Iowa Department of Human Services
CHILD CARE CENTER EVALUATION AND RECOMMENDATION FOR LICENSE

Name of Center: Holy Family School A.C.E.S. **Enrollment:** 56 **License ID No. (Reapplications)** 27465

Street: 1265 E 9Th St **City:** Des Moines Iowa **Zip** 50316 **County:** Polk

Mailing Address: 1265 E 9Th St, Des Moines, IA, 50316

Director's Name: Jill Dopheide **Phone Number:** 515-262-8025

On-Site Supervisor(s): **E-Mail:** jdopheide@hfsdm.org

Date(s) of Visit: 05-22-2025

Licensing Visit X **Unannounced Visit** X **Off Year Visit** **Administrative Change**

LICENSING VISITS

New Application X **Re-Application** **NA**

Signed Application (470-0722) Received X **Yes** **No** **NA** **Date Signed:** 12-04-2023

FIRE INSPECTION **State** X **Local** **NA** **Is Fire Inspection Approved?** X **Yes** **No** **NA**

Date Inspected: 09-30-2024

Comments :

LICENSE TYPE: X **Child Care** **Preschool (ages 3-5 meets three hours or less per day)**

Financial Type: Profit X Non-Profit NA

Accredition: Accredited NAEYC NSACA Other X NA

Program Serves: Infants (0-23 mo.) 2 Years X Preschool-Age X School-Age

Get-Well Evening Care Special Needs

SCHEDULE: Year-round X School-Year Summer Only

HOURS:	*Year-round*	*School-Year*	*Summary Only*

LICENSE CAPACITY	Infants	2 Years	Preschool	School-Age	Capacity
General			16	32	48
Summer					0

QRS Rating: N/A

RECOMMENDATION FOR LICENSE:	
X	**FULL** license from 02-01-2024 to 02-01-2026
	PROVISIONAL license from
	DENIAL of initial application
	SUSPENSION of license
	REVOCATION of license

Licensing Consultant: Melinda Larson, Child Care Licensing Consultant **Date:** 05-23-2025

I. IF CURRENT LICENSE IS PROVISIONAL, IDENTIFY THE CORRECTIVE ACTIONS

II. IDENTIFY THE AREAS OBSERVED ON THE VISIT:

Holy Family Catholic School A.C.E.S. offers before and after school child care. The center has been open for many years but operated under the Department of Education. The school has a secured entrance. The center has programming in the school's gym and library. The preschool program has it's own room, which is used for preschool and also for wraparound care during the school day. The center also uses the outdoor playground. Jill Depheide is the director. Jill is also the school's Physical Education teacher.

An unannounced visit was completed today. All areas subject to HHS licensing rules were reviewed. Mandatory postings are in place in the two programs areas. Schedules are available in the programs areas. The after school program's supplies are kept in a closet in the gym. The preschool classroom is well furnished with age appropriate supplies and furnishings.

Jill assisted with today's visit. The after school program was observed. There were two staff working. Twenty one children were present today. Children were observed in the gym. Children were involved in large motor play games. Children also play games and do homework on the stage in the gym. Staff played games with the children are were continuously interacting with children during the visit.

The center serves snack during after school programming. Snacks are provided from the school cafeteria. The children who attend preschool and the wrap around program eat meals from the school cafeteria and snacks also. Menus reflect CACFP requirements are followed.

The center uses the school's playground. There are several climbing structures. There is poured rubber for surfacing. There are concrete areas with basketball hoops.

III. IDENTIFY THE OBSERVED STRENGTHS OF THE CENTER:

This center has been in operation for many years. Jill Dopheide is employed by the school full time and is very familiar with the children who attend the daycare. She's been employed with the school for over twenty years. The school is very supportive of the program. Children are offered large motor play activities daily through the use of the gym and playground.

IV. IDENTIFY THE ASPECTS OF OPERATION THAT FALL BELOW THE STANDARDS REVIEWED:

109.8(2): Ratio maintained in center as required by age.
There are preschool children that use the child care program. Some of the children are three years of age and they have been in the same programming space as the rest of the children.
This was discussed and a plan was made to ensure ratio is in compliance. The preschool room will be used for three year old

children if that age group stays for after school care. This worker suggested staff also keep four year old children in the preschool class when possible.

V. SPECIAL NOTES/RECOMMENDATIONS:

The center has a full license.

*Note: If you are the Child Care Center Director and you feel something is unclear or unjustly cited, please contact me (phone 515-362-7823); email melinda.larson@hhs.state.ia.us) so that we may discuss the issue. If necessary, I can make a notation in your record. You may also send a letter that will be included in your licensing file noting any disagreement you may have with this report. If you have the need for any additional information discussed during my visit, please contact me and I will forward the information to you. Thank you.

*Note: If you are a member of the general public, there may be additional information contained in the public file. You may contact the DHS Licensing Consultant to inquire.

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