Health and Human Services

Iowa Department of Health And Human Services

CHILD CARE ANNUAL EVALUATION

Business Name: Karen Martin

Provider Name: Karen Martin

Provider No.: 46729

Address: PO BOX 186, Dexter, IA, 50070

E-Mail:

County: Dallas

Phone Number: 5159714477

☐ Pre-Inspection Date:

☐ Approval Date:

☒ Annual Visit Date: 7/24/2025

Program Type:

☐ Registered Child Development Home A (guidelines for ratios on all categories)

☐ Registered Child Development Home B

☐ Registered Child Development Home C

☒ Registered Child Development Home C1

☐ Non Registered Child Care Homes accepting CCA

Program Population Served:

☐ Infant(0<24 mos)

☐ Toddler

☐ PreSchool

☐ School Age

☒ All Ages

1. Basic Overview

Renee (Karen) has been providing childcare for 36 years. Renee is very involved with the children in her care.

2. Identify Observed Strengths Of The Program

During the time that compliance visited the home, Renee was very attentive to all of the children. She has the children learning through play in her childcare development home. The provider stated to compliance staff that she was able to fence in the yard last year after receiving a grant. The yard is a large space for the children to run and play.

3. Identify The Aspects That Fall Below The Standard

CHILD CARE ANNUAL EVALUATION

110.8(1)h. Each smoke detector is tested monthly, and a record is kept for inspection purposes.
110.8(4)a Fire and tornado drills are practiced monthly and documentation kept on file for the current year and previous year.

**The provider did not have documented drills or smoke detector checks for the past year for compliance staff to see. She admitted that documentation of these efforts is not her strength in the childcare business.

Child Files
110.9 (4) a : Identifying information including, at a minimum, the child's name, birth date, parent's name, address, telephone number, special needs of the child, and the parent's work address and telephone number.
110.9 (4) b : Emergency information including where the parent can be reached, the name, street address, city, and telephone of the child's regular doctor, and the name, telephone number, and relationship to the child of another adult available in case of emergency.
110.9 (4) c : A signed medical consent from the parent authorizing emergency treatment.
110.9 (4) e : For infants and preschoolers: A statement of health signed by a physician submitted annually.
For school aged children: An annual statement of health condition signed by the parent or legal guardian, annually from date of statement of health or admission physical.
110.9 (4) g : A signed and dated immunization certificate provided by the state Department of Public Health.
110.9 (4) i : Documentation signed by the parent which names persons authorized to pick up the child, their telephone number, and relationship to the child.
110.9 (4) j : Written permission from the parent(s) for their child to attend activities away from the child development home.

**The necessary papers in the child files for the children in her care were not all together. The provider stated that she had planned to go through everything and restore order to the files of the children still in her care. Some of the viewed files were missing updated physicals, there was not a 2024 physical on file.

4. Any corrective action plans, provisional license, and safety plans-steps to get into compliance

N/A

5. Special Notes/recommendations

We discussed ways to remember to document the drills and smoke detector checks. You have the calendar keeper that you utilize for other childcare means, this also has a space to document your drills and smoke detector checks. This will be reviewed at your next compliance visit.

Regarding the child files for children in your care, it is strongly encouraged to take the necessary time to get your current children's files together. Ensure that all files have the intake information and the emergency consent to treat form. Have the families get you the latest physical and immunization records for these files. If children are heading to the doctor in the next month, have parents bring a copy of that next visit summary to you. All immunization records should be on the State of Iowa Immunization record.

Please let me know if you have any questions.

Health and Human Services

Iowa Department of Health And Human Services

CHILD CARE ANNUAL EVALUATION

HHS Child Development
Home Compliance Worker: Stacy Burris Date: 7/25/2025

Non-compliance with any of the mandated regulatory requirements listed above may lead to the cancellation or revocation of your Child Development Home Registration. Please take whatever steps are necessary to completely address each of the violations noted above. It is essential you correct all above-mentioned violations.

Child Care Resource and Referral is an excellent resource for providers to access training options and support in your area. You can reach Child Care Resource and Referral at Kelly Phelps 515-802-7279