**Iowa Department of Human Services**
**CHILD CARE CENTER EVALUATION AND RECOMMENDATION FOR LICENSE**

**Name of Center:** Fillmore Elementary Stepping Stones **Enrollment:** 18 **License ID No. (Reapplications)** 20808

**Street:** 7307 Pacific St **City:** Davenport Iowa **Zip** 52806 **County:** Scott

**Mailing Address:** 1002 W Kimberly Rd, Davenport, IA, 52806

**Director's Name:** Shaney Ford **Phone Number:** 563-528-0973

**On-Site Supervisor(s):** Maddie Adams **E-Mail:** dcsdsteppingstones@gmail.com ShaneyFord08@gmail.com

**Date(s) of Visit:** 01-18-2023

**Licensing Visit** X **Unannounced Visit** X **Off Year Visit** **Administrative Change**

**LICENSING VISITS**

**New Application** **Re-Application** X **NA**

**Signed Application (470-0722) Received** **Yes** **No** X **NA** **Date Signed:**

**FIRE INSPECTION** **State** X **Local** **NA** **Is Fire Inspection Approved?** X **Yes** **No** **NA**

**Date Inspected:** 02-15-2022

**Comments :**

**LICENSE TYPE:** X **Child Care** **Preschool (ages 3-5 meets three hours or less per day)**

**Financial Type:** Profit X Non-Profit NA

**Accredition:** Accredited NAEYC NSACA Other X NA

**Program Serves:** Infants (0-23 mo.) 2 Years Preschool-Age X School-Age

Get-Well Evening Care Special Needs

**SCHEDULE:** Year-round X School-Year Summer Only

| **HOURS:** | *Year-round* | *School-Year* | *Summer Only* |
|---|---|---|---|

| LICENSE CAPACITY | Infants | 2 Years | Preschool | School-Age | Capacity |
|---|---|---|---|---|---|
| General | | | | 70 | 70 |
| Summer | | | | 0 | 0 |

**QRS Rating:** 1

| RECOMMENDATION FOR LICENSE: | |
|---|---|
| X | **FULL** license from 05-01-2022 to 05-01-2024 |
| | **PROVISIONAL** license from |
| | **DENIAL** of initial application |
| | **SUSPENSION** of license |
| | **REVOCATION** of license |

**Licensing Consultant:** Heidi Hungate **Date:** 01-22-2023

**I. IF CURRENT LICENSE IS PROVISIONAL, IDENTIFY THE CORRECTIVE ACTIONS**

N/A

**II. IDENTIFY THE AREAS OBSERVED ON THE VISIT:**

An unannounced off year visit was completed at this center on 1/18/23. This program is owned and operated by the Davenport Community School District and is located in the Fillmore Elementary School building. Shaney Ford is the director for all of the Stepping Stones child care programs. Shaney was not present on site for the visit. Maddie Adams is the on site supervisor. Maddie had not yet arrived on site at the time of the visit, however, the center director's assistant, Crystal Simmons, was present on site as one of the staff. This center serves school age children from this school only, and operates on school days only.

The cafeteria is the primary space for this center with the gym also being included in the licensed space. The gym and cafeteria are always available for the program's use. The center also uses the library and computer lab areas, but these spaces are not part of the licensed space. The center will need to ensure all spaces meet licensing requirements prior to each use. The center uses separated boys and girls restroom areas outside of the gym area near the library. The cafeteria includes adjacent restroom areas for boys and girls (one toilet/one sink each). The cafeteria also includes a sink the center uses for hand washing within the room. All program space was observed.

The center provides snack. Snack is prepared and supplied by the school cafeteria and left out or placed in a cooler where accessible for the program.

**III. IDENTIFY THE OBSERVED STRENGTHS OF THE CENTER:**

The center provides a needed service to the children and families from this school. The staff were engaged with the children in activities, and the staff appear to work well together and know the children well. The staff did a good job of setting items out for the children at the tables so that they could readily engage in activities. The center typically provides several various enrichment programs throughout the week at each of the Stepping Stones sites. The programs are offered from various community entities and are brought into the sites at no extra cost to the families. The center has achieved a one star QRS rating through 7/31/23.

**IV. IDENTIFY THE ASPECTS OF OPERATION THAT FALL BELOW THE STANDARDS REVIEWED:**

109.12(1): Program structure that uses developmentally appropriate practices and written program of activities planned to the developmental needs of children served. Program complements but does not duplicate school curriculum. Schedule of program is posted in a place visible to parents.
Current activity plan not posted.

**V. SPECIAL NOTES/RECOMMENDATIONS:**

1. It was noted that one of the exit doorways from the gym was mostly blocked with materials from gym class. The center

is reminded to ensure that prior to using the gym these items are removed and exit pathways are free and clear.
2. Ensure kitchen doors are closed prior to the children arriving and kept closed so that children can not access the kitchen area.
3. Staff shall provide better supervision of snack activities to ensure children are seated and remain seated in one place for the snack activity.

The center will continue with a full license. Please address the concerns noted above in this section of the report so that changes/corrections are obvious and are maintained. This report does not require a written response. Thank you.

*Note: If you are the Child Care Center Director and you feel something is unclear or unjustly cited, please contact your DHS Licensing Consultant to discuss the issue. The child care director may also send a response which will be placed in the licensing file.

*Note: If you are a member of the general public, there may be additional information contained in the public file. You may contact the DHS Licensing Consultant to inquire.