



Iowa Department of Human Services

Kim Reynolds
Governor

Adam Gregg
Lt. Governor

Kelly K. Garcia
Director

08/09/2017

Heaven's Little Angels Daycare
1206 Glenwood LN
Muscatine, IA 52761

Dear Child Care Provider:

This letter is in regards to the follow up at your Registered Child Development Home B conducted on 08/09/2017. Iowa Code Chapter 237A and 441 Iowa Administrative Code, Chapter 110, describes specific requirements that must be met by a Registered Child Development Home. You are not a participant in the voluntary Quality Rating and Improvement System. The following areas were out of compliance at the time of the visit:

441 IAC 110.7 **Provider Requirements**

441 IAC 110.8 Standards. Conditions in the home are safe, sanitary, and free of hazards.

441 IAC 110.8(1) **Facility Requirements**

- 441 IAC 110.8(1)“n” Providers shall inform parents of the presence of any pet in the home.
1. Each dog or cat in the household shall undergo an annual health examination by a licensed veterinarian. Acceptable veterinary examinations shall be documented on Form 470-5153, Veterinary Health Certificate. This examination shall verify that the animal's routine immunizations, particularly rabies, are current and that the animal shows no evidence of endoparasites (roundworms, hookworms, whipworms) and ectoparasites (fleas, mites, ticks, lice).
 2. Each pet bird in the household shall be purchased from a dealer licensed by the Iowa department of agriculture and land stewardship and shall be examined by a veterinarian to verify that it is free of infectious diseases. Acceptable veterinary examinations shall be documented on Form 470-5153, Veterinary Health Certificate. Children shall not handle pet birds.
 3. Aquariums shall be well maintained and installed in a manner that prevents children from accessing the water or pulling over a tank.
 4. All animal waste shall be immediately removed from the children's areas and properly disposed of. Children shall not perform any feeding or care of pets or cleanup of pet waste.
 5. No animals shall be allowed in the food preparation, food storage, or serving areas during food preparation and serving times

441 IAC 110.9 Files

441 IAC 110.9(1) **A provider file is maintained and shall contain the following:**

441 IAC 110.9(1)“a” A physician's examination report for the provider and all members of the provider's household aged 18 years or older. Acceptable physical examinations shall be documented on Form 470-5152, Child Care Provider Physical Examination Report. All children residing in the household must have medical documentation outlined in 110.9(4) “d”, 110.9(4) “f”, and 110.9(4) “g”

441 IAC 110.9(1)“b” (1) I-PoWeR records or certificates verifying required training completion:

Prior to registration:

- minimum health and safety training, approved by the Department, in required content areas
- Iowa's Mandatory Child Abuse Reporter Training

Prior to registration: First Aid and Cardiopulmonary resuscitation. Provider shall maintain a valid certificate indicating date of training and expiration date.

During each two year registration period, the provider shall receive a minimum of 24 hours of training from approved content areas. A provider shall not use a specific training or class to meet minimum continuing education requirements more than one time every five years

A provider who submits documentation from a child care resource and referral agency that the provider has completed the Iowa Program for Infant/Toddler Care (IA PITC), ChildNet, or Beyond Business Basics training series may use those hours to fulfill a maximum of two years' training requirements, not including first-aid and mandatory reporter training

441 IAC 110.9(4)

Children's Files. An individual file for each child shall be maintained and updated annually or when the provider becomes aware of changes. The file shall contain:

- Identifying information including, at a minimum, the child's name, birth date, parent's name, address, telephone number, special needs of the child, and the parent's work address and telephone number.
- Emergency information including, at a minimum, where the parent can be reached, the name, street address, city and telephone number of the child's regular source of health care, and the name, telephone number, and relationship to the child of another adult available in case of emergency.
- A signed medical consent from the parent authorizing emergency treatment.
- An admission physical examination report signed by a licensed physician or designee in a clinic supervised by a licensed physician
 - The date of the physical examination shall not be more than 12 months before the child's first day of attendance at the child development home.
 - The written report shall include past health history, status of present health, allergies and restrictive conditions, and recommendations for continued care when necessary.
 - For a child who is five years of age or older and enrolled in school, a statement of health status signed by the parent or legal guardian may be substituted for the physical examination report.
 - The examination report or statement of health status shall be on file before the child's first day of care
- For children under the age of 6, a statement of health condition signed by a physician or designee submitted annually from the date of the admission physical. For a child who is enrolled in school, a statement of health status signed by the parent or legal guardian may be substituted for the physician statement.
- For each school-age child, on the first day of attendance, documentation of a physical examination that was completed at the time of school enrollment or since.
- A signed and dated immunization certificate provided by the state department of public health. For the school-age child, a copy of the most recent immunization record shall be acceptable.
- For any child with allergies, a written emergency plan in the case of an allergic reaction. A copy of this information shall accompany the child if the child leaves the premises.
- Documentation that is signed by the parent and names persons authorized to pick up the child. The authorization shall include the name, telephone number, and relationship of the authorized person to the child.
- Written permission from the parent for the child to attend activities away from the child development home.
- Injury report forms documenting injuries requiring first aid or medical care
- If the child meets the definition of homelessness as defined by section 725(2) of the McKinney-Vento Homeless Education Assistance Act, the family shall receive a 60-day grace period to obtain medical documentation.

Findings:

Lisa Hilsenbeck, Child Care Compliance Auditor, completed a follow up visit on 8/9/17 checking the following

regulations:

441 IAC 110.8(1)"d" Elizabeth will need to place a child gate at the bottom of her basement stairs. Viewed child gate at the bottom of the basement stairs.

441 IAC 110.8(1)"h" Elizabeth will need to place a smoke detector at the top of her basement stairs and one in her basement play area. Viewed smoke detectors at the top of the stairs and in the basement play area.

Elizabeth will need to test her smoke detectors monthly and document when this is completed. Viewed documentation of monthly testing of smoke detectors.

441 IAC 110.8(1)"n" Elizabeth will show documentation of current physical for one dog on the Veterinary Health Certificate form.

441 IAC 110.8(1)"p" & 441 IAC 110.8(1)"q" Elizabeth needs to show documentation of her policies regarding the care of mildly ill children and exclusion of children due to illness and shall inform parents of these policies and her procedures for responding to health-related emergencies. Viewed written policies regarding the care of mildly ill children and responding to health-related emergencies.

441 IAC 110.8(4) Elizabeth needs to post Emergency Plans: plans in case of man-made or natural disaster shall be written and posted by the primary and secondary exits. The plans shall clearly map building evacuation routes and tornado and flood shelter areas. Elizabeth needs these at her front and back door to her house. Viewed emergency plans posted at the front and back door.

441 IAC 110.8(4) "a" Elizabeth needs to practice monthly fire and tornado drills with her daycare children and document when this has occurred. Viewed documentation of monthly practice of fire and tornado drills.

441 IAC 110.8(5) Elizabeth needs to place tight-fitted crib sheets in 2 Pack-N-Plays. This worker also observed an infant sleeping with a blanket in a Pack-N-Play. Elizabeth has no children in care under 12 months. She will no longer use the Pack -N-Play for napping.

441 IAC 110.9(1)"a" Elizabeth needs to show documentation of current physicals for Randy and herself on the Childcare Provider Physical Exam Report form.

441 IAC 110.9(1)"b" (1) Elizabeth needs to show documentation of current course completion for Mandatory Reporter Training. Viewed completion certificate for Mandatory Reporter Training.

Elizabeth needs to show documentation of current course completion for First Aid/CPR.

441 IAC 110.9(4) Children's Files.

d. An admission physical examination report signed by a licensed physician or designee in a clinic supervised by a licensed physician

1. The date of the physical examination shall not be more than 12 months before the child's first day of attendance at the child development home.

2. The written report shall include past health history, status of present health, allergies and restrictive conditions, and recommendations for continued care when necessary.

3. For a child who is five years of age or older and enrolled in school, a statement of health status signed by the parent or legal guardian may be substituted for the physical examination report.

4. The examination report or statement of health status shall be on file before the child's first day of care Need for KB.

e. A statement of health condition signed by a physician or designee submitted annually from the date of the admission physical. For a child who is five years of age or older and enrolled in school, a statement of health status signed by the parent or legal guardian may be substituted for the physician statement. Update LM

g. A signed and dated immunization certificate provided by the state department of public health. For the school-age child, a copy of the most recent immunization record shall be acceptable. Need for KB. Need update for LM.

i. Written permission from the parent for the child to attend activities away from the child development home. The permission shall include:

1. Times of departure and arrival.

2. Destination.

3. Persons who will be responsible for the child

Need for LM, AM & KB. Viewed for LM & AM.

Items of non-compliance after follow up visit:

441 IAC 110.8(1)"n" Elizabeth will show documentation of current physical for one dog on the Veterinary Health Certificate form.

441 IAC 110.9(1)"a" Elizabeth needs to show documentation of current physicals for Randy and herself on the Childcare Provider Physical Exam Report form.

441 IAC 110.9(1)"b" (1) Elizabeth needs to show documentation of current course completion for First Aid/CPR.

441 IAC 110.9(4) Children's Files.

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g. A signed and dated immunization certificate provided by the state department of public health. For the school-age child, a copy of the most recent immunization record shall be acceptable. Need for KB. Need update for LM.

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1. Times of departure and arrival.

2. Destination.

3. Persons who will be responsible for the child

Need for KB

Suggestions for Improvement:

Recommendation:

Elizabeth needs to complete all non-compliance items by 8/31/17 or revocation may occur. Elizabeth needs to send non-compliance paperwork to Lisa Hilsenbeck (lhilsen@dhs.state.ia.us)

[] Is the recommendation to terminate a provider agreement or revoke a registration?

Non-compliance with any of the mandated requirements listed above may lead to the cancellation or revocation of your Child Development Home Registration. Please take whatever steps are necessary to completely address each of the violations noted above. It is essential you correct all above-mentioned violations.

Based on the items out of compliance listed above, you will not be required to have a recheck or follow up visit to your home.

Please do not hesitate to contact me at DHS at 319-208-5521 or creckli@dhs.state.ia.us if you have any questions regarding this letter.

Sincerely,

Chad Reckling

Social Worker II

Machelle Pezley

Social Work Supervisor

Always Remember:

Child Care Resource and Referral is an excellent resource for providers to access training options and support in your area. You can reach Child Care Resource and Referral at 563-940-7971

As you plan your future trainings to meet your 24 hours of training requirement, please remember that you can access the approved training by going to http://www.dhs.state.ia.us/Consumers/Child_Care/Professional_Development.html

You may also access training at: <https://ccmis.dhs.state.ia.us/trainingregistry/>

All providers need to maintain compliance with rules set out in Iowa Administrative Code, Chapter 110, which includes: 441 IAC 110.5(1): Check with the appropriate authorities to determine how the following local, state, or federal laws apply to you: • Zoning code • Building code • Fire code • Business license • State and federal income tax • Unemployment insurance • Worker's Compensation • Minimum wage and hour requirements • OSHA • Americans with Disabilities Act (ADA).