07/10/2023

Celia Chambers
1216 N Gaines ST
Davenport, IA 52804

Dear Child Care Provider:

This letter is in regards to the compliance visit at your Registered Child Development Home B conducted on 07/10/2023. Iowa Code Chapter 237A and 441 Iowa Administrative Code, Chapter 110, describes specific requirements that must be met by a Registered Child Development Home. You are not a participant in the voluntary Quality Rating and Improvement System. The following areas were out of compliance at the time of the visit:

441 IAC 110.7	**Provider Requirements**
441 IAC 110.8	Standards. Conditions in the home are safe, sanitary, and free of hazards.
441 IAC 110.8(1)	**Facility Requirements**
441 IAC 110.8(1)"c"	Combustible materials shall be kept a minimum of three feet away from furnaces, stoves, water heaters, and gas dryers
441 IAC 110.8(1)"h"	The home shall have at least one single-station, battery-operated, UL-approved smoke detector in each child-occupied room and at the top of every stairway. Each smoke detector shall be installed according to manufacturer's recommendations. The provider shall test each smoke detector monthly and keep a record of testing for inspection purposes
441 IAC 110.8(2)	**Use of Outdoor Space**
441 IAC 110.8(2) "a"	A safe outdoor play area shall be maintained in good condition throughout the year. The play area shall be fenced off when located on a busy thoroughfare or near a hazard which may be injurious to a child, and shall have both sunshine and shade areas. The play area shall be kept free from litter, rubbish, and flammable materials and shall be free from contamination by drainage or ponding of sewage, household waste, or storm water.
441 IAC 110.8(3)	**Medications and Hazardous Materials**
441 IAC 110.8(3)"b"	A first-aid kit shall be available and easily accessible whenever children are in the child development home, in the outdoor play area, in vehicles used to transport children, and on field trips. The kit shall be sufficient to address first aid related to minor injury or trauma and shall be stored in an area inaccessible to children. The kit shall, at a minimum, include adhesive bandages, bottled water, disposable tweezers, and disposable plastic gloves.
441 IAC 110.8(3)"c"	Medications shall be given only with the parent's or doctor's written authorization. Each prescribed medication shall be accompanied by a physician's or pharmacist's direction. Both

nonprescription and prescription medications shall be in the original container with directions intact and labeled with the child's name. All medications shall be stored properly and, when refrigeration is required, shall be stored in a separate, covered container so as to prevent contamination of food or other medications. All medications shall be stored so they are inaccessible to children. Any medication administered to a child shall be recorded, and the record shall indicate the name of the medication, the date and time of administration, and the amount given

441 IAC 110.8(4) **Emergency Plans**

441 IAC 110.8(4) "a" Fire and tornado drills shall be practiced monthly and the provider shall keep documentation evidencing compliance with monthly practice on file for the current year and the previous year.

441 IAC 110.9 Files

441 IAC 110.9(1) **A provider file is maintained and shall contain the following:**

441 IAC 110.9(1)"a" A physician's examination report for the provider and all members of the provider's household aged 18 years or older. Acceptable physical examinations shall be documented on Form 470-5152, Child Care Provider Physical Examination Report. All children residing in the household must have medical documentation outlined in 110.9(4) "d", 110.9(4) "f", and 110.9(4) "g"

441 IAC 110.9(1)"b" (1) I-PoWeR records or certificates verifying required training completion:

Prior to registration:

- minimum health and safety training, approved by the Department, in required content areas
- Iowa's Mandatory Child Abuse Reporter Training

Prior to registration: First Aid and Cardiopulmonary resuscitation. Provider shall maintain a valid certificate indicating date of training and expiration date.

During each two year registration period, the provider shall receive a minimum of 24 hours of training from approved content areas. A provider shall not use a specific training or class to meet minimum continuing education requirements more than one time every five years

A provider who submits documentation from a child care resource and referral agency that the provider has completed the Iowa Program for Infant/Toddler Care (IA PITC), ChildNet, or Beyond Business Basics training series may use those hours to fulfill a maximum of two years' training requirements, not including first-aid and mandatory reporter training

441 IAC 110.9(1)"b"(2) Documentation from the department confirming the record checks required under 441 IAC 110.11(3) have been completed and authorizing or conditionally limiting the person's involvement with child care.

Findings:

441 IAC 110.8 Conditions in the home shall be safe, sanitary, and free from hazards.
441 IAC 110.8(1)c. Combustible materials are kept away from furnaces, stoves, gas dryers or water heaters by a minimum of three feet.
441 IAC 110.8(1)h. Smoke detectors. Has a minimum of one single-station, battery-operated, UL-approved smoke detector in each child-occupied room and at the top of every stairway. Each smoke detector has been installed according to manufacturer's recommendations.
441 IAC 110.8(2)a. A safe outdoor play area is maintained in good condition throughout the year. Play area is kept free from litter, rubbish, and flammable materials.
441 IAC 110.8(3)b. First Aid supplies are available and easily accessible in the home, outdoor play area, in any vehicle used to transport children and on field trips. The first aid kit shall at a minimum include adhesive bandages, bottled water, disposable tweezers, and disposable plastic gloves.
441 IAC 110.8(3)c. Any medication provided to a child shall be recorded including the name of the medication, date, time, and amount given.
441 IAC 110.8(4)a. Fire and tornado drills are practiced monthly and documentation kept on file for the current year and previous year.
441 IAC 110.9(1)a. A physical exam report documented on form 470-5152, Child Care Provider Physical Examination Report, for all household members over the age of 18. Physical exams should be repeated every three years. Children 18 years of age or younger residing in the household must have: Admission physical exam report, Immunization Certificate. For school age: Documentation of physical exam completed at time of school enrollment or since that time.
441 IAC 110.9(1)b(1)Certification by an approved trainer/organization in infant and child first-aid and CPR.
441 IAC 110.9(1)b(2)Documentation from the Department confirming record checks have been completed and authorizing or limiting the person's involvement with child care.
441 IAC 110.9(4)e. Child Files. For infants and pre schoolers: A statement of health signed by a physician submitted annually. For school aged children: An annual statement of health condition signed by the parent or legal guardian, annually from date of statement of health or admission physical.

Suggestions/Recommendations:

Celia needs to remove the unsafe items from the front porch, including but not limited to the bug spray and lighter fluid. Celia also needs to pick up the small items that were spilled on the floor while this worker was present to ensure young children do not place items in their mouths.

Items need to be moved three feet away from the furnace and water heater. Celia will send a picture of this area confirming items have been moved.

Celia needs to put the smoke detectors back up in the dining room and front room. Celia will send a picture of the smoke detectors installed.

Celia needs to do a general clean up of the outdoor play area and remove the miscellaneous trash that is present from a weekend get together. Celia will send a picture of the cleaned up back yard. Pet leash needs to be removed from clothes line and swing set immediately due to strangulation risk.

Celia needs to restock her first aid kit to include bottled water, bandaids, tweezers, and plastic gloves.Celia will send picture of restocked first aid kit.

Celia needs a blank medication form should she ever agree to administer medication. This worker will mail a form to her.

Celia needs to locate her monthly fire and tornado drill documentation and continue to complete monthly.

Celia needs to locate her household member files and all physicals for Beverly, Zion, Amyah, Asja, and Austin.

Celia's first aid/CPR expired in June 2023. Celia is set to take this on 7/12/23 and will send updated certificate to this worker upon completion.

Celia needs her HHS completed background check letter. This worker will send letter to Celia.

Celia will work with parents on obtaining updated physicals and parent statements.

Corrective Action Required:

A re-check is not necessary if Celia submits requested pictures to Kathy by 8/30/2023. Items can be emailed to khuinke@dhs.state.ia.us or texted to 563-949-6971.

I encourage you to work with Lori Mueller, Child Care Resource and Referral with any ongoing compliance or training needs.
Lori Mueller
Child Care Consultant
Child Care Resource & Referral of Southeast Iowa
Community Action of Eastern Iowa
lomueller@caeiowa.org
T: 563-362-8226
500 E 59th St.| Davenport, IA 52807| www.iowaccrr.org

Non-compliance with any of the mandated requirements listed above may lead to the cancellation or revocation of your Child Development Home Registration. Please take whatever steps are necessary to completely address each of the violations noted above. It is essential you correct all above-mentioned violations.

Please do not hesitate to contact me at DHS at 563-949-6971 or khuinke@dhs.state.ia.us if you have any questions regarding this letter.

Sincerely,

Kathy Huinker

Social Worker II

Sheila Aunspach

Social Work Supervisor

Always Remember:

Child Care Resource and Referral is an excellent resource for providers to access training options and support in your area. You can reach Child Care Resource and Referral at 877-216-8481

As you plan your future trainings to meet your 24 hours of training requirement, please remember that you can access the approved training by going to http://www.dhs.state.ia.us/Consumers/Child_Care/Professional_Development.html

You may also access training at: https://ccmis.dhs.state.ia.us/trainingregistry/

All providers need to maintain compliance with rules set out in Iowa Administrative Code, Chapter 110, which includes: 441 IAC 110.5(1): Check with the appropriate authorities to determine how the following local, state, or federal laws apply to you: • Zoning code • Building code • Fire code • Business license • State and federal income tax • Unemployment insurance • Worker's Compensation • Minimum wage and hour requirements • OSHA • Americans with Disabilities Act (ADA).