Iowa Department of Human Services
CHILD CARE CENTER EVALUATION AND RECOMMENDATION FOR LICENSE

Name of Center: Crayons 2 Pencils Early Learning Center **Enrollment:** 146 **License ID No. (Reapplications)** 27088

Street: 800 Colonial CIR **City:** Norwalk Iowa **Zip** 50211 **County:** Warren

Mailing Address: 800 Colonial CIR, Norwalk, IA, 50211

Director's Name: Jill Larsen **Phone Number:** 515-285-5322

On-Site Supervisor(s): Cindy Gavin **E-Mail:** crayons2pencils@yahoo.com

Date(s) of Visit: 09-27-2024

X **Licensing Visit** X **Unannounced Visit** **Off Year Visit** **Administrative Change**

LICENSING VISITS

New Application X **Re-Application** **NA**

Signed Application (470-0722) Received X **Yes** **No** **NA** **Date Signed:** 07-02-2024

FIRE INSPECTION **State** X **Local** **NA** **Is Fire Inspection Approved?** X **Yes** **No** **NA**

Date Inspected: 10-11-2023

Comments : 11/15/23 compliance date

LICENSE TYPE: X **Child Care** **Preschool (ages 3-5 meets three hours or less per day)**

Financial Type: X Profit Non-Profit NA

Accredition: Accredited NAEYC NSACA Other X NA

Program Serves: X Infants (0-23 mo.) X 2 Years X Preschool-Age X School-Age

Get-Well Evening Care Special Needs

SCHEDULE: X Year-round School-Year Summer Only

HOURS:	*Year-round*	*School-Year*	*Summer Only*

LICENSE CAPACITY	Infants	2 Years	Preschool	School-Age	Capacity
General	50	30	106	0	186
Summer					0

QRS Rating: N/A

RECOMMENDATION FOR LICENSE:	
X	**FULL** license from 09-01-2024 to 09-01-2026
	PROVISIONAL license from
	DENIAL of initial application
	SUSPENSION of license
	REVOCATION of license

Licensing Consultant: Melinda Larson, Child Care Licensing Consultant **Date:** 09-29-2024

I. IF CURRENT LICENSE IS PROVISIONAL, IDENTIFY THE CORRECTIVE ACTIONS

II. IDENTIFY THE AREAS OBSERVED ON THE VISIT:

Crayons 2 Pencils Early Learning Center opened in September 2016. It is located in a single standing building. The center has a secured entrance. The center has a security system. There are cameras in the cameras as well as outside the facility. The center provides child care services to children ages infancy through preschool age. Jill Larsen and Cindy Gavin are co-owners and directors. Jill had a registered, in home daycare home for ten years prior to opening up this center. Cindy was a teacher and she also had a registered in home child care daycare prior to opening up this center.

An unannounced visit was completed today. All areas subject to HHS licensing rules were reviewed. Cindy and Jill were present and they assisted with the visit. Mandatory postings are in place at the center's entrance. Lesson plans and schedules are posted in classrooms. Children's artwork is displayed in hallways and classrooms. Classrooms are well furnished with clearly defined learning centers and toys.

The center has eleven classrooms. The Violet Room and Orange Room serve infants. The Yellow Room and Blue Room have one year old children. The Pink Room, Green Room and Red Room are classrooms for two year olds. The Purple Room and Teal Room are for three year olds. The Navy Room is a 3/4's class. The Silver Room is a 4/5's classroom. All classrooms were at or above ratio requirements. Children were observed in classrooms and outdoors on the playground today. Staff were reading children books to children, assisting children prepare for rest time and assisting children in their play and learning activities.

The center has a full kitchen. The center serves breakfast, lunch and afternoon snack. Menus are made weekly. Menus were reviewed and are compliant with CACFP regulations. Breakfast, lunch and afternoon snack is served. Menus are made weekly.

The center has three playground areas. There is a playground for infants to one year old children, for 2's and for 3's to 5's. Surfacing material for playground structures is sand and pea gravel. There are concrete areas and concrete trails and grass areas also. There is an outdoor classroom. The playgrounds have many outdoor play materials for children's use. The center completes monthly playground checks.

The center owns a bus for transportation.

III. IDENTIFY THE OBSERVED STRENGTHS OF THE CENTER:

Jill and Cindy have many years of experience in the child care field. The center is participating in the IQ4K program. Classrooms are well furnished with age appropriate supplies and furnishings. The center has a secured entrance. There are security camera in all the classrooms and playgrounds. The center won the Warren County's 2024 Favorite Preschool/Daycare. The directors have created a learning curriculum booklet for each classroom that provides lesson plans, schedules and additional miscellaneous information that is helpful for floaters.

IV. IDENTIFY THE ASPECTS OF OPERATION THAT FALL BELOW THE STANDARDS REVIEWED:

There were no licensing violations cited today.

V. SPECIAL NOTES/RECOMMENDATIONS:

The center has a full license.

*Note: If you are the Child Care Center Director and you feel something is unclear or unjustly cited, please contact me (phone 515-362-7823; email mlarson@dhs.state.ia.us) so that we may discuss the issue. If necessary, I can make a notation in your record. You may also send a letter that will be included in your licensing file noting any disagreement you may have with this report. If you have the need for any additional information discussed during my visit, please contact me and I will forward the information to you. Thank you.

*Note: If you are a member of the general public, there may be additional information contained in the public file. You may contact the DHS Licensing Consultant to inquire.

*Note: If you are the Child Care Center Director and you feel something is unclear or unjustly cited, please contact your DHS Licensing Consultant to discuss the issue. The child care director may also send a response which will be placed in the licensing file.

*Note: If you are a member of the general public, there may be additional information contained in the public file. You may contact the DHS Licensing Consultant to inquire.