Iowa Department of Human Services
CHILD CARE CENTER EVALUATION AND RECOMMENDATION FOR LICENSE

Name of Center: KCE Champions LLC @ Oak Hill Elementary **Enrollment:** 30 **License ID No. (Reapplications)** 51360

Street: 504 N Park RD **City:** Tiffin Iowa **Zip** 52340 **County:** Johnson

Mailing Address: PO Box 39 , Swisher, IA, 52338

Director's Name: Mona Williams **Phone Number:** 319-504-3408

On-Site Supervisor(s): Madelaine Altenhofen **E-Mail:** mona.williams@discoverchampions.com

Date(s) of Visit: 07-14-2025

X **Licensing Visit** X **Unannounced Visit** **Off Year Visit** **Administrative Change**

LICENSING VISITS

New Application X **Re-Application** **NA**

Signed Application (470-0722) Received X **Yes** **No** **NA** **Date Signed:** 08-02-2023

FIRE INSPECTION X **State** **Local** **NA** **Is Fire Inspection Approved?** X **Yes** **No** **NA**

Date Inspected: 10-25-2023

Comments : Does comply.

LICENSE TYPE: X **Child Care** **Preschool (ages 3-5 meets three hours or less per day)**

Financial Type: X Profit Non-Profit NA

Accredition: Accredited NAEYC NSACA Other X NA

Program Serves: Infants (0-23 mo.) 2 Years Preschool-Age X School-Age

Get-Well Evening Care Special Needs

SCHEDULE: X Year-round School-Year Summer Only

HOURS:	*Year-round*	*School-Year*	*Summer Only*

LICENSE CAPACITY	Infants	2 Years	Preschool	School-Age	Capacity
General				50	50
Summer					0

QRS Rating: N/A

RECOMMENDATION FOR LICENSE:	
X	**FULL** license from 10-01-2025 to 10-01-2027
	PROVISIONAL license from
	DENIAL of initial application
	SUSPENSION of license
	REVOCATION of license

Licensing Consultant: Heidi Brown **Date:** 08-01-2025

I. IF CURRENT LICENSE IS PROVISIONAL, IDENTIFY THE CORRECTIVE ACTIONS

N/A

II. IDENTIFY THE AREAS OBSERVED ON THE VISIT:

This worker arrived at KCE CHAMPIONS LLC @ OAK HILL ELEMENTARY – 51360 on 7/14/2025 for an annual visit. The fire inspection was completed on 10/25/23. The center is for profit. The center serves school aged children. The center is open year around. The hours of operation are 6:15am-6:00pm. Their current enrollment is 30.
The center is located inside Oakhill Elementary School. They utilize the cafeteria and gym.

The director is Mona Williams. She has an Associate's Degree with some classes in Elementary Education and Special Education. The director started in 2019 with Champions.

The onsite is Madelaine Altenhofen. She has a Bachelor's Degree in Elementary Education. She started in August 2023.

This worker observed all programming space in the center and outdoor area to ensure that the environment was safe, sanitary and hazard free.

Health and safety practices were also reviewed including handwashing, medication management, appropriate cleaning/sanitizing/disinfecting, excluding ill children/staff, incident reports, and first aid kits.

The center has a playground area and monthly inspections were completed.

The center utilizes the Early Foundations Curriculum. The curriculum focuses on: Character Development, Community, Creative Expressions, Executive Function, Inquiry-Based Learning, and Literacy.

Champions does offer field trips during the summer. They utilize the school district buses. They have gone to the Mississippi River Museum, Niabi Zoo, splash pads, movies, etc.

The center serves morning and afternoon snacks. The parents provide lunch during the summer. The school district provides lunch during the school year.

Staff files, child files and the licensing notebook were reviewed.

III. IDENTIFY THE OBSERVED STRENGTHS OF THE CENTER:

-The center director started in 2019.
-The center accepts Child Care Assistance.
-The center's curriculum is Champion Based: https://www.discoverchampions.com/programs-curriculum/programs-overview/before-and-after-school-programs/grades-k-6

IV. IDENTIFY THE ASPECTS OF OPERATION THAT FALL BELOW THE STANDARDS REVIEWED:

109.7(1): All staff (within first three months of employment):Iowa's training for the mandatory reporting of child abuse.
-One staff needed current Mandatory Reporter Training.

V. SPECIAL NOTES/RECOMMENDATIONS:

Based upon the annual visit, it is recommended that this center remain in full licensing status. The center must comply with the minimum requirements as defined in state laws and rules governing the standards for childcare centers. The childcare consultant will conduct at least one unannounced visit each year

Non-compliance with any of the mandated regulatory requirements listed above may lead to the cancellation or revocation of your Child Care License. Please take steps to address each of the violations noted above. It is essential you correct all the above-mentioned violations.

It is imperative that the director has a full understanding of Iowa Code 109 and Comm. 204. They can be found by visiting: https://iowaccrr.org/providers/ccc/ under HHS Regulations.

The director is strongly encouraged to work with their Child Care Resource and Referral Child Care Consultant and their Child Care Nurse Consultant.

Please do not hesitate to contact the licensing consultant, Heidi Brown, if you have any questions or concerns. I can be reached at 515-631-8846 or heidi.brown@hhs.iowa.gov

*Note: If you are the Child Care Center Director and you feel something is unclear or unjustly cited, please contact your DHS Licensing Consultant to discuss the issue. The child care director may also send a response which will be placed in the licensing file.

*Note: If you are a member of the general public, there may be additional information contained in the public file. You may contact the DHS Licensing Consultant to inquire.