street: 644 24th ST **City:** Des Moines Iowa **Zip** 50312 **County:** Polk

Mailing Address: 644 24th ST, Des Moines, IA, 50312

Director's Name: Melody Bruns/Savannah Joyce **Phone Number:** 515-280-5332

On-Site Supervisor(s): Konsetta Jones **E-Mail:** barbwil@childserve.org

Date(s) of Visit: 06-12-2025

Licensing Visit X **Unannounced Visit** X **Off Year Visit** **Administrative Change**

LICENSING VISITS

New Application X **Re-Application** **NA**

Signed Application (470-0722) Received X **Yes** **No** **NA** **Date Signed:** 04-19-2024

FIRE INSPECTION **State** X **Local** **NA** **Is Fire Inspection Approved?** X **Yes** **No** **NA**

Date Inspected: 05-03-2024

Comments : fire inspections due at least every three years; DSM FD FF Jacobson

LICENSE TYPE: X **Child Care** **Preschool (ages 3-5 meets three hours or less per day)**

Financial Type: Profit X Non-Profit NA

Accredition: Accredited NAEYC NSACA Other X NA

Program Serves: X Infants (0-23 mo.) X 2 Years X Preschool-Age X School-Age

Get-Well Evening Care X Special Needs

SCHEDULE: X Year-round School-Year Summer Only

HOURS:	*Year-round*	*School-Year*	*Summer Only*

LICENSE CAPACITY	Infants	2 Years	Preschool	School-Age	Capacity
General	10	17	26	42	95
Summer					0

QRS Rating: 1

RECOMMENDATION FOR LICENSE:	
X	**FULL** license from 06-01-2024 to 06-01-2026
	PROVISIONAL license from
	DENIAL of initial application
	SUSPENSION of license
	REVOCATION of license

Licensing Consultant: Maggie Gibson, SWIV **Date:** 06-20-2025

I. IF CURRENT LICENSE IS PROVISIONAL, IDENTIFY THE CORRECTIVE ACTIONS

N/A.

II. IDENTIFY THE AREAS OBSERVED ON THE VISIT:

An unannounced off year visit was completed 6-12-25. The now former director and new director were present through the visit.

In November 2008, ChildServe assumed ownership of Daycare for Exceptional Children, which is now known as ChildServe Woodland Center. The center's operations are now shaped by ChildServe's process manual, which contains a comprehensive set of policies and procedures for the center's daily functions. The center is located within a single standing building that has a secured entrance. The center serves children with special needs, ages infant through school age (serving the child until age 21). In September of 2021 Sandra Brasell--Jasa became the director; and her last day was- 6/20/25. Savannah Joyce has assumed the director position on 6/20/25. Savannah Joyce comes with early childhood post-secondary education; previous child care experience that includes working for childserve for the previous 2 years. Konsetta Jones is an on-site supervisor as of 6/20/25.

The center hours are from 7:30 am - 6:00 pm.

All areas of the program were observed. These areas observed consisted of classroom observations and activities, nutritional practices, health and safety practices, playground observation, field trip and transportation practices, and administrative review.

Room observations/activities: This center uses the STAR programming, which is therapy focused. All the children have special care plans that direct services and daily activities. The center utilizes a reduced staff to child ratio then is required by Iowa Standards. Staff were observed to be engaged with providing personal cares for the children; with the children content. The rooms were nicely organized; and specialized equipment was placed just so to prevent children from accessing any power cords etc. This center uses the playground application to communicate with parents. The center offers a variety of age/developmentally appropriate toys and activities. One room was resting and was observed to be a bit dark, however staff and children were 1:1 in this room so they could closely supervise the children while they rest. This center uses the Tadpole application to communicate with families.

Nutrition Practices: There is an on-site kitchen with dedicated kitchen staff. This center participates in the CACFP food program and menus appear in line with those guidelines. Menus were posted in the kitchen. The center follows special care plans for the children, which often include specialized diets/nutrition. Plumbing to the kitchen, which is on the lower level was updated the prior year.

Health/safety: Medications at this center are primarily if not always dispensed by nursing staff; kept securely. Handwashing signs are posted as required. There are first aid kits in all rooms. Fire and tornado plans were posted; emergency drills documented as completed monthly. This center has had a radon mitigation installed 2022 and was inspected recently. HVAC is maintained by facilities mgmt. A carbon monoxide detector is in the kitchen.

Playground: Playground safety checks were documented as completed monthly as required. The playground is enclosed

with fencing with small and medium play equipment, offering shade structures and natural shade. Safety surfacing is wood chips; play areas did have cement that will soon be replaced as well.

Administrative review: Fliers regarding mandatory reporter, handbook, consultant contact, license, emergency exit plans and no-smoking signs are posted as required. Six employee files were reviewed; with one requiring an updated Iowa background check (SING); two employee physicals having been completed after hire date (licensing regulations require this be completed prior to hire). Five child files were reviewed which contained the required information, with the exception of one file that contained an undated immunization record (licensing requires this be signed and dated).

III. IDENTIFY THE OBSERVED STRENGTHS OF THE CENTER:

This center has attained Level I in IQ4K. Iowa Quality for Kids (IQ4K®) is Iowa's new Quality Rating and Improvement System (QRIS) for Department of Health and Human Services (HHS) licensed Child Care Centers and preschools, registered Child Development Homes and programs operating under the authority of an accredited school district or nonpublic school. IQ4K® provides five levels of quality (building blocks) that programs can achieve and continue to improve upon.

This center provides a unique child care program for children with special needs and special medical needs.

This center works closely with other health care agencies in an effort to meet the needs of all the children served at this site. The center has occupational, speech and physical therapists on site.

The center provides nursing care to the children with nurses on staff daily to meet the medical and health care needs of the children. There are new nursing staff and the nursing staff have been divided into two teams with two team leaders.

Each child has a specific care plan created for their care needs and individualized goals. Therapy restorative plans are written for each child with specific goals for staff to work on daily with the child.

The child and family benefit from the comprehensive and all inclusive care and services provided by the center.

The children can attain success and some children can move into traditional child care.

The center is accredited by the CARF (Commission on Accreditation of Rehabilitation Facilities) for their rehabilitative care and received a three year accreditation which is the highest award.

IV. IDENTIFY THE ASPECTS OF OPERATION THAT FALL BELOW THE STANDARDS REVIEWED:

109.6(6)c: Center repeats Iowa record checks at a minimum of every two years or when aware of additional child abuse or criminal history that occurs.
*one staff file reviewed requires a repeat Iowa records checks (SING)

109.9(1)d: All files contain a pre-employment physical exam report completed within six months prior to hire and at least every three years. Physical exams shall be documented on form 470-5152, Child Care Provider Physical Examination Report.
Number not in compliance: 2
*several staff physicals were conducted post-employment. Code requires the physical to be conducted within six months PRIOR to hire.

109.9(3): Signed and dated Iowa immunization certificates are on file for each child enrolled.
Number invalid: 1
*one child file reviewed contained an immunization record that was undated, which is required per Iowa Licensing standards.

V. SPECIAL NOTES/RECOMMENDATIONS:

Staff were consistently observed to be actively leading group activities or tending to individual child needs. The children were content and engaged with staff or the activities.

This center is very clean and organized. The center offers specialized medical devices to assist the children with needs that

are also kept very clean.

*Note: If you are the Child Care Center Director and you feel something is unclear or unjustly cited, please contact your DHS Licensing Consultant to discuss the issue. The child care director may also send a response which will be placed in the licensing file.

*Note: If you are a member of the general public, there may be additional information contained in the public file. You may contact the DHS Licensing Consultant to inquire.