Iowa Department of Human Services
CHILD CARE CENTER EVALUATION AND RECOMMENDATION FOR LICENSE

Name of Center: W.E.E.K. Latchkey-Wilton CSD **Enrollment:** 72 **License ID No. (Reapplications)** 20425

Street: 1002 Cypress St **City:** Wilton Iowa **Zip** 52778 **County:** Muscatine

Mailing Address: 1002 Cypress St, Wilton, IA, 52778

Director's Name: Anne Oien **Phone Number:** 563-732-4161

On-Site Supervisor(s): Shelby Oien **E-Mail:** anneoien@wiltoncsd.org

Date(s) of Visit: 03-23-2023

X **Licensing Visit** X **Unannounced Visit** **Off Year Visit** **Administrative Change**

LICENSING VISITS

New Application X **Re-Application** **NA**

Signed Application (470-0722) Received X **Yes** **No** **NA** **Date Signed:** 11-01-2022

FIRE INSPECTION X **State** **Local** **NA** **Is Fire Inspection Approved?** X **Yes** **No** **NA**

Date Inspected: 04-04-2022

Comments : Does Comply.

LICENSE TYPE: X **Child Care** **Preschool (ages 3-5 meets three hours or less per day)**

Financial Type: Profit X Non-Profit NA

Accredition: Accredited NAEYC NSACA Other X NA

Program Serves: Infants (0-23 mo.) 2 Years Preschool-Age X School-Age

Get-Well Evening Care Special Needs

SCHEDULE: X Year-round School-Year Summer Only

HOURS:	*Year-round*	*School-Year*	*Summer Only*

LICENSE CAPACITY	Infants	2 Years	Preschool	School-Age	Capacity
General				75	75
Summer					0

QRS Rating: N/A

RECOMMENDATION FOR LICENSE:	
X	**FULL** license from 01-01-2023 to 01-01-2025
	PROVISIONAL license from
	DENIAL of initial application
	SUSPENSION of license
	REVOCATION of license

Licensing Consultant: Heidi Brown **Date:** 03-23-2023

I. IF CURRENT LICENSE IS PROVISIONAL, IDENTIFY THE CORRECTIVE ACTIONS

N/A

II. IDENTIFY THE AREAS OBSERVED ON THE VISIT:

This worker arrived at WEEK Latchkey-Wilton CSD on 3/23/2023. The center provides before/after school service, no school day care and summer vacation care. The center offers services to school aged children. The center is open from 6am to 6pm. The center has 72 children enrolled. The center is located inside of Wilton Elementary School. They utilize a classroom and gym. The center is nonprofit. The center's fire inspection was completed on 4/4/2022.

The director is Anne Oien. Anne started 2016. Anne has a Bachelor's in Social Work.

The on-site supervisor is Shelby Oien. Shelby started in 2017.

This worker observed all classrooms. The center's curriculum is teacher created. The center's curriculum includes: free choice time, homework help, coloring, group games, card games, craft time and reading.

Nutritional practices were checked. During the school year: breakfast is provided by the school district and snack is provided by the center. During no school days and the summer they provide breakfast and snack. Parents provide lunch. The kitchen was maintained in a clean/orderly fashion.

Health and safety practices were also reviewed. The center had medications stored appropriately. The center had a properly stocked first aid kit. The center did practice fire, tornado and emergency drills as required. The center completed radon testing as required. The center completed an annual fuel burning appliance inspection and had a carbon monoxide detector installed as required.

The center's outdoor area included: climbing structures, slides, balls, basketball court, kickball field, swings, garden bed, sand area and loose toys. Surfacing is rubber tiles.

The center only takes field trips for school aged children and older. The center offers field trips to: swimming pool, parks, and library.

The center's policies, licensing notebook, staff files and child files were reviewed. The center also had required postings.

III. IDENTIFY THE OBSERVED STRENGTHS OF THE CENTER:

-The director has been with the center since 2016. The onsite supervisor has been with the center since 2017.
-The center purchased all new tables and chairs for the classroom.
-The center director and staff work well with children who have behavioral and mental challenges.
-The center continues to increase their enrollment annually. Children want to attend the program.
-Child and staff files were in full compliance.

IV. IDENTIFY THE ASPECTS OF OPERATION THAT FALL BELOW THE STANDARDS REVIEWED:

The center was in full compliance on the date of my visit.

V. SPECIAL NOTES/RECOMMENDATIONS:

Based upon this review, it is recommended that this center remain in Full licensing status. It is important to note, all DHS licensing standards and procedures must be maintained during the renewal period.

The following agencies are available to provide consultation, support, and educational opportunities:
CACFP: https://educateiowa.gov/pk-12/nutrition-programs/child-and-adult-care-food-program
Child Care Resource and Referral: https://iowaccrr.org/staff/region_5/
Early Childhood Iowa: https://earlychildhood.iowa.gov/
First Children's Finance: https://www.firstchildrensfinance.org/
Healthy Child Care Nurse Consultants: https://idph.iowa.gov/hcci/consultants
Iowa AEYC: http://www.iowaaeyc.org/
Iowa After School Alliance: https://www.iowaafterschoolalliance.org/
Iowa State University: https://www.extension.iastate.edu/humansciences/early-childhood
4c's of Johnson County: https://www.iowa4cs.com/

*Note: If you are the Child Care Center Director and you feel something is unclear or unjustly cited, please contact your DHS Licensing Consultant to discuss the issue. The child care director may also send a response which will be placed in the licensing file.

*Note: If you are a member of the general public, there may be additional information contained in the public file. You may contact the DHS Licensing Consultant to inquire.