Iowa Department of Human Services
CHILD CARE CENTER EVALUATION AND RECOMMENDATION FOR LICENSE

Name of Center: Elzora Town Daycare Center **Enrollment:** 39 **License ID No. (Reapplications)** 27223

Street: 316 N 5th ST **City:** Milo Iowa **Zip** 50166 **County:** Warren

Mailing Address: PO BOX 135, Milo, IA, 50166

Director's Name: Mr. Delane Galvin **Phone Number:** 641-942-6138

On-Site Supervisor(s): Jenn Baughman **E-Mail:** Jennifer.Baughman@se-warren.K12.ia.us

Date(s) of Visit: 02-26-2024

X **Licensing Visit** X **Unannounced Visit** **Off Year Visit** **Administrative Change**

LICENSING VISITS

New Application X **Re-Application** **NA**

Signed Application (470-0722) Received X **Yes** **No** **NA** **Date Signed:** 01-03-2024

FIRE INSPECTION X **State** **Local** **NA** **Is Fire Inspection Approved?** X **Yes** **No** **NA**

Date Inspected: 05-19-2022

Comments : 2-3-23 - date of compliance

LICENSE TYPE: X **Child Care** **Preschool (ages 3-5 meets three hours or less per day)**

Financial Type: Profit X Non-Profit NA

Accredition: Accredited NAEYC NSACA Other X NA

Program Serves: X Infants (0-23 mo.) X 2 Years X Preschool-Age X School-Age

Get-Well Evening Care Special Needs

SCHEDULE: X Year-round School-Year Summer Only

HOURS:	*Year-round*	*School-Year*	*Summer Only*

LICENSE CAPACITY	Infants	2 Years	Preschool	School-Age	Capacity
General	34		24	48	106
Summer					0

QRS Rating: N/A

RECOMMENDATION FOR LICENSE:	
X	**FULL** license from 03-01-2024 to 03-01-2026
	PROVISIONAL license from
	DENIAL of initial application
	SUSPENSION of license
	REVOCATION of license

Licensing Consultant: Melinda Larson, Child Care Licensing Consultant **Date:** 03-03-2024

I. IF CURRENT LICENSE IS PROVISIONAL, IDENTIFY THE CORRECTIVE ACTIONS

II. IDENTIFY THE AREAS OBSERVED ON THE VISIT:

Elzora Town Daycare Center has been in operation since 2015. The center is located in single standing building that is connected to the elementary school. The center has a secured entrance. The center provides child care services to children ages infancy through school age. Mr. Galvin, the school's principal, oversees the program. Jenn Baughman is the on site supervisor. She was hired for this position in July 2019. Jenn was the lead teacher in the three year old classroom prior to starting as the on site supervisor. Jenn has previous experience working at other daycares prior to coming to Elzora Town Daycare Center. LuAnn Ohnemus assists Jenn with administrative records.

An an unannounced visit was completed today. All areas subject to HHS licensing rules were reviewed. Jenn was present today. She assisted with today's visit.

The Cubs (infants) classroom had one infants present. There was one staff working in this class. The Bunnies (2's) had six children present. One staff was working in this classroom. The Tigers (3/4's) had nine children in attendance. There was one staff working with this class. The Zebras (4/5's) had nine children present. One staff was working with this class. The school age class wasn't open during the visit.

The center participates in the CACFP program. The center serves breakfast, morning snack, lunch and afternoon snack. Food is provided from the school. The center has a kitchen. The snack menu is on a four week rotation. The lunch menu is on a four week rotation.

The daycare has a playground. The younger children use the daycare's playground. There is shading for the playground. School age children use the school's playground.

III. IDENTIFY THE OBSERVED STRENGTHS OF THE CENTER:

This center is located in a newer building. The classrooms are well furnished with age appropriate supplies and furnishings. The school is very supportive of the center. The center uses the school's gym for program space and large motor play activities. The center uses Bright Wheel and See Saw for communicating with parents. The center uses ProCare for billing.

IV. IDENTIFY THE ASPECTS OF OPERATION THAT FALL BELOW THE STANDARDS REVIEWED:

109.9(2): All files are updated at least annually and when a change occurs.
Jenn stated she started doing annual updates for children's files last year in February.
The center needs to ensure all children's files are updated.

109.10(1)a: Preschool (for children five years and younger not enrolled in school): Physical exam report submitted within 30 days of admission, was obtained no more than 12 months prior to admission, is signed by a licensed MD, DO, PA,

Chiropractor or ARNP, and contains health history; present health status including allergies, medications, and acute/chronic conditions; and recommendations for continued care if necessary.
There were several children's files that were reviewed that did not have current physicals.
The center needs to go through all children's files and make sure to get current physicals for all children have current physicals and current health statements for school age children.

109.10(3)c: For ongoing, long term medications, authorization shall be obtained for a period not to exceed the duration of prescription.

V. SPECIAL NOTES/RECOMMENDATIONS:

The center has a full license.

*Note: If you are the Child Care Center Director and you feel something is unclear or unjustly cited, please contact me (phone 515-362-7823; email mlarson@dhs.state.ia.us) so that we may discuss the issue. If necessary, I can make a notation in your record. You may also send a letter that will be included in your licensing file noting any disagreement you may have with this report. If you have the need for any additional information discussed during my visit, please contact me and I will forward the information to you. Thank you.

*Note: If you are a member of the general public, there may be additional information contained in the public file. You may contact the DHS Licensing Consultant to inquire.

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