Iowa Department of Human Services
CHILD CARE CENTER EVALUATION AND RECOMMENDATION FOR LICENSE

Name of Center: Sacred Heart Preschool and Childcare **Enrollment:** 139 **License ID No. (Reapplications)** 45571

Street: 302 Eddy Place **City:** Maquoketa Iowa **Zip** 52060 **County:** Jackson

Mailing Address: 806 Eddy St, Maquoketa, IA, 52060

Director's Name: Andrea Kuhlman **Phone Number:** 563-652-3743

On-Site Supervisor(s): **E-Mail:** jean.anderson@sacredheartmaq.org

Date(s) of Visit: 05-12-2023

X **Licensing Visit** X **Unannounced Visit** **Off Year Visit** **Administrative Change**

LICENSING VISITS

New Application **Re-Application** X **NA**

Signed Application (470-0722) Received **Yes** **No** X **NA** **Date Signed:**

FIRE INSPECTION X **State** **Local** **NA** **Is Fire Inspection Approved?** X **Yes** **No** **NA**

Date Inspected: 04-12-2023

Comments :

LICENSE TYPE: X **Child Care** **Preschool (ages 3-5 meets three hours or less per day)**

Financial Type: Profit X Non-Profit NA

Accredition: Accredited NAEYC NSACA Other X NA

Program Serves: Infants (0-23 mo.) 2 Years X Preschool-Age X School-Age

Get-Well Evening Care Special Needs

SCHEDULE: X Year-round School-Year Summer Only

HOURS:	*Year-round*	*School-Year*	*Summer Only*

LICENSE CAPACITY	Infants	2 Years	Preschool	School-Age	Capacity
General			45	105	150
Summer					0

QRS Rating: N/A

RECOMMENDATION FOR LICENSE:	
X	**FULL** license from 08-01-2023 to 08-01-2025
	PROVISIONAL license from
	DENIAL of initial application
	SUSPENSION of license
	REVOCATION of license

Licensing Consultant: Heidi Hungate **Date:** 05-16-2023

I. IF CURRENT LICENSE IS PROVISIONAL, IDENTIFY THE CORRECTIVE ACTIONS

N/A

II. IDENTIFY THE AREAS OBSERVED ON THE VISIT:

An unannounced licensing visit was completed at this center on 5/12/23. Andrea Kuhlman is the center director and was present along with other staff. This center is part of the Sacred Heart Catholic School. The portion of the preschool/child care that is licensed does not participate in the Iowa Voluntary Preschool Grant program. The center provides preschool and child care for children age three through 12. Child care is provided for children before and after preschool/school and all day on non-school days. Some children from the local public school do attend this center for child care.

Preschool and child care occur in both the main school building and the preschool/child care building that are across the street from each other. The preschool building includes the following: Three year old preschool/child care room, prek four room (not used for any licensed functions), and child care overflow child care room. The gym and cafeteria (all children start care here on non school day and all children combine here at the end of the day for both school and non school days) are approved spaces for child care in the main school building. The school building includes hallway restroom areas for boys and girls with several toilets/urinals/sinks in each. The preschool/child care building includes a restroom area adjacent to the three year old preschool / child care room (two toilets and one sink) and a single restroom area adjacent to the four year old prek room. Children from the overflow room must travel out of the room for all hand washing and restroom activities. There is a hand washing sink located within the three year old preschool / child care room. All program space was observed.

The center does not participate in the CACFP. The center serves breakfast, snack, lunch and snack on school days. Breakfast and lunch are prepared in the school cafeteria kitchen by school staff on school days. The school kitchen is licensed by IDPH. The center charges an extra fee for lunch. Morning snack is provided by the parents for the entire group. On non school days breakfast is not served and children are required to bring lunch from home (center provides milk for this). The center is reminded of the requirement monitor and supplement these meals for the children who are not school age as is required. On school days breakfast is provided at the school building including for the preschool and school age child care children (prior to non child care children arrival).

III. IDENTIFY THE OBSERVED STRENGTHS OF THE CENTER:

The program continues to have good support from the community. The center appears to be well managed, is organized, and the staff work well together. The preschool and school buildings continue to be well maintained. The preschool building is bright and colorfully decorated. The center has plenty of books for the children. The center's required licensing documentation and staff and child files continue to be highly organized.

IV. IDENTIFY THE ASPECTS OF OPERATION THAT FALL BELOW THE STANDARDS REVIEWED:

109.8(2)d: At least one staff shall be present in every room.
1. Overflow room staff left the program room without any supervision briefly to go to the nearby kitchen area. Children from this room also were observed sent to the hallway restroom area without staff supervision.

109.10(8): Children's hand washing: Center shall ensure staff assist children in personal hygiene. Children's hands shall be washed: Immediately before eating or participating in food service activity.
1. Children observed handling food and food service items in the overflow room without washing hands immediately prior to this activity. Ensure food service surfaces are cleared of other miscellaneous items so that the surface area can be properly cleaned and sanitized as required.

109.11(3)d: Record of monthly inspections of outdoor recreation area and equipment shall be kept.
1. School age playground inspections not available for 3/2023 or 4/2023.

109.12(1): Program structure that uses developmentally appropriate practices and written program of activities planned to the developmental needs of children served.
Program complements but does not duplicate school curriculum. Schedule of program is posted in a place visible to parents.
1. No school age activity plan available.

V. SPECIAL NOTES/RECOMMENDATIONS:

1. Ensure first aid kit is not accessible to the children in the cafeteria.

This center will continue with a full license. The center is directed to correct the items cited and the items noted above in this section of the report and to submit a written summary to the licensing consultant as to how and when those corrections are/will be completed. The written summary shall be submitted within 30 days of receipt of this evaluation. Thank you.

*Note: If you are the Child Care Center Director and you feel something is unclear or unjustly cited, please contact your DHS Licensing Consultant to discuss the issue. The child care director may also send a response which will be placed in the licensing file.

*Note: If you are a member of the general public, there may be additional information contained in the public file. You may contact the DHS Licensing Consultant to inquire.