Iowa Department of Human Services
CHILD CARE CENTER EVALUATION AND RECOMMENDATION FOR LICENSE

Name of Center: Indianola Preschool Inc **Enrollment:** 101 **License ID No. (Reapplications)** 28274

Street: 205 S Howard Ste B **City:** Indianola Iowa **Zip** 50125 **County:** Warren

Mailing Address: 205 S Howard Ste B, Indianola, IA, 50125

Director's Name: Allison Putney **Phone Number:** 515-961-3798

On-Site Supervisor(s): **E-Mail:** indianolapreschool@hotmail.com

Date(s) of Visit: 11-29-2022

X **Licensing Visit** X **Unannounced Visit** **Off Year Visit** **Administrative Change**

LICENSING VISITS

New Application X **Re-Application** **NA**

Signed Application (470-0722) Received X **Yes** **No** **NA** **Date Signed:** 10-04-2022

FIRE INSPECTION **State** X **Local** **NA** **Is Fire Inspection Approved?** X **Yes** **No** **NA**

Date Inspected: 06-24-2020

Comments :

LICENSE TYPE: **Child Care** X **Preschool (ages 3-5 meets three hours or less per day)**

Financial Type: Profit X Non-Profit NA

Accredition: Accredited NAEYC NSACA Other X NA

Program Serves: Infants (0-23 mo.) 2 Years X Preschool-Age School-Age

Get-Well Evening Care Special Needs

SCHEDULE: Year-round X School-Year Summer Only

HOURS:	*Year-round*	*School-Year*	*Summer Only*

LICENSE CAPACITY	Infants	2 Years	Preschool	School-Age	Capacity
General			45		45
Summer					0

QRS Rating: N/A

RECOMMENDATION FOR LICENSE:	
X	**FULL** license from 12-01-2022 to 12-01-2024
	PROVISIONAL license from
	DENIAL of initial application
	SUSPENSION of license
	REVOCATION of license

Licensing Consultant: Melinda Larson, Child Care Licensing Consultant **Date:** 12-16-2022

I. IF CURRENT LICENSE IS PROVISIONAL, IDENTIFY THE CORRECTIVE ACTIONS

II. IDENTIFY THE AREAS OBSERVED ON THE VISIT:

The Indianola Preschool has been in operation since 1955. This center provides programming to children ranging from three to five years of age. The preschool offers a wraparound/child care program also. The preschool is held within a single standing building. There is a secured entrance. Allison Putney is the director. Allison came to the preschool in 2019.

An unannounced visit was completed on today's date. All areas subject to DHS licensing rules were reviewed. Mandatory postings are posted at the center's entrance.
classroom schedules and lesson plans were posted also. Each classroom is well furnished with age appropriate furnishings. Each class has defined, labeled learning centers.

Allison was present and she assisted with the visit today. The Firefly class was open today. The aftercare class was also in operation. The Firefly class, 4/5 year olds, had eighteen children present. Two staff were working in this class. The child care room had three children present. One staff was working in the child care class.
The Firefly class were observed during child directed time and large group learning time. The class read books together as a group and were reviewing numbers and letters. Children were working on some Christmas crafts and playing in interest centers. Children in the child care room were observed playing in interest centers and during rest time. Staffs' interactions with the children was observed to be positive. Staff were available and actively engaged with the children throughout the visit.

The center serves snack. Menus reflect CACFP guidelines are followed. Children who attend all day programming bring their own lunches.

The center's playground has rubber mulch and concrete for surfacing. There is fencing around the playground. Monthly checks are completed by staff.

III. IDENTIFY THE OBSERVED STRENGTHS OF THE CENTER:

Indianola Preschool has been in operation for many years. Allison has a lot of good experience in early childhood education and child care. The program areas have well developed interest centers.

IV. IDENTIFY THE ASPECTS OF OPERATION THAT FALL BELOW THE STANDARDS REVIEWED:

109.9(1)b: All files contain:A signed copy of DHS criminal history record check or any other permission form approved by the Department of public Safety for conducting an Iowa or national criminal history check. A copy of Request for Child Abuse Information.Copies of the results of Iowa records checks conducted.Copies of national criminal history check results.Any Department-issued documents sent to the center related to records check.
The center didn't follow required protocol for a staff member who needed a permission letter to work.
Federal record checks weren't completed in the required time frame for some new staff.

109.9(1)d: All files contain a pre-employment physical exam report completed within six months prior to hire and at least every three years. Physical exams shall be documented on form 470-5152, Child Care Provider Physical Examination Report.
One new staff didn't have physical completed in required timeframe.

109.9(2)b: All files contain sufficient information and authorization to allow the center to secure emergency medical and dental services at any time child is in center's care.
Some children's files missing dental information.

V. SPECIAL NOTES/RECOMMENDATIONS:

*Note: If you are the Child Care Center Director and you feel something is unclear or unjustly cited, please contact me (phone 515-362-7823); email mross@dhs.state.ia.us) so that we may discuss the issue. If necessary, I can make a notation in your record. You may also send a letter that will be included in your licensing file noting any disagreement you may have with this report. If you have the need for any additional information discussed during my visit, please contact me and I will forward the information to you. Thank you.

*Note: If you are a member of the general public, there may be additional information contained in the public file. You may contact the DHS Licensing Consultant to inquire.

*Note: If you are the Child Care Center Director and you feel something is unclear or unjustly cited, please contact your DHS Licensing Consultant to discuss the issue. The child care director may also send a response which will be placed in the licensing file.

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