Iowa Department of Human Services
CHILD CARE CENTER EVALUATION AND RECOMMENDATION FOR LICENSE

Name of Center: St Paul The Apostle Catholic School Childcare **Enrollment:** 92 **License ID No. (Reapplications)** 20640

Street: 1023 E Rusholme St **City:** Davenport Iowa **Zip** 52803 **County:** Scott

Mailing Address: 1007 E Rusholme St, Davenport, IA, 52803

Director's Name: Julie Morrison **Phone Number:** 563-322-2923

On-Site Supervisor(s): **E-Mail:** julie.morrison@st-paul.pvt.k12.ia.us

Date(s) of Visit: 09-05-2023

X **Licensing Visit** X **Unannounced Visit** **Off Year Visit** X **Administrative Change**

LICENSING VISITS

New Application X **Re-Application** **NA**

Signed Application (470-0722) Received **Yes** **No** X **NA** **Date Signed:**

FIRE INSPECTION **State** X **Local** **NA** **Is Fire Inspection Approved?** X **Yes** **No** **NA**

Date Inspected: 10-18-2021

Comments :

LICENSE TYPE: X **Child Care** **Preschool (ages 3-5 meets three hours or less per day)**

Financial Type: Profit X Non-Profit NA

Accredition: Accredited NAEYC NSACA Other X NA

Program Serves: Infants (0-23 mo.) 2 Years X Preschool-Age X School-Age

Get-Well Evening Care Special Needs

SCHEDULE: Year-round X School-Year Summer Only

HOURS:	*Year-round*	*School-Year*	*Summer Only*

LICENSE CAPACITY	Infants	2 Years	Preschool	School-Age	Capacity
General			37	20	57
Summer					0

QRS Rating: N/A

RECOMMENDATION FOR LICENSE:	
X	**FULL** license from 01-01-2024 to 01-01-2026
	PROVISIONAL license from
	DENIAL of initial application
	SUSPENSION of license
	REVOCATION of license

Licensing Consultant: Heidi Hungate **Date:** 09-22-2023

I. IF CURRENT LICENSE IS PROVISIONAL, IDENTIFY THE CORRECTIVE ACTIONS

N/A

II. IDENTIFY THE AREAS OBSERVED ON THE VISIT:

An unannounced licensing visit was completed at this center on 9/5/23. This program is owned and operated St Paul the Apostle Catholic School and operates out of two buildings located on the school property. Julie Morrison is the approved center director for all aspects of the program. Julie was present along with other staff for this visit. Julie accompanied the licensing consultant throughout the majority of the visit.

The program operates on school days only with the exception of the school "in service" days in which the preschool child care portion does operate. The center provides care to only children enrolled at this school/preschool. The school does participate in the Iowa Voluntary Preschool Grant program, but that aspect of the program is not licensed by DHS and remains under the DOE for regulation. The program provides a preschool program for three year old children and a Kindergarten transition program for children old enough but not yet enrolled in Kindergarten. The program then provides child care for children age three through 12 before and after preschool/school.

The program includes the following licensed program rooms located in the Early Learning Center (ELC) building: small beginnings room (used for child care for children age three through five) and three year old preschool room (used for three year old preschool, Kindergarten transition programs, and child care for school age children). The program uses the Denning Hall room for school age child care located in the Parish Center building (across the street from the school/ELC building). It is noted that Denning Hall is the primary space used for school age child care; however, this room is not always available to the center so it is not included in the center's license capacity but it is approved space so long as it meets all licensing requirements prior to use. The center director states that if Denning Hall is not available the center may now use the school gymnasium that is located in the main school building. The center director states the gym is also not always available to the program, so it is not included in the center's license capacity but it is approved space so long as it meets all licensing requirements prior to use. The center director states that on the occasion that Denning Hall and the school gym are not available to the program, then the center will manage within the center's maximum capacity using the small beginnings room and/or the three year old preschool room for all children. Both Denning Hall and the gym each can have a maximum of 44 children at any given time.

Preschool age rooms were nicely stocked with accessible materials to support program activities. Rooms are bright with windows and provide ample space for activities. Rooms were generally arranged with the various learning/activity centers. The school age program has a cabinet in an adjacent area to the Denning Hall room where their materials are stored as well as their snack food storage. The small beginnings room and three year old preschool/kindergarten transition room include adjacent restroom areas and sinks within the program area. School age children would travel outside of their program room whether at the Denning Hall room or the school gym for restroom and hand washing functions. The center is aware of the requirement for staff to travel with children while also maintaining ratio for all activities.

The center serves morning snack, lunch, and afternoon snack. The center does not participate in the CACFP but understands the requirement to meet those guidelines for licensing. Lunch is catered to the center by the local grocery store Monday through Thursday each week. The center orders pizza on Fridays of each week. The preschool age program uses a small kitchenette area that is adjacent to the Small Beginnings room for food preparation and dish washing functions. The school

age program has access to the large kitchen area adjacent to the Denning Hall room when they are in the Parish Center building.

III. IDENTIFY THE OBSERVED STRENGTHS OF THE CENTER:

The center is managed by a qualified director who has years of experience working at a licensed center prior to directing this center. Staff were once again observed to be very engaged with the children and continue to work quite well together. Preschool age program rooms are bright with windows and provide ample space for activities. The three year old preschool room includes SMART Board technology. School age materials are also ample and are highly organized. Staff and child files and other required licensing documentation were found to be generally organized. New pour in place rubber surfacing has been added to the outdoor play area since the last licensing visit.

IV. IDENTIFY THE ASPECTS OF OPERATION THAT FALL BELOW THE STANDARDS REVIEWED:

STAFF FILES:
109.9(1)d: All files contain a pre-employment physical exam report completed within six months prior to hire and at least every three years. Physical exams shall be documented on form 470-5152, Child Care Provider Physical Examination Report.
1. _1_ staff file reviewed did not have a staff physical.

CHILD FILES:
109.9(2): All files are updated at least annually and when a change occurs.
1. Several child files missing the doctor, dentist, and emergency consent information/annual update.
2. Several child files missing the required annual update verification.

109.9(3): Signed and dated Iowa immunization certificates are on file for each child enrolled.
1. Many preschool age immunization certificates on file were not valid because they were missing the signature and/or date by the medical personnel. Valid IDPH certificate is required to be on file at the center before a child can attend.
2. School age immunization certificates not on file at the center. This is required unless the parent signs a statement that verifies that the immunization information is available in the school file (this is only allowed for school age children who attend child care in the same school that they attend school).

109.10(3): Medications.
1. Medications present without parent authorization form.

V. SPECIAL NOTES/RECOMMENDATIONS:

Required fuel burning appliances inspections, including to add space in the main school building, received on 12/27/23. The report can now be processed. Please ensure all gas appliances for all three buildings are inspected annually and the documentation for this is placed in the licensing binder.

The administrative change aspect of this report is completed because the second floor room in the ELC building (school music room) that previously was used for some school age child care is no longer used by the center and is removed from the center's license capacity.

1. The center director will need to work with school personnel to ensure that complete enrollment information is on file at the center prior to the first day of operation for the school year. This has been noted previously.
2. Soapy water and rinse water spray bottles in the three year old/TK room need to be labeled for their specific contents.

The center will continue with a full license. The center is directed to correct the items cited and the items noted above in this section of the report and to submit a written summary to the licensing consultant as to how and when those corrections are/will be completed. The written summary shall be submitted within 30 days of receipt of this evaluation. Thank you.

*Note: If you are the Child Care Center Director and you feel something is unclear or unjustly cited, please contact your DHS Licensing Consultant to discuss the issue. The child care director may also send a response which will be placed in the licensing file.

*Note: If you are a member of the general public, there may be additional information contained in the public file. You may contact the DHS Licensing Consultant to inquire.