Health and Human Services

# Iowa Department of Health And Human Services

## CHILD CARE CENTER ANNUAL EVALUATION

Name of Center: All Saints Center for Early Learning

Provider No.: 24671

Address: 720 29th ST SE, Cedar Rapids, IA, 52403

County: Linn

Director's Name: Jenna Ackman

On-Site Supervisor: Jenna Ackman

Phone Number: 3192989844

E-Mail: jenna.ackman@crxcs.org
connie.schulte@crxcs.org

HHS Visit Date: 09/16/2025

Licensing Period: 05/01/2024 to 05/01/2026

**Fire Inspection:**

Date Inspected: 02/28/2025

Comments:

**Report Visit Type:**

- [ ] PTO
- [X] Licensing Visit
- [ ] Drop In
- [ ] Administrative Change

**License Type:**

- [X] Full
- [ ] Provisional

**Quality initiative:**

- [ ] Accrediation

**Program Duration:**

- [X] Year-Round
- [ ] School Year
- [ ] Summer Only

## CHILD CARE CENTER ANNUAL EVALUATION

**Program Population Served:**

- [ ] Infant(0-<24 Months)
- [ ] Toddler
- [ ] PreSchool
- [ ] School Age
- [X] All Ages

| LICENSE CAPACITY | Infants | 2 Years | Preschool | School-Aged | Capacity |
|---|---|---|---|---|---|
| General | 30 | 22 | 38 | 61 | 151 |
| Summer | | | | | 0 |

**1. Basic Overview**

Xavier Catholic Schools owns and operates several learning centers throughout the community. Specifically, this license pertains to All Saints Center for Early Learning (ASCEL) which is located inside All Saints Catholic Elementary School. ASCEL is part of the Xavier Catholic School System which is accredited by the Iowa Department of Education and part of the Archdiocese of Dubuque. ASCEL has been DHHS licensed for many years.

Xavier Catholic Schools learning centers multi-site executive director is Connie Schulte. Ms. Schulte has been in this position since July 2024. Ms. Schulte has a plethora of experience in licensed childcare and continues to participate in annual professional development. Specific director of ASCEL is Jenna Ackman. Ms. Ackman has been in the director's role since July 2025. Ms. Ackman has a BA degree in Early Childhood Administration, several years of experience in childcare and continues to participate in annual professional development.

On 9/16/2025, building, grounds and program space were observed to all be in good repair. Since the last review, ASCEL underwent renovation to establish an infant care component. Primary programming occurs in separate wings of the building and includes a young infant childcare classroom, older infant childcare classroom, 2yo childcare classroom, 3yo preschool-childcare classroom, 4yo preschool - childcare classroom and school-age childcare space. Curriculum on the day of this monitoring visit was observed to allow for a variety of experiences (e.g. imaginative play, literacy opportunities, science exploration with blocks, sensory play, skilled crafts) to peak child interest as well as encourage social emotional growth, innovation and child choice. On 9/16/2025, staff-child ratio was observed with many staff engaged in a variety of activities with the children that included infant cares, food rituals, small group activities, enter play experiences, large gross motor play outdoors and routine transitions. Children appeared comfortable with staff.

**2. Identify Observed Strengths of the program**

The mission of ASCEL is "...to promote the development of each individual to her/his fullest potential through an educational program permeated with a Christian Spirit and Christian values...children develop spiritually, emotionally, intellectually, physically, and socially through a Christian atmosphere..."

ASCEL has the following website for families and the community to learn about the program: https://allsaints-crschool.org/.

As of 9/16/2025, Xavier Catholic School early learning locations continue to be overseen by a board of directors. ASCEL's management team (e.g. Ms. Schulte, Ms. Ackman) is invested in the community, having connected families with resources as well as at times being mentors for other childcare programs. The management team continues to improve their system of organization to help ensure administrative items are completed and maintained in a secure manner. The management team remains knowledgeable of licensing guidelines as well as their own program's policies and procedures. On 9/16/2025, Ms.

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Ackman talked about having goals for herself as the program's new director including continuing to familiarize herself with enrolled children and families, the team of staff and administrative items.

On 9/16/2025, ASCEL was found to be maintaining most required postings, maintaining parent-staff-program information centers, utilizing technological communication resources, and offering family programming activities. Curriculum continues to occur in a Christian environment, is play based and includes a combination of strategies (e.g. religious education, physical activity, social-emotional components, literacy, STEM offerings, teacher-inspired ideas). Curriculum also incorporates additional enrichments including off-site excursions, guest speakers, themed days, and seasonal-holiday parties. On the day of this monitoring visit, Ms. Ackman talked about future goals related to staff establishing professional goals for themselves and helping enhance curriculum to further support the early learning standards as well as incorporate celebrations of monthly virtues and Saints.

ASCEL continues to have and update policies and procedures that include those for safety, daily health checks, diapering, hand washing, cleaning, sanitizing and disinfecting. On 9/16/2025, management acknowledged how their team of staff help ensure the children's space is sanitary and hazard free each day by following the policies and procedures. Management also talked about having support from their board and increasing support from the school (e.g. school administration, school maintenance, school custodial team, school kitchen personnel) as to daily building and grounds conditions and repairs.

Xavier Catholic School learning centers have emergency plans, policies, and procedures that are regularly reviewed and updated as needed. Specifically, ASCEL has successfully navigated through historic Linn County flooding events, January 2019 Polar Vortex, 2019 health (covid-19) pandemic, 8/10/20 Derecho Storm, 2021 food supply issues, 2022 infant formula shortages, air quality alerts (2013, 2015), 7/19/24 global technology outage and 10/20/2025 AWS technology outage.

**3. Identify the aspects that fall below the standard**

109.7(2): Center directors and all staff have the required contact hours of training.

109.9(2)j: School-age (for children five years and older and enrolled in school): Annual statement of health status signed by parent is submitted prior to admission, certifies that the child is free of communicable disease, and lists allergies, medications and acute/chronic conditions.

109.10(13)d: Daily checks to ensure all exits are unobstructed.

109.11(2)a: The center will provide sufficient and safe indoor play equipment, materials, and furniture. It must meet the developmental, activity and special needs of the children.

109.11(3)a: Center shall ensure that:Facility and premises are sanitary, safe, and hazard free.Sufficient lighting shall be provided.Sufficient ventilation.Sufficient heating.Sufficient cooling.Equipment placed in the program area is maintained so as not to result in injury to the children.

109.11(4)a: Center must have safe outdoor program area adjacent to the center, with sufficient square footage to accommodate at least 30 percent of the enrollment capacity at any one time at 75 spear feet per child. Outdoor space must:Be free from litter and unsafe materials and free from contamination by the drainage or ponding of sewage or storm water.Include safe play equipment and an area of shade.Include fencing to protect from bodies of water or vehicular traffic.

**4. Any corrective action plans, provisional license, and safety plans-steps to get into compliance**

109.7(2): Center directors and all staff have the required contact hours of training.
- One staff file (LH) reviewed lacked documentation of required annual professional development hours.

109.9(2)j: School-age (for children five years and older and enrolled in school): Annual statement of health status signed by parent is submitted prior to admission, certifies that the child is free of communicable disease, and lists allergies, medications and acute/chronic conditions.
- One child file (MM) reviewed lacked documentation of an annual health statement.

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109.10(13)d: Daily checks to ensure all exits are unobstructed.
- The tables in the 3yo preschool-childcare classroom were blocking the path to the primary and secondary exit doors. Increase hard surface flooring so all food-activity tables can be positioned in a manner that does not interfere with room access or sanitation efforts.

109.11(2)a: The center will provide sufficient and safe indoor play equipment, materials, and furniture. It must meet the developmental, activity and special needs of the children.
- Increase developmentally and physically appropriate materials throughout all classrooms especially the newly established infant areas [e.g. infant buggy with safety straps, sit-to-stand push toys, family style dining supplies, sensory items (e.g. individual sensory play experiences, sensory spinning seats, sensory cushions, light table with transparent materials), dramatic play (e.g. baby dolls, dress-up, kitchen home living set infant rooms), books, manipulatives, building items (e.g. wooden blocks, soft blocks, Magna Tiles), comfy calming pillows and rugs, large gross motor supplies (e.g. balls, hoola hoops, romper stompers, low to ground balance items, riding toys), and nature items (e.g. bird feeders, butterfly house, rain gauge, temperature gauge, raised garden bed)].
- Increase developmentally and physically appropriate furnishings throughout all classroom especially the newly established infant areas (e.g. shelving, high-chairs with safety straps, low-to-ground tables with chairs).

109.11(3)a: Center shall ensure that: Facility and premises are sanitary, safe, and hazard free. Sufficient lighting shall be provided. Sufficient ventilation. Sufficient heating. Sufficient cooling. Equipment placed in the program area is maintained so as not to result in injury to the children.
- Cleaners, sanitizers and disinfectants shall be stored in areas that are inaccessible to children but readily available to staff with the least amount of touch points (e.g. not on diaper stations, not on lower counters).
- Improper storage is happening in the 2yo restrooms (e.g. cots, classroom materials, cleaning supplies, items in garbage bags). This is not sanitary and increases vulnerabilities. A separate shed and/or storage unit to better organize and rotate DHHS licensed program specific materials is needed.
- Increase cabinet storage with child proofing option in infant classrooms.
- In areas, the infant classroom carpeting is not flush with the walls increasing possible injuries to small extremities.
- Electrical outlets shall be repositioned to eliminate hanging cords, head-topple hazards, and burn injuries (e.g. infant classrooms).
- Increase hard surface flooring in the 4yo preschool-childcare classroom so all food-activity tables can be positioned in a manner that does not interfere with room sanitation efforts.
- Each diaper station shall have a nonporous surface to ensure proper cleaning and disinfecting after each diaper change. A wood surface and soft diaper pads are porous (e.g. young infant classroom, older infant classroom, 3yo preschool-childcare classroom).
- One infant classroom diaper station does not have sufficient spacing to ensure each child's personal diapering materials are stored in a separate and sanitary manner.
- Older infant classroom shall have a child height sink.

109.11(4)a: Center must have safe outdoor program area adjacent to the center, with sufficient square footage to accommodate at least 30 percent of the enrollment capacity at any one time at 75 spear feet per child. Outdoor space must: Be free from litter and unsafe materials and free from contamination by the drainage or ponding of sewage or storm water. Include safe play equipment and an area of shade. Include fencing to protect from bodies of water or vehicular traffic.
- A safe outdoor play area with developmentally and physically appropriate materials is required for infant children.

**5. Special Notes/Recommendations**

Please continue to ensure each child has an IDHHS Certificate of Immunization, Certificate of Immunization Exemption – Medical, Certificate of Immunization Exemption – Religious, Provisional Certificate of Immunization or Statement of Approval for Alternative Certificate of Immunization. A general medical printout does not meet DHHS Iowa Code Chapter 109 requirements.

Continue to routinely review policies and procedures for cleaning, sanitizing and disinfecting with all staff (e.g. 3yo preschool-childcare classroom). Each chemical used in the DHHS licensed space shall be properly labeled with name, contents and manufacturer instructions (e.g. dilution if applicable, dwell time). Food tables shall be cleaned and sanitized prior to any food service activities and children with clean hands shall go directly to the clean and sanitized food tables prior to any food service activities. Any materials not related to food service shall not be stored on the food tables during food

service (e.g. computers, paperwork).

Ensure all first-aid supplies and/or kits are stored in inaccessible but readily available areas. Consider obtaining and installing a hook in each DHHS licensed classroom to hold each's first-aid bag.

To help increase sanitation efforts, please obtain a spot carpet cleaner machine and manual carpet sweepers.

On the day of the monitoring visit, 2yo children were observed rotating one at a time from the main play area to an adjoining room where one staff was positioned at a table for skilled craft work. When the one-on-one craft opportunity had completely finished, 2yo children were still rotating one at a time from the main play area to the adjoining room where one staff was positioned for diapering and hand washing activities. The one staff in the adjoining room area who repeatedly engaged in the one-on-one activities struggled to be adequately in ratio. The second staff who repeatedly remained in the main program room struggled to adequately be in ratio, engage children in curriculum and provide careful supervision. Remedy (e.g. collaborate with the fire inspector to see if the child restroom door could be securely kept open for access to those hand washing sinks, reposition the activity table to the hard surfacing flooring in the main play room, add one hand washing sink to the main play room, reposition the diaper station, install a child safe gate between the main play room and adjoining room).

To help with the items noted as needing correction and in this special note section, please apply for the "Growing Iowa" fund designed to support childcare in Iowa by connecting with CCR&R (https://iowaccrr.org/staff/; Region 5 Director Becky White at 563-484- 4587).

Please note two administrative changes occurred since the last review related to ages of children served and total capacity.

The program's license remains in full status. Thank you for the visit.

Date: 10/24/2025

HHS Licensing Consultant: Amy Lyons

Non-compliance with any of the mandated regulatory requirements listed above may lead to the cancellation or revocation of your Child Care License. Please take steps necessary to completely address each of the violations noted above.

Child Care Resource and Referral is an excellent resource for providers to access training options and support in your area. You can reach Child Care Resource and Referral at **https://iowaccrr.org**.