



| <b>RECOMMENDATION FOR LICENSE:</b> |   |
|------------------------------------|---|
| X                                  | <b>FULL</b> license from 09-01-2018 to 09-01-2020 |
|                                    | <b>PROVISIONAL</b> license from                   |
|                                    | <b>DENIAL</b> of initial application              |
|                                    | <b>SUSPENSION</b> of license                      |
|                                    | <b>REVOCAION</b> of license                       |

Licensing Consultant: Jill Seibert

Date: 08-30-2018

**I. IF CURRENT LICENSE IS PROVISIONAL, IDENTIFY THE CORRECTIVE ACTIONS**

**II. IDENTIFY THE AREAS OBSERVED ON THE VISIT:**

Wigwam Daycare and Preschool purchased an old Elementary School building in residential Bloomfield and now occupies the space. Davis County Head Start rents one room from the center and offers free 3 year old Head Start programming. The Center is located in a residential neighborhood in Bloomfield. The library is next door. The Center provides programs ages 6 weeks through age 12 or through the 6th Grade. The center shares a building with a dance studio/fitness group/social center, but is separated by a locked door. The teachers and associates have two- and four-year degrees with early childhood endorsements. On 8/22/18 I made an announced licensing visit to Wigwam Daycare and Preschool. Other visits have been made to the program throughout the year. On the visit I met with owner and Director Traci Wiegand and other staff members.

Ms. Wiegand has an AA from Indian Hills Community College and 12 years of experience providing in home child care. She has directed the center the past 2 years. The center onsite supervisor is . Ms. Moore is new to the position this year. She has an Associate of Arts degree as well as a CDA. She has 16 years experience in in home and center based child care. On the visit staff were actively engaged in providing the full day preschool age child care program to the children. All program areas were observed. The center contains 7 classrooms divided by age groups, one for infants, an attached room for toddlers, one for two year old children, three for 3-5 year old children, and another room for school age children that is attached to the kitchen and also serves as a dining area for all children. The infant classroom is also divided into play and sleep areas. A separate room has been added now for older one year olds so that younger infants are now separated.

The preschool teachers will be allowed to attend monthly in-services at the local school. This will be the programs third year of operation.

**III. IDENTIFY THE OBSERVED STRENGTHS OF THE CENTER:**

The center often times has more staff in the room than ratio requires.

The center is expanding and partnering with the Davis County School District.

The center's leadership team took PBIS training and plans to implement PBIS strategies building wide.

The center is adding new outdoor play equipment this year including a climber for preschool age children and rubber mulch.

The center offers more square feet per room than required. Staff and children enjoy this.

The center engages regularly with CCR&R and IDPH for best practice efforts and measures.

The center has been proactive regarding lead paint issues in the building. They conduct frequent checks of the paint to ensure it is not chipping. The center employs a full time maintenance man who does an excellent job keeping the property above standards. This is duly noted.

#### **IV. IDENTIFY THE ASPECTS OF OPERATION THAT FALL BELOW THE STANDARDS REVIEWED:**

109.11(3)a: Center shall ensure that: Facility and premises are sanitary, safe, and hazard free. Adequate indoor and outdoor space is provided. The outdoor area shall include safe play equipment and area of shade. Sufficient space provided for dining. Sufficient lighting shall be provided. Sufficient ventilation. Sufficient heating. Sufficient cooling. Sufficient bathroom and diapering facilities. Equipment, including kitchen appliances, are maintained so as not to result in burns, shock, or injury to children. Sanitation and safety procedures for the center are developed and implemented to reduce risk or injury or harm to children and reduce transmission of disease.

109.11(3)d: Record of monthly inspections of outdoor recreation area and equipment shall be kept.

109.12(5)e: The provider shall follow safe sleep practices recommended by AAP for infants under one year of age: Infants shall always be placed on their back for sleep. Infants shall be placed on a firm mattress with a tight fitted sheet that meets Consumer Product Safety Commission federal standards. Infants shall not be allowed to sleep on a bed, sofa, air mattress or other soft surface. No child will be allowed to sleep in any items not designed for sleeping but not limited to, an infant seat, car seat, swing, bouncy seat. No toys, soft objects, stuffed animals, pillows, bumper pads, blankets, or loose bedding shall be allowed in the sleeping area with the infant. No co-sleeping shall be allowed. Sleeping infants shall be actively observed by sight and sound. If an alternate sleeping position is needed, a signed physician or physician assistant authorization with statement of medical reason is required.

#### **V. SPECIAL NOTES/RECOMMENDATIONS:**

This visit will also include an administrative change. The center added an additional room for 3 year old/preschool children and a toddler room to accommodate continued growth.

\*Note: If you are the Child Care Center Director and you feel something is unclear or unjustly cited, please contact me (phone 641-684-3949; email jseiber@dhs.state.ia.us ) so that we may discuss the issue. If necessary, I can make a notation in your record. You may also send a letter that will be included in your licensing file noting any disagreement you may have with this report. If you have the need for any additional information discussed during my visit, please contact me and I will forward the information to you. Thank you.

\*Note: If you are a member of the general public, there may be additional information contained in the public file. You may contact the DHS Licensing Consultant to inquire.

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