Iowa Department of Human Services
CHILD CARE CENTER EVALUATION AND RECOMMENDATION FOR LICENSE

Name of Center: Washington Community Y Cornelia S Day Child Care **Enrollment:** 55 **License ID No. (Reapplications)** 24846

Street: 821 N. 4th Ave. **City:** Washington Iowa **Zip** 52353 **County:** Washington

Mailing Address: 816 N 2nd AVE, Washington, IA, 52353

Director's Name: Shalon Hoyle **Phone Number:** 319-653-3315

On-Site Supervisor(s): Nancy Gilchrist **E-Mail:** shoyle@washingtony.org

Date(s) of Visit: 06-06-2024

Licensing Visit X **Unannounced Visit** X **Off Year Visit** **Administrative Change**

LICENSING VISITS

New Application X **Re-Application** **NA**

Signed Application (470-0722) Received X **Yes** **No** **NA** **Date Signed:** 04-29-2024

FIRE INSPECTION **State** X **Local** **NA** **Is Fire Inspection Approved?** X **Yes** **No** **NA**

Date Inspected: 07-08-2024

Comments : completed by Bruce McAvoy Washington Fire Department, due every 3 years. Ths report was held until an approved inspection was procured on 7/24/24.

LICENSE TYPE: X **Child Care** **Preschool (ages 3-5 meets three hours or less per day)**

Financial Type: Profit X Non-Profit NA

Accredition: Accredited NAEYC NSACA X Other NA

Program Serves: X Infants (0-23 mo.) X 2 Years X Preschool-Age X School-Age

Get-Well Evening Care X Special Needs

SCHEDULE: X Year-round School-Year Summer Only

HOURS:	*Year-round*	*School-Year*	*Summer Only*

LICENSE CAPACITY	Infants	2 Years	Preschool	School-Age	Capacity
General	18	18	19	20	75
Summer					0

QRS Rating: 1

RECOMMENDATION FOR LICENSE:	
X	**FULL** license from 05-01-2023 to 05-01-2025
	PROVISIONAL license from
	DENIAL of initial application
	SUSPENSION of license
	REVOCATION of license

Licensing Consultant: Jill Seibert **Date:** 07-24-2024

I. IF CURRENT LICENSE IS PROVISIONAL, IDENTIFY THE CORRECTIVE ACTIONS

II. IDENTIFY THE AREAS OBSERVED ON THE VISIT:

The Washington Community Y Cornelia Day Child Care is a newly constructed (2017) building connected to Stewart Elementary School in Washington. The one story center was specifically constructed for childcare and is in a residential area of Washington. The Washington Community Y Cornelia Day Child Care Center has been in operation since the 1980's. The program was held prior to new construction in another building. The center provides traditional child care.

The center is owned and operated by Washington Community YMCA. The Director is Shalon Hoyle. Ms. Hoyle has a BS in Elementary Education and a BA in Speech and Hearing Science and 20 years of experience in child care centers. She has been the Director of this center for 16 years. The center has two onsite supervisors who meets the 75 point requirement. Nancy Gilchrist and Kelly Reeves have been OSS of the facility since 2019.

On 6/6/24 I made an unannounced off year visit to the center and met with staff and Director Hoyle. Staff were actively engaged in providing childcare. The program consists of the following rooms plus a full kitchen, staff restroom and reception area.

OBSERVATIONS of the CENTER:

BABY LANE : BIRTH – 12 MONTHS

This room cares for up to eight infants. All staff in this room are over 18 years of age. Infant cereal and baby food are provided. The day of the visit the Director was working in this room. We discussed that small infants should be sleeping in cribs toward the front of the room, so they are easily observed.

WALKER BOULEVARD: 1 YEAR – 2 YEARS

This room cares for up 8 toddlers. Children begin to develop daily routines including circle time, read aloud time and large and small motor skills. The program focuses on social development, self-help skills and language skills.

TODDLER COURT : 2 YEARS – 3 YEARS

This room provides developmentally appropriate programming for up to ten toddlers. Dramatic play, block play, sensory exploration, games, songs, movement and art are offered daily. The program is centered around changing themes giving children the opportunity to learn about customs, holidays, seasonal activities and much more.

TYKE TURNPIKE: 2 YEARS - 3 YEARS

This room is a mixed-age room of older two year old's and younger three year old's. This room may provide care for up to

eleven children, with one teacher for every six children. Children in this group begin exploring print knowledge, ABC awareness, number concepts and writing. They continue to participate in dramatic play, block play, sensory play, games, songs, movement and art, based on changing themes.

LEARNERS WAY: 3 YEARS - 4 YEARS

This classroom functions similarly to a preschool room. Up to twelve children may be in this room. Ratio in this room is 1:6. The children learn about the calendar, weather and days of the week during circle time. They explore changing themes through activity centers.

PRESCHOOL PLACE: 4 YEARS - 5 YEARS

The Y utilizes Creative Curriculum for Preschool age children which encourages learning through centers, small group activities and play. Associates goals are to provide the best learning environment for children to help prepare for success in Alternative Kindergarten or Kindergarten. This room cares for up to twenty-four children. Ratio in this room is one teacher for every twelve children.

All program areas were observed at that time. I also briefly met with other staff (office and room staff). The visit consisted of classroom and building area review and observations of activities, ratios, nutritional practices, health and safety practices, playground observation, field trip and transportation practices, and administrative review.

An average of 60-70 children are served each day. All daycare and preschool services are offered year round. The Center serves children ages 6 weeks through 5 years of age.

Security is provided through a set of double entry doors and all visitors must check in at the front desk prior to entering the classrooms to ensure that only those authorized are able to gain access

The Center appears to have an adequate amount of equipment for the children including toys, games and activities that appear to be of high quality.

The center reports the following in regard to their learning philosophy: Creative Curriculum is their curriculum of choice. Daily schedules are posted in each classroom for Toddlers thru Preschool Age children. Monthly Curriculum Calendars are posted for Two's thru Four Year Olds.

Each room arrangement was neat and organized. The children have access to sink/toilets in a bathroom attached to each room. Hand washing posters should be hanging in each room. Room lighting consists of both natural light from windows as well as adequate interior lighting. All classroom and bathroom facilities were observed to be clean.

CENTER NUTRITION PRACTICES:

All meals and snacks are prepared by center staff in the center kitchen and catered to child care rooms. Posted menus indicate that minimum nutritional requirements are met. The kitchen is small but well equipped with new appliances and a storage pantry. WCCDCD participates in the CACFP program. Menus are posted and records indicate that minimum nutritional requirements are met.

Food storage appeared to be adequate in the kitchen area. Refrigerated items in the Center were also observed in the 2 refrigerator/freezer units in the kitchen area. The infant room had its own refrigerator/freezer. Thermometers were observed in every refrigeration/freezing unit.

Children dine at child size tables and sit in small chairs. After each meal, tables are washed with warm soapy water and then sprayed with a sanitizer (allowed to air dry).

CENTER HEALTH AND SAFETY:

All medications are stored inaccessible to children. Children with any allergy has a physician signed allergy action plan on file. Each plan is posted in the child's room so staff is aware of how to respond to an allergic reaction.

Labeled First Aid Kits are stored inaccessible to children. First-aid supplies were sufficient to address minor trauma. All lower cabinets have locks (key).

I reviewed environmental testing and maintenance of necessary detection equipment. Radon testing was completed January 2023 with a level under 4 pCi/L. Radon testing is due every two years. The appliance inspection is current and is due annually. Carbon monoxide detectors are placed throughout Center. The detectors should be UL approved and plug in. Since the building is new a lead paint assessment is not required. 8The center is on city water. As a result, a private

analysis is not required.

Safety regulations, and day to day policy and procedure were reviewed. Ratio was met and maintained in all rooms during the visit. We discussed that staff be assigned certain children in each room so that they are sure who they are supervising and have face to name recognition.

A washer and dryer are in the kitchen where laundering is completed. Children do not have access to this area (cleaners, detergents, etc...)

Electrical outlets were adequately covered. Staff personal belongings were stored out of the children's reach.

Tornado and fire drills should be practiced and documented once a month. Observation of documentation indicated drills were practiced monthly with the exception of December and January.

Sanitation rules and compliance with rules were observed. Sufficient toileting articles and hand washing supplies were in each restroom.

Center staff are responsible for both the cleanliness of each individual classroom and all common areas. discussed Options for sanitizing and disinfecting can be further explored with IDPH CCNC. Cleaning supplies and other toxic material were out of the children's reach in classrooms.

Incident reports and daily sheets (Bright wheel) are documented and staff have been trained on how to complete each.

CENTER PLAYGROUND:

The center has a new fenced, shaded outdoor play attached to the side of the building. Equipment and surfacing in the area are new and meet standards. The Child Care Weather Watch is utilized to determine if outdoor play is questionable due to weather conditions. First Aid kits and emergency medication and contacts should be taken outdoors. Outdoor play area inspections are completed monthly with the exception of December and January.

CENTER ADMINISTRATIVE RECORDS:

Creative Curriculum is utilized in the classrooms.

The center Director does an excellent job tracking child and staff files to ensure they are in compliance with all requirements

Child files are reviewed including: Current physical forms, school age health forms, immunization cards and annual file updates, dental and medical contact information and field trip authorizations. Immunization records were reviewed by Iowa Department Of Public Health. Incident and injury reports are written and kept on file. Copies are sent home with parents.

Staff files are reviewed annually including: current Iowa Criminal Background checks, fingerprints, physicals and required training hours in CPR/First Aid, Universal Precautions, Mandatory Reporting & annual emergency procedures training. The center employs staff under 18 years old. All under age staff are accompanied by an adult. Mandatory Reporting, Universal Precautions and CPR/1st Aid, as well as background checks and fingerprinting were reviewed. The Director keeps a tracking sheet and is typically up to date on most requirements .

Center compliance with regulations regarding required written policies provided to parents in the form of a handbook were reviewed. WCYCDCC has a lengthy handbook, which has been edited as policies change. Child misbehavior is addressed by verbal encouragement of appropriate behavior, redirection, and PBIS. The center has a biting policy which is available in the Center handbook.

The center is in compliance with regulations regarding required notices and postings. Emergency numbers for Fire, Police, and Poison Control were posted as was the centers contact information. In the event of inclement weather or natural disaster, the Tyke Turnpike/Learners Way restroom are utilized. The infants and infant staff use the staff restroom. A main parent board contains a notice for handbook availability, the Center License are all posted in the lobby area near the reception desk where children are signed in/out each day. State consultant contact information, Mandatory Reporter notice and menu information were also posted. A No Smoking sign was posted both inside the Center on the wall by the both doors. Evacuation procedures are now posted by each door. Emergency plans are reviewed with staff at least annually. Staff have signed off that they read and understand the plan.

III. IDENTIFY THE OBSERVED STRENGTHS OF THE CENTER:

The building and outdoor play area are new.

The Director agreed to contact and engage with the new Child Care Nurse Consultant assigned to Washington County.

The Director consults with CCR&R when necessary.

The Director is qualified to train staff and other community members in CPR/1st Aid.

IV. IDENTIFY THE ASPECTS OF OPERATION THAT FALL BELOW THE STANDARDS REVIEWED:

1. 109.11(3)d: Record of monthly inspections of outdoor recreation area and equipment shall be kept. Outdoor play inspections had not been documented since December.

2. 109.11(7)c: All centers: Annual inspection prior to heating season of all fuel-burning appliances to reduce risk of carbon monoxide poisoning and shall install one carbon monoxide detector on each floor that conforms to UL Standard 2034. The Director agreed to procure an updated inspection. The fire inspection was overdue the date of the visit. It was later conducted and approved.

3. 109.15(1): Center shall serve each child a full, nutritionally balanced meal as defined by CACFP guidelines. Staff shall provide supervision at table during snacks and meals. Children at center two hours or longer shall be offered food of not less than two hours and no more than three hours apart unless child is asleep. The Director agreed to serve children a third snack of the day for the children present after 5:30 p.m.

4. 109.10(3)d: Staff shall not provide medications to a child if preservice/orientation training for medication management has not been completed. Some staff reported they had to administer amoxicillin but had not yet had medication management training. A trained staff will be present in the center to dispense medication.

V. SPECIAL NOTES/RECOMMENDATIONS:

Based upon this review, it is recommended that this center remain in Full licensing status. The center is directed to correct the item listed in Section IV. The Director gave me a verbal commitment that the noted rule violations would be promptly corrected. It is important to note, all DHS licensing standards and procedures must be maintained during the renewal period.

HHS encourages you to contact your local nurse consultant. Iowa Department of Public Health Child Care Nurse Consultant Toni Krana works with child care and early education businesses. Businesses may call or send questions to a child care nurse consultant about health and safety policies, health programs, health of personnel, and specific child health or safety issues. CCNC Krana visited the center in February 2022.

HHS encourages you to contact Child Care Resource and Referral Consultant Tabitha Copeland. They offer centers assistance with meeting the DHS regulations, QRS, infant/toddler concerns, room arrangement and environment, developmental concerns, Best Practice information, CDA assistance, or any questions or concerns you may have.

*Note: If you are the Child Care Center Director and you feel something is unclear or unjustly cited, please contact your DHS Licensing Consultant to discuss the issue. The child care director may also send a response which will be placed in the licensing file.

*Note: If you are a member of the general public, there may be additional information contained in the public file. You may contact the DHS Licensing Consultant to inquire.