Iowa Department of Human Services
CHILD CARE CENTER EVALUATION AND RECOMMENDATION FOR LICENSE

Name of Center: ACPC-Sawyer **Enrollment:** 27 **License ID No. (Reapplications)** 18051

Street: 4316 Ontario St **City:** Ames Iowa **Zip** 50010 **County:** Story

Mailing Address: 920 Carroll Ave, Ames, IA, 50010

Director's Name: Melissa Sanow/Joe Thien **Phone Number:** 515-460-1228

On-Site Supervisor(s): Natalie Clark **E-Mail:** director@acpc-childcare.org

Date(s) of Visit: 12-14-2022

Licensing Visit **Unannounced Visit** X **Off Year Visit** **Administrative Change**

LICENSING VISITS

New Application **Re-Application** X **NA**

Signed Application (470-0722) Received X **Yes** **No** **NA** **Date Signed:** 11-10-2021

FIRE INSPECTION **State** X **Local** **NA** **Is Fire Inspection Approved?** X **Yes** **No** **NA**

Date Inspected: 11-02-2020

Comments : Fire inspections are due at least every three years.

LICENSE TYPE: X **Child Care** **Preschool (ages 3-5 meets three hours or less per day)**

Financial Type: Profit X Non-Profit NA

Accredition: Accredited NAEYC NSACA Other X NA

Program Serves: Infants (0-23 mo.) 2 Years Preschool-Age X School-Age

Get-Well Evening Care Special Needs

SCHEDULE: Year-round X School-Year Summer Only

HOURS:	*Year-round*	*School-Year*	*Summer Only*

LICENSE CAPACITY	Infants	2 Years	Preschool	School-Age	Capacity
General				100	100
Summer					0

QRS Rating: N/A

RECOMMENDATION FOR LICENSE:	
X	**FULL** license from 01-01-2022 to 01-01-2024
	PROVISIONAL license from
	DENIAL of initial application
	SUSPENSION of license
	REVOCATION of license

Licensing Consultant: Debbie Hammer **Date:** 12-22-2022

I. IF CURRENT LICENSE IS PROVISIONAL, IDENTIFY THE CORRECTIVE ACTIONS

N/A.

II. IDENTIFY THE AREAS OBSERVED ON THE VISIT:

An off-year visit was conducted on 12/14/22. The co-directors, Melissa and Joe, were present throughout the visit.

All areas of the program were observed. These areas observed consisted of classroom observations and activities, nutritional practices, health and safety practices, playground observation, field trip and transportation practices, and administrative review.

ACPC-Sawyer site is one of seven sites providing child care for school age children in the Ames area. ACPC has a contract with the school district to provide school age care within the elementary school buildings. ACPC also has a main site that provides care for younger children. Melissa Sanow is the director for all of the ACPC sites, starting in this role in September of 2022. Joe Thien is the school age program coordinator for the seven school age programs, and is listed as the co-director, both Melissa and Joe meet qualifications for their positions. This site has an onsite supervisor present at all times. Natalie Clark is the on-site supervisor at this time.

This school site is used during the school year only. The school district changed the start time of school for the 2022/2023 school year, starting school at 7:40 am and children can enter the school at 7:20 am. The program is no longer providing before school care given the change in school start time. After school care is 3:30-6:00 pm. When school is out early, the program provides care, and during school breaks during the school year. They provide care for kindergarten through fifth grade.

This program meets in the cafeteria for after school, however uses the gym for programming space as well. The cafeteria has a capacity of 69 and the gym has a capacity of 182. The center wants to cap the capacity at 100.

III. IDENTIFY THE OBSERVED STRENGTHS OF THE CENTER:

ACPC has provided a consistent school age program to the Ames community for many years. All the sites are run the same way, so the staff can easily work at any of the sites and know the routine and procedures.

ACPC has a strong partnership with the school and they work well together.

ACPC is a PBIS trained program, staff have training in PBIS.

ACPC is now using the Pro Care app, which allows for real time communication. There is strong communication between staff and families.

The staff are dedicated and have built great relationships with the children. The staff want to help and are caring; they take initiative. The staff are responsible.

The staff make sure the children have fun, even when they have structured activities.

ISU extension comes out every Wednesday during the school year to do STEM activities with the children.

Joe is a CPR/First Aid instructor, which is a benefit to the program.

IV. IDENTIFY THE ASPECTS OF OPERATION THAT FALL BELOW THE STANDARDS REVIEWED:

There were no aspects of operation that fell below the standards.

V. SPECIAL NOTES/RECOMMENDATIONS:

*Note: If you are the Child Care Center Director and you feel something is unclear or unjustly cited, please contact your DHS Licensing Consultant to discuss the issue. The child care director may also send a response which will be placed in the licensing file.

*Note: If you are a member of the general public, there may be additional information contained in the public file. You may contact the DHS Licensing Consultant to inquire.