IOWA HHS
Iowa Department of Health And Human Services

Kim Reynolds
Governor

Adam Gregg
Lt. Governor

Kelly K. Garcia
Director

06/09/2023

Lynda Triggs
2366 220Th ST
Mount Ayr, IA 50854

Dear Child Care Provider:

This letter is in regards to the compliance visit at your Registered Child Development Home B conducted on 06/07/2023. Iowa Code Chapter 237A and 441 Iowa Administrative Code, Chapter 110, describes specific requirements that must be met by a Registered Child Development Home. You are not a participant in the voluntary Quality Rating and Improvement System. The following areas were out of compliance at the time of the visit:

FINDINGS:	**Identify FINDINGS in each area of non-compliance.**
441 IAC 110.6	Limit. Except as provided in subrule 110.6(3), no greater number of children shall be received for care at any one time than the number authorized on the registration certificate.
441 IAC 110.7	**Provider Requirements**
441 IAC 110.8	Standards. Conditions in the home are safe, sanitary, and free of hazards.
441 IAC 110.8(2)	**Use of Outdoor Space**
441 IAC 110.8(2) “a”	A safe outdoor play area shall be maintained in good condition throughout the year. The play area shall be fenced off when located on a busy thoroughfare or near a hazard which may be injurious to a child, and shall have both sunshine and shade areas. The play area shall be kept free from litter, rubbish, and flammable materials and shall be free from contamination by drainage or ponding of sewage, household waste, or storm water.
441 IAC 110.9	Files
441 IAC 110.9(1)	**A provider file is maintained and shall contain the following:**
441 IAC 110.9(1)“ a”	A physician’s examination report for the provider and all members of the provider’s household aged 18 years or older. Acceptable physical examinations shall be documented on Form 470-5152, Child Care Provider Physical Examination Report. All children residing in the household must have medical documentation outlined in 110.9(4) “d”, 110.9(4) “f”, and 110.9(4) “g”
441 IAC 110.14	**SPECIFIC REQUIREMENTS FOR CHILD DEVELOPMENT HOME CATEGORY "B"**
441 IAC 110.14(1) “a”	No more than eight children not attending kindergarten or a higher grade level shall be present at any one time
441 IAC 110.14(1)“ e”	If more than eight children are present at any one time for a period of more than two hours, the

provider shall be assisted by a department-approved assistant who is at least 14 years old, unless extra children are present as a result of an emergency school closing

Findings:

441 IAC 110.8 Standards. Conditions in the home are safe, sanitary, and free of hazards.
**The home is cluttered in walkways and rooms where children play. It is recommended for these spaces to be cleaned as often as possible to maintain the childcare areas of the home. The home currently has a fly and gnat issue. Discussion with the provider was held. The provider will purchase fly traps or strips to help with the number of flying insects in the home.

441 IAC 110.8(2) “a” A safe outdoor play area
**Compliance staff recommends the area be cleaned up by having some organization instead of items all over the play area that can be tripped over becuase they are in the way of playing. Maybe there are too many items in the area and outside toys can be rotated from time to time.

441 IAC 110.9(1)“a” A physician’s examination report for the provider and all members of the provider’s household aged 18 years or older .
**Provider file missing a physical on adult son living in the home.

441 IAC 110.14(1)“e” If more than eight children are present at any one time for a period of more than two hours, the provider shall be assisted by a department-approved assistant who is at least 14 years old,

** Provider had 11 children in care. There were two other adults at the home helping her, but neither of these adults are on the current registration. Provider will be mailed information to add an assistant.

Suggestions/Recommendations:

Improvements for inside the home would include that the provider's childcare space is maintained and picked up on a daily basis. There were a high number of flies and gnats in the home during the visit. Discussion regarding items that the provider can use to rid the home of excessive flying insects. The provider is recommended to check windows and doors to see if there are any other items that could assist in reducing the amount of spaces where insects can get in. Discussion about leaving the front door open when the weather is nice and then remembering to keep it shut when the weather changes.

Improvements for the fenced in play space outside would include reducing the amount of items in the area so that children can run freely and not have to worry about tripping over things. Reorganizing the space may also help with this issue.

Files for the household and children in care. Ensure that you have a physical for everyone in the home. You were missing one for your son. Also for children's files, make sure that you have all the necessary paperwork as soon as possible from parents.

Improvments to avoid being over numbers. Add someone on your registration as an assistant. You talked about adding a family member that is over the age of 14. You will need to make a change application and add that person on. Or you can add multiple people to help at different times when it is necessary.

Corrective Action Required:

Please reach out to compliance staff or your CCR&R consultant with any quesitons or ways to help you.

Non-compliance with any of the mandated requirements listed above may lead to the cancellation or revocation of your Child Development Home Registration. Please take whatever steps are necessary to completely address each of the violations noted above. It is essential you correct all above-mentioned violations.

Please do not hesitate to contact me at DHS at 712-435-0576 sburris@dhs.state.ia.us if you have any questions regarding this letter.

Sincerely,

Stacy Burris

Social Worker II

Sheila Aunspach

Social Work Supervisor

Always Remember:

Child Care Resource and Referral is an excellent resource for providers to access training options and support in your area. You can reach Child Care Resource and Referral at 877-216-8481

As you plan your future trainings to meet your 24 hours of training requirement, please remember that you can access the approved training by going to http://www.dhs.state.ia.us/Consumers/Child_Care/Professional_Development.html

You may also access training at: https://ccmis.dhs.state.ia.us/trainingregistry/

All providers need to maintain compliance with rules set out in Iowa Administrative Code, Chapter 110, which includes: 441 IAC 110.5(1): Check with the appropriate authorities to determine how the following local, state, or federal laws apply to you: • Zoning code • Building code • Fire code • Business license • State and federal income tax • Unemployment insurance • Worker's Compensation • Minimum wage and hour requirements • OSHA • Americans with Disabilities Act (ADA).