Iowa Department of Human Services
CHILD CARE CENTER EVALUATION AND RECOMMENDATION FOR LICENSE

Name of Center: Happy Time Preschool & Daycare **Enrollment:** 163 **License ID No. (Reapplications)** 22653

Street: 3520 Ansborough AVE **City:** Waterloo Iowa **Zip** 50701 **County:** Black Hawk

Mailing Address: 3520 Ansborough AVE, Waterloo, IA, 50701

Director's Name: Nicole Reese **Phone Number:** 319-235-6783

On-Site Supervisor(s): Cindy Spangler **E-Mail:** htdirector@cvcc.net

Date(s) of Visit:

Licensing Visit **Unannounced Visit** **Off Year Visit** X **Administrative Change**

LICENSING VISITS

New Application X **Re-Application** **NA**

Signed Application (470-0722) Received X **Yes** **No** **NA** **Date Signed:** 12-03-2018

FIRE INSPECTION **State** X **Local** **NA** **Is Fire Inspection Approved?** X **Yes** **No** **NA**

Date Inspected: 10-29-2018

Comments :

LICENSE TYPE: X **Child Care** **Preschool (ages 3-5 meets three hours or less per day)**

Financial Type: Profit X Non-Profit NA

Accredition: Accredited NAEYC NSACA Other X NA

Program Serves: X Infants (0-23 mo.) X 2 Years X Preschool-Age X School-Age

Get-Well Evening Care Special Needs

SCHEDULE: X Year-round School-Year Summer Only

HOURS:	*Year-round*	*School-Year*	*Summer Only*

LICENSE CAPACITY	Infants	2 Years	Preschool	School-Age	Capacity
General	28	60	72	59	219
Summer					0

QRS Rating: N/A

RECOMMENDATION FOR LICENSE:	
X	**FULL** license from 02-01-2019 to 02-01-2021
	PROVISIONAL license from
	DENIAL of initial application
	SUSPENSION of license
	REVOCATION of license

Licensing Consultant: Becky Frost **Date:** 02-12-2019

I. IF CURRENT LICENSE IS PROVISIONAL, IDENTIFY THE CORRECTIVE ACTIONS

N/A

II. IDENTIFY THE AREAS OBSERVED ON THE VISIT:

On 01/09/19 I made unannounced licensing visit to Happy Time Preschool & Daycare in Waterloo. I met with Kristin Swarts, the director. She has been the director and with the program since May 2016. Ms. Swarts has resigned as the director and will be done on 03/01/19. She hopes to remain working in the child care program. Cindy Spangler is the on-site supervisor. She has been with the program since February 2005. The center employs 41 staff members.

Happy Time Preschool & Daycare operates out of the Cedar Valley Community Church. The program operates Monday through Friday from 7:00 am until 5:30 pm and serves infants through school-aged children. There is a preschool program for two and three-year-olds that operate daily from 8:00 am until 11:00 am. There is a preschool program for four and five year-old children that meet daily from 8:00 am until 12:00 pm. The children participate in chapel every Monday. There are currently 163 children enrolled.

The child care program operates out of the following rooms: infant room (six weeks to 7 months), a room for 7-18 month-old children, a room for children 18 months to two-years-old, two rooms for two and three-year-old children, two rooms for three and four-year-old children, and two rooms for four and five-years-old (pre-K). There is one school-age classroom known as Kool Kids, but there is an additional room in this area if necessary. An inspection of each room was completed.

Windows provide natural lighting for the rooms in the new section of the church. The rooms in the older section and lower level use artificial lighting. The rooms are decorated with pictures of the children, the children's art projects, and posters to assist the children with the learning process, such as the alphabet, shapes, colors and numbers. The children's birthdays were posted. There is an area for circle time in each room.

The centers observed on the day of the licensing visit include library, Lego/blocks, table toys, games, puzzles, transportation, computers, art, dramatic play, writing, math, science/discovery, woodworking, sensory table, play dough, and music. Centers were arranged in a manner that allowed easy movement between activities, but it also allowed for clear supervision by staff members. Materials were in good condition. The materials are located at child level so they were easily accessible to the children. Toys and activities in the centers are changed out regularly to prevent the children from getting bored and to engage them in new learning experiences.

The center has a binder of themes for each month. Staff members are able to determine which specific theme they use each week. Each room has an activity calendar and newsletter that is sent to parents each month to outline the activities for the month. I observed an activity calendar and lesson plans for each classroom. The program is Christian based. All age groups attend chapel once each week. Themes are seasonally appropriate and the center also focuses on a Bible theme. They also focus on either a shape and letter or a color and number.

There was a phone with emergency numbers in the classrooms. Teachers also use two-way radios to communicate between rooms. Emergency fire and tornado procedures and diagrams were posted by the main program and outdoor exits in all of the rooms. Daily schedules were posted in each room.

I reviewed documentation of monthly fire and tornado drills. A radon test was completed in April 2018 and is good for two years. Results were within EPA guidelines. The fuel burning inspection was completed and no concerns were noted. A carbon monoxide detector was on site on the upper level in the church kitchen and on the lower level near the bathroom. Outlets were protected. The fire marshal inspection occurred on 10/29/18.

Staff and children files were reviewed at the time of the licensing visit. I reviewed 20 children files. They were in great condition. I reviewed 8 staff files. They were in great condition.

I reviewed staff and parent handbooks and they were in good condition.

There were several outlets in the Kool Kids were room that were not covered.

In the four and five-year-old room (room 138) bedding was hanging over the cots and touching other children's bedding. This cannot occur.

In the three and four-year-old room (room 132) the hinge of the cupboard of the dramatic play kitchen set is broken and must be fixed.

In the toddler room (room 135) I observed a diaper change. The staff member did not wash the changing table with soap and prior to disinfecting the table. Additionally the staff member applied powder to the child and there was not a signed medication authorization form. No medicated products can be applied to a child unless there is a medication authorization form signed by a parent.

In the other toddler room (ages 7-18 months) the room was out of ratio when I arrived in the room. The infant room can never be out of ratio, not even when children are napping. One child under the age of one-year-old was sleeping wrapped in a blanket. This is a violation of safe sleep practices and cannot occur even with the request of a parent. I discussed a diaper change with the staff members in this toddler room as I did not see one. They are leaving the gloves on through the entire process. Gloves must be removed prior to putting on the new diaper and dressing the child because the gloves are considered soiled. The temperature of the freezer in this room was 15 degrees. It must be zero and below.

In the infant room I observed a diaper change. The staff member cleaned and disinfected the table correctly, but wiped the disinfectant off right away. This cannot occur. The disinfectant must sit on the table for the dwell time indicated on the product bottle or the table is not being disinfected.

III. IDENTIFY THE OBSERVED STRENGTHS OF THE CENTER:

Ms. Swarts states they have a terrific group of full time staff members.

Ms. Swarts states the program has a great reputation with families and they have a waiting list. Ms. Swarts states the center and families are like one big family and they have great communication.

Ms. Swarts states the teachers are doing a great job with their curriculum. Teachers bring new ideas and activities and they change things out every season for the children.

The program uses two way radios to communicate between rooms and with the office.

The hallways of the program are decorated with art projects from the children.

The program provides a strong Christian based curriculum. The children attend chapel every Monday.

The center has a great facility for the child care program and the good church support. They have a large sanctuary to perform their programs for parents. They also have a large multi-purpose room and a gym in the dining area. He rooms are set up near one another.

Ms. Swarts states they program have fundraisers with their families.

The program has been a ministry of the church since and provided child care since 1972.

IV. IDENTIFY THE ASPECTS OF OPERATION THAT FALL BELOW THE STANDARDS REVIEWED:

109.8(2)d: At least one staff is present in every room where children are resting.If ratio reduced to one staff per room during nap time, does not exceed one hour and ratio in center is still maintained.Ratio in infant rooms is always maintained.

109.11(3)a: Center shall ensure that: Facility and premises are sanitary, safe, and hazard free. Adequate indoor and outdoor space is provided. The outdoor area shall include safe play equipment and area of shade. Sufficient space provided for dining. Sufficient lighting shall be provided. Sufficient ventilation. Sufficient heating. sufficient cooling. Sufficient bathroom and diapering facilities. Equipment, including kitchen appliances, are maintained so as not to result in burns, shock, or injury to children. Sanitation and safety procedures for the center are developed and implemented to reduce risk or injury or harm to children and reduce transmission of disease.

109.12(5)e: The provider shall follow safe sleep practices recommended by AAP for infants under one year of age:Infants shall always be placed on their back for sleep.Infants shall be placed on a firm mattress with a tight fitted sheet that meets Consumer Product Safety Commission federal standards.Infants shall not be allowed to sleep on a bed, sofa, air mattress or other soft surface. No child will be allowed to sleep in any items not designed for sleeping but not limited to, an infant seat, car seat, swing, bouncy seat.No toys, soft objects, stuffed animals, pillows, bumper pads, blankets, or loose bedding shall be allowed in the sleeping area with the infant.No co-sleeping shall be allowed.Sleeping infants shall be actively observed by sight and sound.If an alternate sleeping position is needed, a signed physician or physician assistant authorization with statement of medical reason is required.

V. SPECIAL NOTES/RECOMMENDATIONS:

A full license is issued. All DHS licensing standards and procedures must be maintained during the renewal period.

*Note: If you are the Child Care Center Director and you feel something is unclear or unjustly cited, please contact me (phone 319-292-2429; email rfrost@dhs.state.ia.us so that we may discuss the issue. If necessary, I can make a notation in your record. You may also send a letter that will be included in your licensing file noting any disagreement you may have with this report. If you have the need for any additional information discussed during my visit, please contact me and I will forward the information to you. Thank you.

An administrative change is being made to name Nicole Reese as the new director. Her start date is 02/20/19. The email address will remain the same.

*Note: If you are the Child Care Center Director and you feel something is unclear or unjustly cited, please contact your DHS Licensing Consultant to discuss the issue. The child care director may also send a response which will be placed in the licensing file.

*Note: If you are a member of the general public, there may be additional information contained in the public file. You may contact the DHS Licensing Consultant to inquire.