**Iowa Department of Human Services**
**CHILD CARE CENTER EVALUATION AND RECOMMENDATION FOR LICENSE**

**Name of Center:** Delwood Child Care Program **Enrollment:** 142 **License ID No. (Reapplications)** 46382

**Street:** 311 Delmare Ave **City:** Delmar Iowa **Zip** 52037 **County:** Clinton

**Mailing Address:** PO Box 292, Delmar, IA, 52037

**Director's Name:** Ruth Fuegen **Phone Number:** 563-674-4164

**On-Site Supervisor(s):** none **E-Mail:** rfuegen@delwood.k12.ia.us

**Date(s) of Visit:** 10-15-2024

**Licensing Visit** X **Unannounced Visit** X **Off Year Visit** **Administrative Change**

**LICENSING VISITS**

**New Application** **Re-Application** X **NA**

**Signed Application (470-0722) Received** **Yes** **No** X **NA** **Date Signed:**

**FIRE INSPECTION** X **State** **Local** **NA** **Is Fire Inspection Approved?** X **Yes** **No** **NA**

**Date Inspected:** 04-08-2022

**Comments :**

**LICENSE TYPE:** X **Child Care** **Preschool (ages 3-5 meets three hours or less per day)**

**Financial Type:** Profit X Non-Profit NA

**Accredition:** Accredited NAEYC NSACA Other X NA

**Program Serves:** Infants (0-23 mo.) 2 Years X Preschool-Age X School-Age

Get-Well Evening Care Special Needs

**SCHEDULE:** Year-round X School-Year Summer Only

| **HOURS:** | *Year-round* | *School-Year* | *Summer Only* |
|---|---|---|---|

| LICENSE CAPACITY | Infants | 2 Years | Preschool | School-Age | Capacity |
|---|---|---|---|---|---|
| General | | | 23 | 25 | 48 |
| Summer | | | | | 0 |

**QRS Rating:** N/A

| RECOMMENDATION FOR LICENSE: | |
|---|---|
| X | **FULL** license from 01-01-2024 to 01-01-2026 |
| | **PROVISIONAL** license from |
| | **DENIAL** of initial application |
| | **SUSPENSION** of license |
| | **REVOCATION** of license |

**Licensing Consultant:** Heidi Hungate **Date:** 11-26-2024

**I. IF CURRENT LICENSE IS PROVISIONAL, IDENTIFY THE CORRECTIVE ACTIONS**

N/A

**II. IDENTIFY THE AREAS OBSERVED ON THE VISIT:**

An unannounced off year visit was completed at this center on 10/15/24. The center director is now Ruth Fuegen. Ruth was present on the day of the visit. Ruth is also the lead staff in the three year old preschool/child care room. The center uses identified licensed space within the Delwood Elementary School building. The program operates on school days only and provides care for children age three through school age who attend this school. The school does participate in the Iowa Voluntary Preschool Grant program and offers full day Department of Education programming for five year old children not yet enrolled in kindergarten.

At the time of this visit, the rooms used for programs required to be licensed on the main level of the building include one preschool/child care rooms (Ms. Ruth's room, "green room", right side room, used for three year old preschool/school day care), cafeteria (used for breakfast, lunch, and later afternoon snack for all children), and gym (used for child care before and after school day hours). Ms. Ruth's room is nicely stocked and organized with accessible and age appropriate materials to meet program needs. The room includes a hand washing sink within the program room and an adjacent restroom area (two toilets and one hand washing sink). Children must travel to use the restroom for the other program space (cafeteria and gym). There is a hallway hand washing sink and restroom area that is near the cafeteria. Hallway restroom areas are used for children when they are in the gym. The preschool age children can use the school gym for indoor large motor activities if available during the school day. The children are able to attend the school library and music class weekly. The center director notes that the DHS licensed staff attend these programs with the children and ratio is maintained. All program space was observed.

The center serves breakfast, lunch, afternoon snack, and a later afternoon snack. The center does not participate in the CACFP but does participate in the school lunch program. It is noted that the meals and snacks that are served in the cafeteria when all children (preschool and school age) are co-mingled are allowed to meet school lunch program requirements rather than CACFP requirements. Currently, the center director states that children are combined like this for breakfast, lunch, and later afternoon snack. Breakfast would be considered part of the school day for the school age children. The preschool/child care children eat their earlier afternoon snack in the preschool/child care room. There is an extra charge for breakfast and lunch. Some children do bring their lunch from home. The center is reminded that lunches from home must be monitored and supplemented to meet CACFP guidelines. Meals and snacks are prepared by the school kitchen which is licensed by IDPH, and that license is current. Parents are able to donate items for snack if they choose to do so.

**III. IDENTIFY THE OBSERVED STRENGTHS OF THE CENTER:**

This center is providing a needed service to the families of this community. The school is supportive to the licensed preschool/child care program.
The program rooms and materials continue to be well organized and maintained. Rooms provide ample amount of space. The preschool/childcare room is well supplied and materials are accessible. The children have regular access to the school gym and library. Staff were once again observed to be highly engaged with the children in program activities. Child and staff files and other licensing information were again found to be highly organized. The school building itself continues to

be very clean and well maintained.

**IV. IDENTIFY THE ASPECTS OF OPERATION THAT FALL BELOW THE STANDARDS REVIEWED:**

STAFF FILES:
109.6(6) Record checks.
c. Iowa records checks. Checks and evaluations of Iowa child abuse and criminal records, including the sex offender registry, shall be completed before the person's involvement with child care at the center.
d. National criminal history checks (3) The child care center shall provide fingerprints to the department of public safety prior to a person's involvement with child care at the center.
1. _1_ staff file reviewed Iowa record check was not completed and the national record check was not submitted prior to the staff's involvement with child care.

109.9(1)d: All files contain a pre-employment physical exam report completed within six months prior to hire and at least every three years. Physical exams shall be documented on form 470-5152, Child Care Provider Physical Examination Report.
1. _1_ staff file reviewed physical was due 10/2023 and not completed until 10/2024.
2. _1_ staff file reviewed physical is overdue (due 6/2023).
3. _1_ staff file physical was not completed pre-employment as required. Ensure staff physical is documented on the required form.

109.11(3)d: Record of monthly inspections of outdoor recreation area and equipment shall be kept.
1. Playground inspections not available for 2/2024 through 5/2024.

109.15(2): Center shall follow minimum CACFP menu patterns for meals and snacks.Menus planned one week in advance, made available to parents, and kept on file with substitutions noted.Avoid foods with high incident rate of causing choking.
1. Ensure snack items meet CACFP requirements for snacks served in the preschool room to the preschool age children. Items on the menu such as granola bars and veggie straws are not credible. This has been noted previously.

**V. SPECIAL NOTES/RECOMMENDATIONS:**

The center was again reminded that three year old children may not be combined with school age children unless very specifically if it is during the first two hours and/or last two hours of the center's operation AND only if there are seven or fewer children at the center AND only if there is ONE staff at the center. Three through five year old children may be grouped together, and children age four and older may be grouped together.

The existing licensed rooms have the following capacities:
Green room (Ms. Ruth, room on the right, closest to door that leads to the main school building) = 23 children
Cafeteria = 25 children

Gymnasium not included in license capacity but can accommodate the total license capacity for the center so long as the total number of children present at the center does not exceed the total license capacity.

1. Ensure current activity plan is posted for the after school portion of the program.
2. Ensure posted daily schedule includes the entire day of operation for the room.
3. Ensure staff are completing the required number of training hours annually, and that certificates for training hours are maintained in the staff file.
4. Diaper/pull-up waste shall be contained separately from other waste in a lidded foot press operated waste can labeled for this material only.

The center will continue with a full license. The center is directed to correct the violations and the items noted above in this section of the report so that corrections are obvious and are maintained. This report does not require a written response. Thank you.

*Note: If you are the Child Care Center Director and you feel something is unclear or unjustly cited, please contact your DHS Licensing Consultant to discuss the issue. The child care director may also send a response which will be placed in the licensing file.

*Note: If you are a member of the general public, there may be additional information contained in the public file. You may contact the DHS Licensing Consultant to inquire.