Iowa Department of Human Services
CHILD CARE CENTER EVALUATION AND RECOMMENDATION FOR LICENSE

Name of Center: Elzora Town Daycare Center **Enrollment:** 35 **License ID No. (Reapplications)** 27223

Street: 316 N 5th ST **City:** Milo Iowa **Zip** 50166 **County:** Warren

Mailing Address: PO BOX 135, Milo, IA, 50166

Director's Name: Mr. Delane Galvin **Phone Number:** 641-942-6138

On-Site Supervisor(s): Jenn Baughman **E-Mail:** Jennifer.Baughman@se-warren.K12.ia.us
delane.galvin@se-warren.k12.ia.us

Date(s) of Visit: 03-19-2025

Licensing Visit X **Unannounced Visit** X **Off Year Visit** **Administrative Change**

LICENSING VISITS

New Application X **Re-Application** **NA**

Signed Application (470-0722) Received X **Yes** **No** **NA** **Date Signed:** 01-03-2024

FIRE INSPECTION X **State** **Local** **NA** **Is Fire Inspection Approved?** X **Yes** **No** **NA**

Date Inspected: 05-19-2022

Comments : 2-3-23 - date of compliance

LICENSE TYPE: X **Child Care** **Preschool (ages 3-5 meets three hours or less per day)**

Financial Type: Profit X Non-Profit NA

Accredition: Accredited NAEYC NSACA Other X NA

Program Serves: X Infants (0-23 mo.) X 2 Years X Preschool-Age X School-Age
Get-Well Evening Care Special Needs

SCHEDULE: X Year-round School-Year Summer Only

HOURS:	*Year-round*	*School-Year*	*Summer Only*

LICENSE CAPACITY	Infants	2 Years	Preschool	School-Age	Capacity
General	34		24	48	106
Summer					0

QRS Rating: N/A

RECOMMENDATION FOR LICENSE:	
X	**FULL** license from 03-01-2024 to 03-01-2026
	PROVISIONAL license from
	DENIAL of initial application
	SUSPENSION of license
	REVOCATION of license

Licensing Consultant: Melinda Larson, Child Care Licensing Consultant **Date:** 03-25-2025

I. IF CURRENT LICENSE IS PROVISIONAL, IDENTIFY THE CORRECTIVE ACTIONS

II. IDENTIFY THE AREAS OBSERVED ON THE VISIT:

Elzora Town Daycare Center has been in operation since 2015. The center is located in single standing building that is connected to the elementary school. The center has a secured entrance. The center provides child care services to children ages infancy through school age. Mr. Galvin, the school's principal, oversees the program. Jenn Baughman is the on site supervisor. She was hired for this position in July 2019. Jenn was the lead teacher in the three year old classroom prior to starting as the on site supervisor. Jenn has previous experience working at other daycares prior to coming to Elzora Town Daycare Center. LuAnn Ohnemus assists Jenn with administrative records.

An an unannounced visit was completed today. All areas subject to HHS licensing rules were reviewed. Children's belongings are kept in cubbies. The school age classroom is held in the gym. The gym has a large closet, where the center is able to store their toys, furnishings, etc.

Jenn wasn't working today. Nicki Nelson was in charge. She assisted with today's visit. There were four children in the Cubs (infants) classroom. There was one staff working in this class. The Bunnies (2's/3's) had three children present. One staff was working with this age group. The Tigers (3/4's) and Zebras (4's/5's) were combined today due to low number. There were six children in attendance. There was one staff working with this class. The school age class had nine children present. One staff was working with this age group.

The center participates in the CACFP program. The center serves breakfast, morning snack, lunch and afternoon snack. Food is provided from the school. The center has a kitchen. The snack menu is on a four week rotation. The lunch menu is on a four week rotation.

The daycare has a playground. The younger children use the daycare's playground. There is shading for the playground. School age children use the school's playground.

The younger children don't go on off site field trips. The center can use the school bus for transportation.

III. IDENTIFY THE OBSERVED STRENGTHS OF THE CENTER:

This center is located in a newer building. The classrooms are well furnished with age appropriate supplies and furnishings. The school is very supportive of the center. The center uses the school's gym for program space and large motor play activities. The center uses Bright Wheel and See Saw for communicating with parents. The center uses ProCare for billing.

IV. IDENTIFY THE ASPECTS OF OPERATION THAT FALL BELOW THE STANDARDS REVIEWED:

109.12(1): Program structure that uses developmentally appropriate practices and written program of activities planned to the developmental needs of children served.Program complements but does not duplicate school curriculum.Schedule of

program is posted in a place visible to parents.
The school age classroom didn't have a schedule or lesson plan today.

V. SPECIAL NOTES/RECOMMENDATIONS:

The center has a full license.

Jenn is correcting the violations for the school age classroom.

*Note: If you are the Child Care Center Director and you feel something is unclear or unjustly cited, please contact me (phone 515-362-7823; email melinda.larson@hhs.iowa.gov) so that we may discuss the issue. If necessary, I can make a notation in your record. You may also send a letter that will be included in your licensing file noting any disagreement you may have with this report. If you have the need for any additional information discussed during my visit, please contact me and I will forward the information to you. Thank you.

*Note: If you are a member of the general public, there may be additional information contained in the public file. You may contact the DHS Licensing Consultant to inquire.

*Note: If you are the Child Care Center Director and you feel something is unclear or unjustly cited, please contact your DHS Licensing Consultant to discuss the issue. The child care director may also send a response which will be placed in the licensing file.

*Note: If you are a member of the general public, there may be additional information contained in the public file. You may contact the DHS Licensing Consultant to inquire.