

**Iowa Department of Human Services
CHILD CARE CENTER EVALUATION AND RECOMMENDATION FOR LICENSE**

Name of Center: Dodger Academy **Enrollment:** 56 **License ID No. (Reapplications):** 47782

Street: 945 S 18th St **City:** Fort Dodge **Iowa Zip:** 50501 **County:** Webster

Mailing Address: 945 S 18th St, Fort Dodge, IA, 50501

Director's Name: Stephanie Anderson **Phone Number:** 515-574-5863

On-Site Supervisor(s): Ashley Canto **E-Mail:** acanto@fdschools.org

Date(s) of Visit: 09-27-2017

Licensing Visit **Unannounced Visit** **Off Year Visit** **Administrative Change**

LICENSING VISITS

New Application **Re-Application** **NA**

Signed Application (470-0722) Received **Yes** **No** **NA** **Date Signed:**

FIRE INSPECTION **State** **Local** **NA** **Is Fire Inspection Approved?** **Yes** **No** **NA**

Date Inspected: 06-21-2016

Comments :

LICENSE TYPE: **Child Care** **Preschool (ages 3-5 meets three hours or less per day)**

Financial Type: **Profit** **Non-Profit** **NA**

Accreditation: **Accredited** **NAEYC** **NSACA** **Other** **NA**

Program Serves: **Infants (0-23 mo.)** **2 Years** **Preschool-Age** **School-Age**

Get-Well **Evening Care** **Special Needs**

SCHEDULE: **Year-round** **School-Year** **Summer Only**

HOURS:	<u>Year-round</u>	<u>School-Year</u>	<u>Summer Only</u>
LICENSE CAPACITY	Infants	2 Years	Preschool
General			School-Age
			Capacity
			50
Summer			0

QRS Rating: N/A

RECOMMENDATION FOR LICENSE:	
X	FULL license from 09-06-2016 to 10-01-2018
	PROVISIONAL license from
	DENIAL of initial application
	SUSPENSION of license
	REVOCACTION of license

Licensing Consultant: Raymond Salsbury

Date: 10-10-2017

I. IF CURRENT LICENSE IS PROVISIONAL, IDENTIFY THE CORRECTIVE ACTIONS

NA

II. IDENTIFY THE AREAS OBSERVED ON THE VISIT:

An unannounced off year visit was made to the Dodger Academy on 09-27-17 where I met with center director Stephanie Anderson and on-site supervisor Ashely Canto. The program is located in the Butler Elementary school in Fort Dodge where Stephanie is the principal. Ashley oversees the day to day operation and coordination of the program. Both are new to the school and the program but Stephanie has worked with other licensed programs in other school programs. The program provides after school programming for school age children only. There are currently 56 children enrolled in the program served by a variety of teachers and volunteers. All aspects of the program subject to Licensing Standards were reviewed during the visit.

The program makes use of the cafeteria and library of the school with large open floor plans and designs typical of their normal intended use. Because of the multiple use nature of the facility neither area is specifically set up and arranged for use by the after school program but a variety of games, crafts, and other materials are brought out for the children to play with. Assistance is also available for those that need to complete homework assignments. There were no issues or concerns noted with regard to the maintenance of either the facilities or the materials. Due to the limited hours of operation meals are not served but a snack is provided. A menu identifying planned snacks has been developed since the time of the last visit. The center has changed the hand washing practice so that all children and staff use the restroom facilities just off the main cafeteria space. This allows staff to ensure that all children wash their hands upon arrival and as needed. The playground was observed to be in good repair but the pea gravel used for fall surfacing beneath the swings continues to have a hard pan layer and use of this equipment should be limited until it is aerated or more material is added.

In reviewing administrative records a brief sample of child files were selected and found to contain all required documentation. In reviewing staff files Ashley stated that she was still organizing and collecting the file information which was stored in various locations to determine what was present and what was needed. It was noted that each file did have some of the required documentation but none of the files had all of the required documentation. All other inspection certificates remain current and valid.

III. IDENTIFY THE OBSERVED STRENGTHS OF THE CENTER:

This program has continued to grow and develop over the past year since opening. The center has revised both policy and procedure to address those issues that were identified in the previous report. The program has new leadership both in the director and on-site supervisor role and there is a strong desire to provide quality care that implements best practice recommendations.

IV. IDENTIFY THE ASPECTS OF OPERATION THAT FALL BELOW THE STANDARDS REVIEWED:

109.9(1)a-e: All files contain statement signed by staff indicating whether they have a criminal conviction or founded child/dependent adult abuse. background checks, physicals, and training.

--In reviewing employee files Ashley was still working to review and gather together all required documentation in the files. While each file contained some of the required information each file was also missing other elements of required information. Ashley stated that if information could not be located in the existing records she would obtain new documentation.

V. SPECIAL NOTES/RECOMMENDATIONS:

A full license will remain in effect at this time. Please provide a written response to the licensing consultant within 10 working days of the receipt of this report identifying a plan of action to correct those aspects cited as not meeting licensing standards and identifying an anticipated date of compliance. At least one visit will be made to the center during the next year.

*Note: If you are the Child Care Center Director and you feel something is unclear or unjustly cited, please contact me (phone 515268-2277 (office) 515-339-2456 (cell); email rsalsbu@dhs.state.ia.us so that we may discuss the issue. If necessary, I can make a notation in your record. You may also send a letter that will be included in your licensing file noting any disagreement you may have with this report. If you have the need for any additional information discussed during my visit, please contact me and I will forward the information to you. Thank you.

*Note: If you are a member of the general public, there may be additional information contained in the public file. You may contact the DHS Licensing Consultant to inquire.

*Note: If you are the Child Care Center Director and you feel something is unclear or unjustly cited, please contact your DHS Licensing Consultant to discuss the issue. The child care director may also send a response which will be placed in the licensing file.

*Note: If you are a member of the general public, there may be additional information contained in the public file. You may contact the DHS Licensing Consultant to inquire.