Health and Human Services

Iowa Department of Health And Human Services

CHILD CARE ANNUAL EVALUATION

Business Name: Victoria Cole

Provider Name: Victoria Cole

Provider No.: 47269

Address: 621 E McKinley AVE, Des Moines, IA, 50315

E-Mail:

County: Polk

Phone Number: 7203091108

☐ Pre-Inspection Date:

☐ Approval Date:

☒ Annual Visit Date: 4/24/2026

Program Type:

☐ Registered Child Development Home A (guidelines for ratios on all categories)

☒ Registered Child Development Home B

☐ Registered Child Development Home C

☐ Registered Child Development Home C1

☐ Non Registered Child Care Homes accepting CCA

Program Population Served:

☐ Infant(0<24 mos)

☐ Toddler

☐ PreSchool

☐ School Age

☒ All Ages

1. Basic Overview

Victoria Cole has been a registered Child Development Home Provider since June of 2019. Victoria is currently a category "B" Child Development Home Provider. This allows Victoria to have 8 preschool children with an additional 4 school aged children in care at one time for 2 hours. If Victoria has more than 8 children in care at one time for over 2 hours a DHHS approved assistant needs to be present. Victoria has a DHHS approved assistant for her program. There are no pets in the home. Victoria does provide transportation for the children in her program. Victoria is available for care 7 days a week 24 hours a day.

2. Identify Observed Strengths Of The Program

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Victoria is current with her required trainings as reviewed by the Registration Unit. Victoria's main care area is in the basement of the home with a walk out entrance/exit. The area is equipped with children's furniture. Victoria has multitude of toys and books available to the children to interact with when in care. The door exits to the backyard which has playground equipment for the children to play on when weather allows. Victoria has completed Safe Sleep training and implements the practice when she has an infant 12 months or younger in care. Victoria identified she uses redirection and Time Out as her primary behavioral interventions. Children in Victoria's care receive regular meals and snacks as appropriate. Victoria participates with the Food Program. Victoria's individual child files and provider files are organized and easily accessible.

3. Identify The Aspects That Fall Below The Standard

110.8 (4) b : Procedures are in place for:Evacuation to safely leave the facility,Relocation to a common, safe location after evacuation,Shelter-in-place to take immediate shelter where the child is when it is unsafe to leave that location due to the emergent issue,Lock down to protect children and providers from an external situation,Communication and reunification with families,Continuity of operations, andProcedures to address the needs of individual children, including those with functional or access needs.

1. An Emergency Preparedness Plan needs to be completed and easily accessible.
Have procedures in place for the following:
• Evacuation to safely leave the facility
• Relocation to a common, safe location after evacuation
• Shelter-in-place to take immediate shelter where you are when it is unsafe to leave that location due to the emergent issue
• Lock down protocol to protect children and providers from an external situation
• Communication plan and plans for reunification with families
• Plans for the continuity of operations
• Procedures to address the needs of individual children, including those with functional or access needs

This worker emailed a blank Emergency Preparedness Plan for you to complete.

Please send a copy of the Emergency Preparedness Plan to this worker within 30 days of receiving this letter.

2. DHHS Medical Physical Forms need to be completed for you and your assistant. These forms need to be in your provider file.

4. Any corrective action plans, provisional license, and safety plans-steps to get into compliance

None.

5. Special Notes/recommendations

I encourage you to work with your Child Care Resource and Referral Worker (Traci Honold 515-802-8163) with any training or compliance efforts.

The correction above needs to be completed by 6/28/2026 unless otherwise noted and will be reviewed on your next annual compliance check.

If you have any questions regarding this letter, please contact me at 515-601-9469 or jake.aringdale@hhs.iowa.gov.

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6. ADDENDUMS:

- Addendum1: The CCR&R worker emailed a completed EPP which meets Targeted Expectations on 5/21/2026.

This Addendum is approved by supervisor on 7/7/2026

HHS Child Development
Home Compliance Worker: Jake Aringdale Date: 4/28/2026

Non-compliance with any of the mandated regulatory requirements listed above may lead to the cancellation or revocation of your Child Development Home Registration. Please take whatever steps are necessary to completely address each of the violations noted above. It is essential you correct all above-mentioned violations.

Child Care Resource and Referral is an excellent resource for providers to access training options and support in your area. You can reach Child Care Resource and Referral at