Iowa Department of Human Services
CHILD CARE CENTER EVALUATION AND RECOMMENDATION FOR LICENSE

Name of Center: Boone Extended Preschool **Enrollment:** 23 **License ID No. (Reapplications)** 50146

Street: 1805 Hancock DR **City:** Boone Iowa **Zip** 50036 **County:** Boone

Mailing Address: 1805 Hancock DR, Boone, IA, 50036

Director's Name: Autumn Seiler **Phone Number:** 515-433-0800

On-Site Supervisor(s): Jennifer Graham **E-Mail:** aseiler@boone.k12.ia.us

Date(s) of Visit:

X **Licensing Visit** X **Unannounced Visit** **Off Year Visit** X **Administrative Change**

LICENSING VISITS

New Application X **Re-Application** **NA**

Signed Application (470-0722) Received X **Yes** **No** **NA** **Date Signed:** 11-12-2024

FIRE INSPECTION **State** X **Local** **NA** **Is Fire Inspection Approved?** X **Yes** **No** **NA**

Date Inspected: 08-14-2023

Comments : Boone Fire Marshal. Fire Marshal inspections are due at least every three years for licensing.

LICENSE TYPE: X **Child Care** **Preschool (ages 3-5 meets three hours or less per day)**

Financial Type: Profit X Non-Profit NA

Accredition: Accredited NAEYC NSACA Other X NA

Program Serves: Infants (0-23 mo.) 2 Years X Preschool-Age School-Age

Get-Well Evening Care Special Needs

SCHEDULE: X Year-round School-Year Summer Only

HOURS:	*Year-round*	*School-Year*	*Summer Only*

LICENSE CAPACITY	Infants	2 Years	Preschool	School-Age	Capacity
General	0	0	104	0	104
Summer					0

QRS Rating: N/A

RECOMMENDATION FOR LICENSE:	
X	**FULL** license from 01-01-2025 to 01-01-2027
	PROVISIONAL license from
	DENIAL of initial application
	SUSPENSION of license
	REVOCATION of license

Licensing Consultant: Nate Knepper **Date:** 07-11-2025

I. IF CURRENT LICENSE IS PROVISIONAL, IDENTIFY THE CORRECTIVE ACTIONS

N/A.

II. IDENTIFY THE AREAS OBSERVED ON THE VISIT:

An addendum is being made to the center license as they are adding another room (small lunch room). Capacity of the classroom is 26 and the capacity of the small lunch room is 78 for a new total capacity of 104. Below is the licensing report from 11/19/24:
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A licensing visit was conducted on 11/19/24. The on-site supervisor was present throughout the visit. The director was present for a portion of the visit.

All areas of the program were observed. These areas observed consisted of classroom observations and activities, ratios, nutritional practices, health and safety practices, playground observation, field trip and transportation practices, and administrative review.

Boone Extended Preschool - is a program that was given permission to open on 8/28/18 under HHS (formerly known as DHS) licensing. The center moved into the brand new Ledges Elementary School in 8/2023. The center serves four and five year old children year-round. The center utilizes the Creative Learning Curriculum with children. The center utilizes one classroom, but also has access to the indoor gym at times. Children attendance can vary from 6:45am - 8:00am, and/or 8:00am - 11:00am, and/or 11:00am - 5:30pm every day except Wednesdays when there is full programming from 6:45am - 5:30pm.

The center is overseen by a Board. The center director is Autumn Seiler. Autumn is also the principal of the school. Autumn has a BA degree in childhood related subjects as well as her Master's degree in Education - Administration. Autumn has worked in the school setting for a number of years. The on-site supervisor at this location is Jennifer Graham. Jennifer has an AA degree and has past experience working in child care.

During the visit, children were observed in the cafeteria area initially and then went back to the classroom to put on their coats, hats, and gloves to play outside on the playground for a little bit. Children gave sufficient answers as to how often they wash their hands. Children gave sufficient as well as specific examples of where they relocate to for monthly fire and tornado drills. Good staff redirection as well as teamwork was observed for one child who was struggling a bit with behaviors.

III. IDENTIFY THE OBSERVED STRENGTHS OF THE CENTER:

Enrollment remains steady.

Good child activities and interactions with staff were again observed during the visit. Good staff redirection and teamwork was observed and overheard in regards to one child having some difficulties with behaviors.

The center has a good working relationship with other school personnel.

Parents are encouraged to participate in their child's programming at the center. The program uses the online application, Remind App, to communicate and share information with parents of children enrolled. The on-site supervisor also sends out a weekly newsletter to parents.

Educational and developmental assessments are conducted on children throughout the year.

Monthly staff meetings are held.

The on-site supervisor is organized.

The on-site supervisor believes she and her staff work well together and that staff have a good rapport with the families they serve.

The center classroom was clean and nicely decorated.

IV. IDENTIFY THE ASPECTS OF OPERATION THAT FALL BELOW THE STANDARDS REVIEWED:

109.9(1)b: All files contain: A signed copy of DHS criminal history record check or any other permission form approved by the Department of public Safety for conducting an Iowa or national criminal history check. A copy of Request for Child Abuse Information. Copies of the results of Iowa records checks conducted. Copies of national criminal history check results. Any Department-issued documents sent to the center related to records check.
Number not in compliance: 1 staff member did not have the SING check completed all the way through. As of 11/20/24, this was being worked on by HR.

109.10(3)c: For ongoing, long term medications, authorization shall be obtained for a period not to exceed the duration of prescription.
There was one expired medication observed.

109.11(3)a: Center shall ensure that: Facility and premises are sanitary, safe, and hazard free. Adequate indoor and outdoor space is provided. The outdoor area shall include safe play equipment and area of shade.
Several bolts along the fence were still not cut/capped so that no more than two threads were showing. AS OF AN EMAIL WITH PICTURES SENT TO THIS CONSULTANT ON 11/20/24, THIS ISSUE WAS CORRECTED.

V. SPECIAL NOTES/RECOMMENDATIONS:

Radon testing was completed 5/20/24 - 5/24/24. The radon level in the classroom came back below the 4.0 cutoff. Because the level was below 4.0, the center can move to testing for radon at least every five years now. So long as radon levels remain below 4.0, they can remain on a five year plan. If at the next testing, the level in the classroom comes back 4.0 or higher, the center will have to have a mitigation plan, retest, and at least temporarily move back to testing every two years.

The Dept. of Labor is a bit behind in servicing the boilers this year, but the school maintenance person informed this consultant that this was scheduled for the first week in December 2024.

For transportation/field trips, the center takes a school bus and bus driver if/when field trips are taken. The center will also bring in presenters from time to time for children.

I - Power and IQ4K were again discussed at the visit. All staff need to have I - Power profiles and be uploading their training certificates. Hard copy files of training certificates should also continue to be in individual staff files.

As a reminder, CCR&R is available to centers free of service for a number of things which also includes assisting with child behaviors.

A new, full, two-year license is recommended. The director stated she handed in the application along with payment to the HR department to send out at or around 11/12/24.

*Note: If you are the Child Care Center Director and you feel something is unclear or unjustly cited, please contact your DHS Licensing Consultant to discuss the issue. The child care director may also send a response which will be placed in the licensing file.

*Note: If you are a member of the general public, there may be additional information contained in the public file. You may contact the DHS Licensing Consultant to inquire.