



Iowa Department of Human Services

Kim Reynolds
Governor

Adam Gregg
Lt. Governor

Kelly K. Garcia
Director

12/06/2019

Ebiweni Ojeke
8517 Airline AVE
Urbandale, IA 50322

Dear Child Care Provider:

This letter is in regards to the compliance visit at your Registered Child Development Home C conducted on 12/05/2019. Iowa Code Chapter 237A and 441 Iowa Administrative Code, Chapter 110, describes specific requirements that must be met by a Registered Child Development Home. You are not a participant in the voluntary Quality Rating and Improvement System. The following areas were out of compliance at the time of the visit:

441 IAC 110.9 Files

441 IAC 110.9(1) **A provider file is maintained and shall contain the following:**

441 IAC 110.9(1) "a" A physician's examination report for the provider and all members of the provider's household aged 18 years or older. Acceptable physical examinations shall be documented on Form 470-5152, Child Care Provider Physical Examination Report. All children residing in the household must have medical documentation outlined in 110.9(4) "d", 110.9(4) "f", and 110.9(4) "g"

Findings:

Per the compliance visit completed on 12/5/19, the following corrections are necessary based on the above mentioned rules:

1. You and your co-provider's physicals are current on the required form, however, your 4 household members must have a current physical on the required form 470-5152 Child Care Provider Physical Examination Report form. This must be updated by a doctor every 3 years and kept on file for easy viewing during compliance visits. You reported that some doctor appointments are scheduled in the near future.

Suggestions for Improvement:

Child Care Resource & Referral (CCR&R)
Consultant: TRACI HONOLD - 515-246-3559

Please do not hesitate to access the free and voluntary consulting services offered by CCR&R to assist you with any compliance related needs or questions.

Update: I wanted to confirm and verify that you are currently active as a C-2 Child Development home with your husband listed as the co-provider. Your son, Agwair, who you believed was listed as a assistant/substitute is not. He is only listed as a household member. If you want to use him in a caretaking role or to be the sole caretaker of the children at times when neither provider or co-provider is available, he will have to be approved as a substitute by the registration unit. He has most of his training requirements met already, he still needs to complete a Mandatory Child Abuse Reporting course.

Both provider and co-provider must complete all of the same trainings to remain C-2 providers. This includes the core trainings of Mandatory Child Abuse Reporting, Infant/Child CPR-First Aid, and Health and Safety Essentials. In addition to those trainings, provider and co-provider must complete an additional 24 hours of approved training every 2 years to be turned in when registration is due for renewal. The first time the Essentials are taken they count towards the 24 hours of training, but after that they cannot be used again. You may take all courses online with the exception of testing in person for the CPR-First Aid component.

It appears your renewal of registration is due by 12/31/19.

If you have additional questions about renewing your registration, training requirement, locating/signing up for training, or any questions pertaining to substitute use and requirements, I recommend contacting your CCR&R consultant if you would like additional support in these areas.

Recommendation:

All corrections must be completed by 1/30/20. No recheck is planned at this time. All corrections will be verified at the time of the next annual compliance visit.

[] Is the recommendation to terminate a provider agreement or revoke a registration?

Non-compliance with any of the mandated requirements listed above may lead to the cancellation or revocation of your Child Development Home Registration. Please take whatever steps are necessary to completely address each of the violations noted above. It is essential you correct all above-mentioned violations.

Based on the items out of compliance listed above, you will not be required to have a recheck or follow up visit to your home.

Please do not hesitate to contact me at DHS at 515-219-0189/mcrawfo@dhs.state.ia.us if you have any questions regarding this letter.

Sincerely,

Melissa Crawford

Social Worker II

Jone Staley

Social Work Supervisor

Always Remember:

Child Care Resource and Referral is an excellent resource for providers to access training options and support in your area. You can reach Child Care Resource and Referral at 877-216-8481

As you plan your future trainings to meet your 24 hours of training requirement, please remember that you can access the approved training by going to http://www.dhs.state.ia.us/Consumers/Child_Care/Professional_Development.html

You may also access training at: <https://ccmis.dhs.state.ia.us/trainingregistry/>

All providers need to maintain compliance with rules set out in Iowa Administrative Code, Chapter 110, which includes: 441 IAC 110.5(1): Check with the appropriate authorities to determine how the following local, state, or federal laws apply to you: • Zoning code • Building code • Fire code • Business license • State and federal income tax • Unemployment insurance • Worker's Compensation • Minimum wage and hour requirements • OSHA • Americans with Disabilities Act (ADA).