



Iowa Department of Human Services

Kim Reynolds
Governor

Adam Gregg
Lt. Governor

Kelly K. Garcia
Director

10/09/2020

Vineta Haugen and Karla Swalve
345 S 8th ST
Forest City, IA 50436

Dear Child Care Provider:

This letter is in regards to the compliance visit at your Registered Child Development Home C conducted on 10/08/2020. Iowa Code Chapter 237A and 441 Iowa Administrative Code, Chapter 110, describes specific requirements that must be met by a Registered Child Development Home. Your home is rated a 1 on the voluntary Quality Rating and Improvement System. The following areas were out of compliance at the time of the visit:

441 IAC 110.7 **Provider Requirements**

441 IAC 110.8 Standards. Conditions in the home are safe, sanitary, and free of hazards.

441 IAC 110.8(5) **Safe Sleep**

441 IAC 110.8(5) "a" The provider shall follow safe sleep practices as recommended by the American Academy of Pediatrics for infants under the age of one.

- a. Infants shall always be placed on their back for sleep.
- b. Infants shall be placed on a firm mattress with a tight fitted sheet that meets Consumer Product Safety Commission federal standards.
- c. Infants shall not be allowed to sleep on a bed, sofa, air mattress or other soft surface. No child shall be allowed to sleep in an infant seat, car seat, swing, bouncy seat, or items not designed for sleeping.
- d. No toys, soft objects, stuffed animals, pillows, bumper pads, blankets, or loose bedding shall be allowed in the sleeping area with the infant.
- e. No co-sleeping shall be allowed.
- f. Sleeping infants shall be actively observed by sight and sound.
- g. If an alternate sleeping position is needed, a signed physician authorization with statement of medical reason is required.

441 IAC 110.9 Files

441 IAC 110.9(1) **A provider file is maintained and shall contain the following:**

441 IAC 110.9(1) "a" A physician's examination report for the provider and all members of the provider's household over the age of 12 . Acceptable physical examinations shall be documented on Form 470-5152, Child Care Provider Physical Examination Report. The examination shall include any necessary testing for communicable diseases; a discussion of recommended vaccinations; completed no more than six months prior to initial registration; completed by a licensed medical doctor, doctor of osteopathy, physician assistant or advanced registered nurse practitioner; and repeated at least every three years. All children residing in the household that are 12 years of age or younger must have medical documentation outlined in 110.9(4) "d", 110.9(4) "f", and 110.9(4) "g"

Findings:

This worker arrived to the childcare home to find 6 total children present, of these 6 kids 2 children are under 24 months. Provider is within allowed category C-2 numbers.

During a review of records it was noted that co-provider Karla needs to complete the form 470-5152 Child Care Provider Physical Examination Report.

During the tour of the home this worker noted a firearm to not be secured from access of children. During the visit the provider moved the firearm to a high cupboard and Vineta agrees to secure the firearm in a safe that locks before she opens on Monday 10/12/2020. Vineta will email or text this worker a photo of the safe with the firearm in it. There was no ammunition in the home but Vineta was reminded that if she does obtain ammunition it must be locked separate of the firearm.

While touring the sleeping room this worker noted several blankets and toys in the cribs for infants under the age of their first birthday. Vineta was reminded that no blankets, toys, or any other items are allowed in the sleeping area for infants under the age of 1 year. It was also observed that there was a fleece sheet tucked into the crib being used as a sheet. Safe sleep rules require that infants under 1 year must have a firm mattress with a tight fitted sheet that meets CPSC standards. There was a pack "n" play in use that had a rip that had been sewed. Once the pack "n" play has a rip or tear it must be discarded and not used in the childcare home. During the visit Vineta removed the pack 'n' play and set up another one in its place. This worker also reminded both providers that infants over the age of 6 weeks cannot be swaddled and they verbalized an understanding. A mandatory referral to CCRR has been made to follow up regarding safe sleep of infants.

Suggestions for Improvement:

Recommendation:

Vineta and Karla agree to follow up either in person or virtually with CCRR regarding safe sleep education. Vineta will email or text this worker by 10/12/2020, a photo of the firearm secured in the safe. Karla will work to complete her physical on the correct form, this worker will verify completion

[] Is the recommendation to terminate a provider agreement or revoke a registration?

Non-compliance with any of the mandated requirements listed above may lead to the cancellation or revocation of your Child Development Home Registration. Please take whatever steps are necessary to completely address each of the violations noted above. It is essential you correct all above-mentioned violations.

Based on the items out of compliance listed above, you will be required to have a recheck or follow up visit to your home.

Please do not hesitate to contact me at DHS at 641-421-1219/anash@dhs.state.ia.us if you have any questions regarding this letter.

Sincerely,

Amanda Nash

Social Worker II

Tracy Wynn

Social Work Supervisor

Always Remember:

Child Care Resource and Referral is an excellent resource for providers to access training options and support in your area. You can reach Child Care Resource and Referral at 877-216-8481

As you plan your future trainings to meet your 24 hours of training requirement, please remember that you can access the approved training by going to http://www.dhs.state.ia.us/Consumers/Child_Care/Professional_Development.html

You may also access training at: <https://ccmis.dhs.state.ia.us/trainingregistry/>

All providers need to maintain compliance with rules set out in Iowa Administrative Code, Chapter 110, which includes: 441 IAC 110.5(1): Check with the appropriate authorities to determine how the following local, state, or federal laws apply to you: • Zoning code • Building code • Fire code • Business license • State and federal income tax • Unemployment insurance • Worker's Compensation • Minimum wage and hour requirements • OSHA • Americans with Disabilities Act (ADA).