Health and Human Services

Iowa Department of Health And Human Services

CHILD CARE CENTER ANNUAL EVALUATION

Name of Center: KCE Champions LLC @ Audubon Elementary

Provider No.: 52268

Address: 605 Lincoln AVE, Dubuque, IA, 52001

County: Dubuque

Director's Name: Kreg Lensch

On-Site Supervisor: Jonice Epps

Phone Number: 5635133309

E-Mail: kreg.lensch@discoverchampions.com
ssous@discoverchampions.com

HHS Visit Date: 10/15/2025

Licensing Period: 10/01/2025 to 10/01/2027

Fire Inspection:

Date Inspected: 07/28/2023

Comments:

Report Visit Type:

- [ ] PTO
- [X] Licensing Visit
- [ ] Drop In
- [ ] Administrative Change

License Type:

- [X] Full
- [ ] Provisional

Quality initiative:

- [ ] Accrediation

Program Duration:

- [X] Year-Round
- [ ] School Year
- [ ] Summer Only

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HOURS:	*Year-round*	*School-Year*	*Summer Only*
Sunday			
Monday	6:30 AM to 6:00 PM		
Tuesday	6:30 AM to 6:00 PM		
Wednesday	6:30 AM to 6:00 PM		
Thursday	6:30 AM to 6:00 PM		
Friday	6:30 AM to 6:00 PM		
Saturday			

Program Population Served:

- [ ] Infant(0-<24 Months)
- [ ] Toddler
- [ ] PreSchool
- [X] School Age
- [ ] All Ages

LICENSE CAPACITY	Infants	2 Years	Preschool	School-Aged	Capacity
General				60	60
Summer					0

1. Basic Overview

An unannounced licensing visit was completed at this center on 10/15/25. Jonice Epps is the approved on site supervisor and was present as the only staff. The center director for the KCE Champions child care programs in the Dubuque area is now Kreg Lensch. Kreg was not present on site for the licensing visit. This site is one of several before/after school programs offered in a public school building and is owned and operated by KCE Champions LLC. The center is for profit. This particular site is located within the Audubon Elementary School. The program serves school-age children currently from this school only on school days.

The school gym is the primary licensed program space. The program includes several storage cabinets located in a room adjacent to the gymnasium. Several shelving units and other various items are brought into the gym area that include program materials. Room 125 (art room) has been the program's alternative space if the gym is not available, however, with this report the center is removing that space and instead using the library as the alternate space. The center will no longer use the art room. There are restroom areas in a hallway adjacent to the gym. Children would travel to hallway restrooms nearby to the library when in that space. All program space was observed.

The center does not participate in the CACFP. The center serves morning and afternoon snack. The center contracts with the Dubuque School District to provide the snacks to the center.

2. Identify Observed Strengths of the program

The center provides a needed service to the community. The on site supervisor for this program is experienced having been at this site for two years. Program materials are highly organized. Required documentation for licensing as well as staff

and child files were once again found to be organized.

3. Identify the aspects that fall below the standard

109.9(1)c: All files contain documentation to indicate that ongoing staff training requirements are met, including current certifications in first aid/CPR and mandatory child abuse training.

109.9(2)h: Signed and dated valid Certificate of Immunization, Certificate of Immunization Exemption, or Provisional Certificate of Immunization, provided by the department must be on file for each child enrolled as required by Iowa Administrative Code 641—7.

109.10(13)b: Emergency instructions, phone numbers, and diagrams for fire, tornado, and flood shall be visibly posted and documented at least once a month for fire and tornado. Records shall be maintained for current and previous year.

4. Any corrective action plans, provisional license, and safety plans-steps to get into compliance

STAFF FILES:
109.9(1)c: All files contain documentation to indicate that ongoing staff training requirements are met, including current certifications in first aid/CPR and mandatory child abuse training.
1. Both staff files reviewed did not have evidence of annual training hours completed since their initial trainings in 2023, one being the on site supervisor. Subsequent the visit, the center director submitted training hours completed in 10/2025 for both staff.

CHILD FILES:
109.9(2)h: Signed and dated valid Certificate of Immunization, Certificate of Immunization Exemption, or Provisional Certificate of Immunization, provided by the department must be on file for each child enrolled as required by Iowa Administrative Code 641—7.
1. _1_ child file reviewed provisional certificate not completed properly thus it is not valid. Children shall not attend the center without a valid IDPH signed and dated by the medical personnel certificate on file at the center.

109.10(13)b: Emergency instructions, phone numbers, and diagrams for fire, tornado, and flood shall be visibly posted and documented at least once a month for fire and tornado. Records shall be maintained for current and previous year.
1. Emergency plan posting missing at one of the gymnasium doors and another door is missing the written instructions for fire and tornado.

5. Special Notes/Recommendations

1. Ensure all staff files clearly show the date the individual started with child care.
2. Ensure required staff training certifications are completed timely.
3. Ensure record checks are completed timely.
4. Required no smoking posting is needed on the entrance doors used by the center (gym and library).

The center will continue with a full license. Please address the violation(s) and/or concern(s) noted in the report so that corrections are obvious and ensure that items remain in compliance. This report does not require a written response. Thank you.

Date: 10/27/2025

HHS Licensing Consultant: Heidi Hungate

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Non-compliance with any of the mandated regulatory requirements listed above may lead to the cancellation or revocation of your Child Care License. Please take steps necessary to completely address each of the violations noted above.

Child Care Resource and Referral is an excellent resource for providers to access training options and support in your area. You can reach Child Care Resource and Referral at **https://iowaccrr.org**.