Iowa Department of Human Services
CHILD CARE CENTER EVALUATION AND RECOMMENDATION FOR LICENSE

Name of Center: 4C's Home Ties Child Care Center **Enrollment:** 32 **License ID No. (Reapplications)** 24279

Street: 405 Myrtle Ave **City:** Iowa City Iowa **Zip** 52246 **County:** Johnson

Mailing Address: 1500 Sycamore St, Iowa City, IA, 52240

Director's Name: Michele Shaffer **Phone Number:** 319-341-0050

On-Site Supervisor(s): Ashleigh Seydel **E-Mail:** michele@iowa4cs.com

Date(s) of Visit: 09-21-2023

Licensing Visit X **Unannounced Visit** X **Off Year Visit** **Administrative Change**

LICENSING VISITS

New Application X **Re-Application** **NA**

Signed Application (470-0722) Received X **Yes** **No** **NA** **Date Signed:** 07-01-2020

FIRE INSPECTION **State** X **Local** **NA** **Is Fire Inspection Approved?** X **Yes** **No** **NA**

Date Inspected: 07-10-2023

Comments : Does Comply.

LICENSE TYPE: X **Child Care** **Preschool (ages 3-5 meets three hours or less per day)**

Financial Type: Profit X Non-Profit NA

Accredition: Accredited NAEYC NSACA Other X NA

Program Serves: X Infants (0-23 mo.) X 2 Years X Preschool-Age School-Age

Get-Well Evening Care Special Needs

SCHEDULE: X Year-round School-Year Summer Only

HOURS:	*Year-round*	*School-Year*	*Summary Only*

LICENSE CAPACITY	Infants	2 Years	Preschool	School-Age	Capacity
General	16	4	12		32
Summer					0

QRS Rating: 4

RECOMMENDATION FOR LICENSE:	
X	**FULL** license from 09-01-2022 to 09-01-2024
	PROVISIONAL license from
	DENIAL of initial application
	SUSPENSION of license
	REVOCATION of license

Licensing Consultant: Heidi Brown **Date:** 09-25-2023

I. IF CURRENT LICENSE IS PROVISIONAL, IDENTIFY THE CORRECTIVE ACTIONS

N/A

II. IDENTIFY THE AREAS OBSERVED ON THE VISIT:

This worker arrived at 4C's Home Ties Child Care Center on 9/21/2023. The center provides childcare for infants-preschool aged children. The center is open Monday-Friday 7am-6pm. The center has 32 children enrolled. The center is located inside of First Mennonite Church. The center's fire inspection was completed on 7/10/2023.

The director is Michele Shaffer. Michele started in 8/2019. She has a Bachelor's in Sociology and a Master's in Early Childhood Education.

The on-site supervisor is Ashleigh Seydel. She has an Associate's Degree. She started in 10/2019.

The center has five classrooms, three nap rooms, staff breakroom, office, storage and a kitchen.

Nutritional practices were checked. The center is on CACFP. The center provides breakfast, morning snack, lunch and afternoon snack. The kitchen was maintained in a clean/orderly fashion.

Health and safety practices were also reviewed. The center did practice appropriate hand washing procedures at required times. The center had a properly stocked first aid kit. The center did practice fire, tornado and emergency drills as required.

The center uses a variety of curriculum's to meet the needs of the children they serve. The center offers field trips to parks, museums, library, etc.

The center's policies, licensing notebook, staff files and child files were reviewed. The center also had required postings.

III. IDENTIFY THE OBSERVED STRENGTHS OF THE CENTER:

4Cs Home Ties helps families in crisis by providing quality, short-term child care. Homeless and near homeless families, as well as those participating in Prelude, United Action for Youth, Community Mental Health programs, or other assistance programs, are eligible to receive up to 3 months of free child care so that they can:
-Search for housing
-Search for and interview for work
-Continue with high school or college coursework

-The center partners with HACAP and Table to Table to ensure children and families have access to quality food.
-The center has Quality Rating Scale Level 4 until 10/23. They are in the process of completing Iowa Quality For Kids.
-The center accepts Child Care Assistance.
-The center is on the Child and Adult Care Food Program.

IV. IDENTIFY THE ASPECTS OF OPERATION THAT FALL BELOW THE STANDARDS REVIEWED:

109.9(1)b: All files contain: A signed copy of DHS criminal history record check or any other permission form approved by the Department of public Safety for conducting an Iowa or national criminal history check. A copy of Request for Child Abuse Information. Copies of the results of Iowa records checks conducted. Copies of national criminal history check results. Any Department-issued documents sent to the center related to records check.
-2 employees need FBI
-1 employee needs Sing Checks.

109.9(1)d: All files contain a pre-employment physical exam report completed within six months prior to hire and at least every three years. Physical exams shall be documented on form 470-5152, Child Care Provider Physical Examination Report.
-Number not in compliance: 2

109.9(2): All files are updated at least annually and when a change occurs.
-Number not in compliance: 2

109.10(1)a: Preschool (for children five years and younger not enrolled in school): Physical exam report submitted within 30 days of admission, was obtained no more than 12 months prior to admission, is signed by a licensed MD, DO, PA, Chiropractor or ARNP, and contains health history; present health status including allergies, medications, and acute/chronic conditions; and recommendations for continued care if necessary.
-Number not in compliance: 3

109.10(3)a: All medications shall be stored in original containers with physician or pharmacist directions. Labels should be intact and stored so they are inaccessible to children and public. Nonprescription medications shall be labeled with the child's name.
-Medications were accessible in the large classroom restroom and on the kitchen counter. Medications must be inaccessible to the children.

109.10(16)a: The center and supervisor shall ensure that staff knows names and number of children assigned. Staff shall provide careful supervision.
-Center staff were observed laying down at naptime. This is not acceptable. Staff could easily fall asleep when laying down next to a child. Staff were also observed on their cell phones. It is imperative that staff provide careful supervision.

109.11(3)a: Center shall ensure that: Facility and premises are sanitary, safe, and hazard free.
-Please ensure that tacks are not accessible to children under two years.
-Plastic bags/diaper sleeves must be inaccessible to the children.
-Ensure that the radio's cord is concealed so that it doesn't fall on a child.

V. SPECIAL NOTES/RECOMMENDATIONS:

Based upon this review, it is recommended that this center remain in Full licensing status. The center is directed to correct the items listed in Section IV. The director gave me a verbal commitment that the noted rule violations would be promptly corrected. It is important to note, all DHS licensing standards and procedures must be maintained during the renewal period.

The following agencies are available to provide consultation, support, and educational opportunities:

CACFP: https://educateiowa.gov/pk-12/nutrition-programs/child-and-adult-care-food-program
Child Care Resource and Referral: https://iowaccrr.org/staff/region_5/
Early Childhood Iowa: https://earlychildhood.iowa.gov/
First Children's Finance: https://www.firstchildrensfinance.org/
Healthy Child Care Nurse Consultants: https://idph.iowa.gov/hcci/consultants
Iowa AEYC: http://www.iowaaeyc.org/
Iowa After School Alliance: https://www.iowaafterschoolalliance.org/
Iowa State University: https://www.extension.iastate.edu/humansciences/early-childhood
4c's of Johnson County: https://www.iowa4cs.com/

*Note: If you are the Child Care Center Director and you feel something is unclear or unjustly cited, please contact your DHS Licensing Consultant to discuss the issue. The child care director may also send a response which will be placed in the licensing file.

*Note: If you are a member of the general public, there may be additional information contained in the public file. You may contact the DHS Licensing Consultant to inquire.