

**Iowa Department of Human Services  
CHILD CARE CENTER EVALUATION AND RECOMMENDATION FOR LICENSE**

**Name of Center:** Magic Depot Child Care Center **Enrollment:** 120 **License ID No. (Reapplications)** 6904

**Street:** 307 Jasper St **City:** Onawa **Iowa Zip** 51040 **County:** Monona

**Mailing Address:** 307 Jasper St, Onawa, IA, 51040

**Director's Name:** Kelli Beedle **Phone Number:** 712-433-1998

**On-Site Supervisor(s):** Abbi Gerholdt **E-Mail:** magic.depot@westmonona.org

**Date(s) of Visit:** 07-14-2020

X **Licensing Visit** X **Unannounced Visit** **Off Year Visit** **Administrative Change**

**LICENSING VISITS**

**New Application** **Re-Application** X NA

**Signed Application (470-0722) Received** Yes No X NA **Date Signed:**

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**FIRE INSPECTION** X **State** **Local** NA **Is Fire Inspection Approved?** X **Yes** **No** NA

**Date Inspected:** 07-17-2018

**Comments :** Date of compliance 8-13-18

**LICENSE TYPE:** X **Child Care** **Preschool (ages 3-5 meets three hours or less per day)**

**Financial Type:** Profit X **Non-Profit** NA

**Accreditation:** Accredited **NAEYC** **NSACA** **Other** X NA

**Program Serves:** X **Infants (0-23 mo.)** X **2 Years** X **Preschool-Age** **School-Age**

**Get-Well** **Evening Care** **Special Needs**

**SCHEDULE:** X **Year-round** **School-Year** **Summer Only**

| <b>HOURS:</b>           | <u><i>Year-round</i></u> | <u><i>School-Year</i></u> | <u><i>Summer Only</i></u> |
|-------------------------|--------------------------|---------------------------|---------------------------|
| <b>LICENSE CAPACITY</b> | <b>Infants</b>           | <b>2 Years</b>            | <b>Preschool</b>          |
| General                 | 20                       | 20                        | 52                        |
| Summer                  |                          |                           |                           |
| <b>School-Age</b>       | <b>Capacity</b>          |                           |                           |
|                         |                          |                           | 48                        |
|                         |                          |                           | 140                       |
|                         |                          |                           | 0                         |

**QRS Rating:**   3

| <b>RECOMMENDATION FOR LICENSE:</b> |   |
|------------------------------------|---|
| X                                  | <b>FULL</b> license from 08-01-2020 to 08-01-2022 |
|                                    | <b>PROVISIONAL</b> license from                   |
|                                    | <b>DENIAL</b> of initial application              |
|                                    | <b>SUSPENSION</b> of license                      |
|                                    | <b>REVOCACTION</b> of license                     |

Licensing Consultant: Kathy DeGeorge-Evans

Date: 07-22-2020

**I. IF CURRENT LICENSE IS PROVISIONAL, IDENTIFY THE CORRECTIVE ACTIONS**

**II. IDENTIFY THE AREAS OBSERVED ON THE VISIT:**

An unannounced licensing visit was made on 7-14-2020. Magic Depot Child Care Center, Inc. is located in the Early Childhood Development Center. There are one hundred twenty children enrolled in your program and you serve infants to twelve year olds. Kelli Beedle became the director in February 2020, and she has worked at the center since April 2017. Abbi Gerholdt is the on-site supervisor, please send me a copy of her on-site supervisor qualifications form.

The center is following the Covid 19 daily procedures. The center has remained open during the Covid 19 pandemic.

**Observation of rooms:**

Five program rooms were in operation, the rooms looked great, were in ratio and have a fun variety of age and developmentally appropriate toys and equipment that is rotated frequently. Most rooms were observed during nap time. The staff did an excellent job meeting the needs of the children. The daily sheets looked good.

**Nutrition:**

West Monona School prepares the lunch for the younger children and for the preschool age children during the school year. The center provides breakfast and snack. Weekly menus are provided. During the summer the children three and older participate in the free lunch program. The kitchen was clean and the refrigerators/freezers had thermometers. Food storage was good.

**Health and safety:**

The center practices and documents monthly fire and tornado drills. Radon testing is due and is required every two years. The last radon testing was done in March 2018 with acceptable test scores. The annual fuel burning inspection was done in November 2019. The center follows the medication management procedures when the children are prescribed medication, six staff have taken the medication management training. The three step bottle procedure for sanitizing and disinfecting is being followed.

**Playground:**

The center has playground areas for different age groups. Monthly playground inspections are completed.

**Transportation:**

The center doesn't provide daily transportation services.

**Administrative records:**

Children's files were read and were in good order. Two staff files were read and needed training and a criminal record check. Please review all staff files and make sure all staff meet the DHS requirements. Criminal record checks are due every two years. If staff don't have the required hours of training you will need to develop a plan for each staff person to meet the requirement.

The center participates in the Quality Rating System (QRS), and are a level III. Kelli has applied for grants. The center employees seventeen people. Kelli has been meeting with staff individually at this time and will resume group staff meetings sometime in the future. She also uses the Remind app for staff notes.

The center has an active board.

Fundraising events are held throughout the year i.e. Trivia Night, popcorn sales.

Please send me a copy of the on-site supervisor form for Abbi Gerholdt.

### **III. IDENTIFY THE OBSERVED STRENGTHS OF THE CENTER:**

Kelli is working very hard to learn the DHS rules and daily operations of running the center. Kelli was very helpful during my visit, she is very enthusiastic and proud of the center and staff. The staff has excellent interactions with the children. The center is an excellent resource for the community.

2019/2020

Grants have been received for equipment for the program rooms.

The center is following the Covid 19 daily procedures.

### **IV. IDENTIFY THE ASPECTS OF OPERATION THAT FALL BELOW THE STANDARDS REVIEWED:**

109.9(1)b: All files contain: A signed copy of DHS criminal history record check or any other permission form approved by the Department of public Safety for conducting an Iowa or national criminal history check. A copy of Request for Child Abuse Information. Copies of the results of Iowa records checks conducted. Copies of national criminal history check results. Any Department-issued documents sent to the center related to records check.

Two staff files were read and needed training and a criminal record check. Please review all staff files and make sure all staff meet the DHS requirements. Criminal record checks are due every two years - make sure all staff have current criminal and national record checks.

109.9(1)e: All files contain documentation to indicate that ongoing staff training requirements are met, including current certifications in first aid/CPR and mandatory child abuse training.

Two staff files were read and needed training. Please review all staff files and make sure all staff meet the DHS requirements. If staff don't have the required hours of training you will need to develop a plan for each staff person to meet the requirement.

109.11(7)b: Centers at ground level that use basement area as program space, or have a basement beneath program space: Testing and plan for remedy of radon is conducted.

Radon testing is due and is required every two years. The last radon testing was done in March 2018 with acceptable test scores.

### **V. SPECIAL NOTES/RECOMMENDATIONS:**

A full license is recommended for 8-1-2020 to 8-1-2022.

Please review all staff files and make sure all staff meet the DHS requirements. Criminal record checks are due every two years - make sure all staff have current criminal and national record checks and meet their annual training requirement. If staff don't have the required hours of training you will need to develop a plan for each staff person to meet the requirement.

Radon testing is due - please email me the date and scores of you radon testing.

\*Note: If you are the Child Care Center Director and you feel something is unclear or unjustly cited, please contact your DHS Licensing Consultant to discuss the issue. The child care director may also send a response which will be placed in the licensing file.

\*Note: If you are a member of the general public, there may be additional information contained in the public file. You may contact the DHS Licensing Consultant to inquire.