**Iowa Department of Human Services**
**CHILD CARE CENTER EVALUATION AND RECOMMENDATION FOR LICENSE**

**Name of Center:** Discovery Day Camp **Enrollment:** 17 **License ID No. (Reapplications)** 52500

**Street:** 2401 56th St **City:** Des Moines Iowa **Zip** 50310 **County:** Polk

**Mailing Address:** 5615 Hickman Rd, Des Moines, IA,

**Director's Name:** Owen Ballard **Phone Number:** 515-212-7010

**On-Site Supervisor(s):** Liz Freeman **E-Mail:** oballard@campfireiowa.org

**Date(s) of Visit:** 08-02-2024

X **Licensing Visit** X **Unannounced Visit** **Off Year Visit** **Administrative Change**

**LICENSING VISITS**

X **New Application** **Re-Application** **NA**

**Signed Application (470-0722) Received** X **Yes** **No** **NA** **Date Signed:** 04-17-2024

**FIRE INSPECTION** X **State** **Local** **NA** **Is Fire Inspection Approved?** X **Yes** **No** **NA**

**Date Inspected:** 08-11-2023

**Comments :**

**LICENSE TYPE:** X **Child Care** **Preschool (ages 3-5 meets three hours or less per day)**

**Financial Type:** Profit X Non-Profit NA

**Accredition:** Accredited NAEYC NSACA Other X NA

**Program Serves:** Infants (0-23 mo.) 2 Years Preschool-Age X School-Age

Get-Well Evening Care Special Needs

**SCHEDULE:** Year-round School-Year X Summer Only

| **HOURS:** | *Year-round* | *School-Year* | *Summer Only* |
|---|---|---|---|

| LICENSE CAPACITY | Infants | 2 Years | Preschool | School-Age | Capacity |
|---|---|---|---|---|---|
| General | | | | 50 | 50 |
| Summer | | | | | 0 |

**QRS Rating:** N/A

| RECOMMENDATION FOR LICENSE: | |
|---|---|
| X | **FULL** license from 06-01-2024 to 06-01-2026 |
| | **PROVISIONAL** license from |
| | **DENIAL** of initial application |
| | **SUSPENSION** of license |
| | **REVOCATION** of license |

**Licensing Consultant:** Melinda Larson, Child Care Licensing Consultant **Date:** 08-09-2024

**I. IF CURRENT LICENSE IS PROVISIONAL, IDENTIFY THE CORRECTIVE ACTIONS**

**II. IDENTIFY THE AREAS OBSERVED ON THE VISIT:**

Discovery Day Camp is opened in June 2024. The center is owned and operated by Camp Fire USA in Des Moines. This center is located in Hillis Elementary School. The school has secured entrances. The center is using the cafeteria, gym, library and music room. The center also uses the school's playground for outdoor play. Owen Ballard is the center's director. Liz Freeman is the on site supervisor.

All areas subject to HHS rules were reviewed during today's visit. Mandatory postings are in place by the entrance parents use. The schedule/plan is posted. The center keeps their supplies in the cafeteria. The center has large motor play toys, games, art supplies and other age appropriate toys for children's use.

Liz was present and she assisted with today's visit. Two additional staff were working. There were eleven children present today. Children were observed outdoors during the majority of the visit. Children were also in the cafeteria.

Hillis has been a free meal site for breakfast and lunch. On Fridays, the children bring their own lunches. The center serves morning and afternoon snacks. The center has a list of CACFP approved snacks.

The center uses the school's playground. The playground has basketball courts, has two large climbing structures. There are some concrete areas and some grassy fields. The school maintains the playground. The center completes monthly playground checks.

The center uses school busing for off site field trips.

**III. IDENTIFY THE OBSERVED STRENGTHS OF THE CENTER:**

Camp Fire has other children age programming in the metro area and other areas. This center has spacious programming space.

**IV. IDENTIFY THE ASPECTS OF OPERATION THAT FALL BELOW THE STANDARDS REVIEWED:**

There were no licensing violations cited during the visit.

**V. SPECIAL NOTES/RECOMMENDATIONS:**

This center has a full license.

*Note: If you are the Child Care Center Director and you feel something is unclear or unjustly cited, please contact your DHS Licensing Consultant to discuss the issue. The child care director may also send a response which will be placed in the licensing file.

*Note: If you are a member of the general public, there may be additional information contained in the public file. You may contact the DHS Licensing Consultant to inquire.