04/26/2023

Robin Kjosa
248 E Green ST
Postville, IA 52162

Dear Child Care Provider:

This letter is in regards to the compliance visit at your Registered Child Development Home B conducted on 04/25/2023. Iowa Code Chapter 237A and 441 Iowa Administrative Code, Chapter 110, describes specific requirements that must be met by a Registered Child Development Home. You are not a participant in the voluntary Quality Rating and Improvement System. The following areas were out of compliance at the time of the visit:

441 IAC 110.14(3) **Facility requirements**

441 IAC 110.14(3)"c" The home shall have a minimum of two direct exits to the outside from the main floor.

1. If the second level or the basement of the home is used for the provision of child care, other than the use of a restroom, each additional child-occupied floor shall have at least one direct exit to the outside in addition to one inside stairway.
2. All exits shall terminate at grade level with permanent steps.
3. A basement window may be used as an exit if the window can be opened from the inside without the use of tools and it provides a clear opening of not less than 20 inches in width, 24 inches in height, and 5.7 square feet in area. The bottom of the opening shall be not more than 44 inches above the floor, with permanent steps inside leading up to the window
4. Occupancy above the second floor shall not be permitted for child care.

Findings:

441 IAC 110.14(3)"c" Basement. The bottom of the window opening is not more than 44 inches above the floor with permanent steps inside leading up to the window.
Robin has an egress window, but does not have steps leading to the window.

This item was erroneously left off the compliance letter. This is needed in addition to the items on the compliance letter already sent to Robin.

Suggestions/Recommendations:

Contact Phyllis Koester at CCRR for needed assistance with child care items.
Phyllis Koester
Child Care Consultant
Child Care Resource & Referral of Northeast Iowa
Exceptional Persons, Inc.
Phyllis.Koester@episervice.org

p (563) 382-4447 | c (319) 231-9568 | f (563) 382-1870

Corrective Action Required:

Robin needs to send verification of the steps to the egress window by 6/16/23. This can be sent via email at khuinke@dhs.state.ia.us or text to 563-949-6971.

Non-compliance with any of the mandated requirements listed above may lead to the cancellation or revocation of your Child Development Home Registration. Please take whatever steps are necessary to completely address each of the violations noted above. It is essential you correct all above-mentioned violations.

Please do not hesitate to contact me at DHS at 563-949-6971 or khuinke@dhs.state.ia.us if you have any questions regarding this letter.

Sincerely,

Kathy Huinker

Social Worker II

Sheila Aunspach

Social Work Supervisor

Always Remember:

Child Care Resource and Referral is an excellent resource for providers to access training options and support in your area. You can reach Child Care Resource and Referral at 877-216-8481

As you plan your future trainings to meet your 24 hours of training requirement, please remember that you can access the approved training by going to http://www.dhs.state.ia.us/Consumers/Child_Care/Professional_Development.html

You may also access training at: https://ccmis.dhs.state.ia.us/trainingregistry/

All providers need to maintain compliance with rules set out in Iowa Administrative Code, Chapter 110, which includes: 441 IAC 110.5(1): Check with the appropriate authorities to determine how the following local, state, or federal laws apply to you: • Zoning code • Building code • Fire code • Business license • State and federal income tax • Unemployment insurance • Worker's Compensation • Minimum wage and hour requirements • OSHA • Americans with Disabilities Act (ADA).