Health and Human Services

Iowa Department of Health And Human Services

CHILD CARE CENTER ANNUAL EVALUATION

Name of Center: Underwood Eagle Care

Provider No.: 59

Address: 601 3rd Street, Underwood, IA, 51576

County: Pottawattamie

Director's Name: Amanda Williams

On-Site Supervisor:

Phone Number: 7125662326

E-Mail: awilliams@underwoodschools.org

HHS Visit Date: 09/21/2026

Licensing Period: 09/01/2025 to 09/01/2027

Fire Inspection:

Date Inspected: 11/03/2023

Comments: Fire inspections are due every three years. Please get me a new inspection by 11/3/26.

Report Visit Type:

- [ ] PTO
- [ ] Licensing Visit
- [X] Drop In
- [ ] Administrative Change

License Type:

- [X] Full
- [ ] Provisional

Quality initiative:

- [ ] Accrediation

Program Duration:

- [ ] Year-Round
- [X] School Year
- [ ] Summer Only

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HOURS:	*Year-round*	*School-Year*	*Summer Only*
Sunday			
Monday		6:00 AM to 6:00 PM	
Tuesday		6:00 AM to 6:00 PM	
Wednesday		6:00 AM to 6:00 PM	
Thursday		6:00 AM to 6:00 PM	
Friday		6:00 AM to 6:00 PM	
Saturday			

Program Population Served:

- [ ] Infant(0-<24 Months)
- [ ] Toddler
- [X] PreSchool
- [X] School Age
- [ ] All Ages

LICENSE CAPACITY	Infants	2 Years	Preschool	School-Aged	Capacity
General			20	30	50
Summer					0

1. Basic Overview

An unannounced licensing visit was made to Underwood Eagle Care 9/21/26. The program is located in the Underwood Elementary School building. The program provides child care services to preschool age children to school age children from 6:00 AM to 6:00 PM Monday through Friday during the school year only. Preschool isn't held on Mondays; therefore, full day child care is provided to preschool age children on Mondays. Amanda Williams continues to be the director. She became the director in January 2022. Amanda has two master's degrees in Early Childhood Special Education and Administration. She is the preschool teacher during the school day. I met with Amanda during my licensing visit. There are 50 children enrolled in the program.

Observation of room:
Child care services are offered to preschool age children during the day. Before and after school child care services are offered to school age/preschool age children each day. Services are only provided during the school year. The program provides fun hands-on educational activities. There were eight school age children and one staff present when I was there. It was a professional development day for the school so no preschool children were present. I was present during rest time, which involved the children watching a movie. The staff had excellent interactions with the children. They were positive and attentive to the needs of the children. The program had detailed lesson plans/activities. The lesson plans include gross motor, dramatic play/center time, music and movement, story time, transition, academic - math/science/art, and fine motor/sensory. Project Approach Curriculum is used in the preschool and Amanda mimics off that for her lesson plans/daily activities for the Eagle Care school age program. The room looked nice and there were a fun variety of age and developmentally appropriate toys and equipment. Toys and equipment are rotated on a regular basis. The center is using a different room and the gym this year while there are renovations being made to the school. The before and after school program uses the gym. The preschool and school age programs will move to different rooms after the building is renovated.

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The goal is to be completed by next school year.

Nutrition:
The school provides breakfast, lunch, and snack. The children bring their own on no school days. The center isn't on the federal food program. Even if your center isn't on the federal food program, you must comply with the CACFP food guidelines.

Health and safety:
Emergency diagrams were posted; however, emergency phone numbers were not. Amanda has corrected this. Radon testing was completed in January 2026 and the test score was in the acceptable range. You will need to complete radon testing again once you move to your new rooms. If the readings are below 4.0 pCi/L, testing is only required every five years. The annual fuel burning inspection (boiler inspection) expires on 7/31/27. A carbon monoxide detector is in the room. Monthly fire and tornado drills are practiced and documented. Medication management procedures are followed when a child is prescribed medication. The school has a nurse that is utilized for the program. Purell Surface is used for sanitizing and they are using the three-bottle procedure for sanitizing: 1. Soap and water for cleaning, 2. Water for rinsing, and 3. Your EPA and child care approved sanitizing product. The children's bedding is sent home at the end of the week and returned the following week.

Playground:
The school playground is used. Monthly playground inspections were documented. The janitor completes playground inspections on the last Monday of the month. Wood mulch is used for fall surfacing. There are several climbing structures and a merry-go-round. The equipment is not available to preschool age children. The preschool age children play with outdoor toys such as blocks, sidewalk chalk, bubbles, etc. The preschool is supposed to be getting a new playground next year.

Administrative records:
Two staff files were reviewed. One staff member's Sing background check was overdue. Neither of the two staff members had the annual professional development hours. Seven children's files were reviewed. Three of the files were preschool and four were school age. Two were missing a dentist's name and number and one was missing the annual permission form as to who is allowed to pick up the child. None of the files had permission for field trips because the center never leaves the school grounds. Please review all files and update them so they have the required forms. There were two postings that the center didn't have such as the mandatory reporter posting and a handwashing posting. Amanda corrected both of these by 9/22/26. Amanda has monthly staff meetings on Zoom; she also has daily contact with staff. I talked with Amanda about getting an on-site supervisor since she is in the classroom most of the day.

2. Identify Observed Strengths of the program

Underwood Eagle Care is a wonderful resource for the school and the community. Amanda has worked very hard to learn the DHHS licensing rules. She is confident and has excellent skills as the director. She is very enthusiastic and proud of the center. The center looked nice and has a fun variety of age and developmentally appropriate toys and equipment. Staff had excellent interactions with the children. Staff are very positive and helpful. Amanda identified their strengths as being able to provide care in a small community where it is not available to others and there are going to be positive changes over the next year with the renovations being made. The center corrected most of the citations from last year. The only citation that was not completed was the children's files.

3. Identify the aspects that fall below the standard

109.6(4)c: Center repeats Iowa record checks at a minimum of every two years or when aware of additional child abuse or criminal history that occurs. Two staff files were reviewed. One staff member's SING background check was overdue. Neither of the two staff members had the annual professional development hours.

109.9(2)d: All files contain sufficient information and authorization to allow the center to secure emergency medical and

dental services at any time child is in center's care. Seven children's files were reviewed. Three of the files were preschool and four were school age. Two were missing a dentist's name and number and one was missing the annual permission form as to who is allowed to pick up the child.

4. Any corrective action plans, provisional license, and safety plans-steps to get into compliance

5. Special Notes/Recommendations

A full license is recommended for 9/1/25 to 9/1/27.

Targeted Assessment Behavior Management
I discussed with Amanda her oversight of behavior management related to helping childcare staff: 1. Understand expectations, 2. Managing frustrations, 3. Monitor performance. Amanda said they discuss the children at monthly staff meetings. Amanda is scheduled to take PBIS and will be able to train staff and model behaviors for staff.

Date: 09/25/2026

HHS Licensing Consultant: Tausha Bottorff

Non-compliance with any of the mandated regulatory requirements listed above may lead to the cancellation or revocation of your Child Care License. Please take steps necessary to completely address each of the violations noted above.

Child Care Resource and Referral is an excellent resource for providers to access training options and support in your area. You can reach Child Care Resource and Referral at **https://iowaccrr.org**.