Iowa Department of Human Services
CHILD CARE CENTER EVALUATION AND RECOMMENDATION FOR LICENSE

Name of Center: Mapleton Head Start Preschool **Enrollment:** 13 **License ID No. (Reapplications)** 6906

Street: 410 S 6th St **City:** Mapleton Iowa **Zip** 51034 **County:** Monona

Mailing Address: PO Box 709, Harlan, IA, 51537

Director's Name: Danni Segebart **Phone Number:** 712-882-1060

On-Site Supervisor(s): Brenda Melby **E-Mail:** DSegebart@westcca.org
wmueller@westcca.org

Date(s) of Visit: 09-21-2023

Licensing Visit X **Unannounced Visit** X **Off Year Visit** **Administrative Change**

LICENSING VISITS

New Application **Re-Application** X **NA**

Signed Application (470-0722) Received **Yes** **No** X **NA** **Date Signed:**

FIRE INSPECTION X **State** **Local** **NA** **Is Fire Inspection Approved?** X **Yes** **No** **NA**

Date Inspected: 09-27-2022

Comments : Date of compliance 11-21-2022.

LICENSE TYPE: X **Child Care** **Preschool (ages 3-5 meets three hours or less per day)**

Financial Type: Profit X Non-Profit NA

Accredition: X Accredited NAEYC NSACA Other NA

Program Serves: Infants (0-23 mo.) 2 Years X Preschool-Age School-Age
Get-Well Evening Care Special Needs

SCHEDULE: Year-round X School-Year Summer Only

HOURS:	*Year-round*	*School-Year*	*Summer Only*

LICENSE CAPACITY	Infants	2 Years	Preschool	School-Age	Capacity
General			20		20
Summer					0

QRS Rating: N/A

RECOMMENDATION FOR LICENSE:	
X	**FULL** license from 12-01-2022 to 12-01-2024
	PROVISIONAL license from
	DENIAL of initial application
	SUSPENSION of license
	REVOCATION of license

Licensing Consultant: Kathy DeGeorge-Evans **Date:** 10-12-2023

I. IF CURRENT LICENSE IS PROVISIONAL, IDENTIFY THE CORRECTIVE ACTIONS

II. IDENTIFY THE AREAS OBSERVED ON THE VISIT:

An unannounced off year licensing visit was made to Mapleton Head Start on 9-21-2023. Mapleton Head Start is located in the Maple Valley Elementary Community School. The program serves children three to five years of age Monday through Friday, during the school year. Wednesday's are late start days. Brenda Melby is the lead teacher, she has been employed with Head Start since 2004. She has an Associate's Degree in Child Care Supervision and Management. Megan Johnson is an associate teacher and has been employed since 1999. Crystal Lee has also works at this site, she has over 40 years of experience working with Head Start. There are 13 children enrolled in the program. I met with Brenda during my visit.

Observation of room:
Your room looked great, it has fun activity centers with a variety of age and developmentally appropriate toys and equipment. Centers, toys and equipment are rotated frequently. Parent teacher conferences are held during the school year, progress and goals are discussed. The center has lesson plans and daily activities. The center uses Creative Curriculum and Teaching Strategies Gold. The elementary school preschool includes Head Start for a variety of activities. The restrooms are located down the hall. The center also utilizes the gym and wrestling room/mat room for large motor skill activities. There were twelve children and three staff present, staff had excellent interactions with the children, they were positive and attentive to the needs of the children. The children were participating in story time and rest time.
The children visit the school library weekly. Monona County Conservation and the librarian from Mapleton Public Library visit the center.

Nutrition:
The school prepares the breakfast, lunch for the program each day and the center provides the snack. Menus are posted and provided on a monthly basis. The program participates in the federal food program.

Health and safety:
The program follows medication management procedures and uses the medication log as needed. The first aid kit was properly stocked. Radon testing was done in March 2023 with a test result of 0.8 pCi/L. The fire/tornado drills are practiced and documented on a monthly basis. Covered cots are used for nap time.
Bleach/water is used for sanitizing.
Please request the annual fuel burning inspection/boiler inspection from the school.

Playground:
The playground has a small piece of equipment with slides and the surfacing is wood chips. Monthly playground inspections are done.

Transportation:
Some children utilize the transportation provided by the school bus. Walking field trips are taken to local businesses.

Administrative files:
Children's files have emergency contact information for the doctor and the dentist. Staff files were reviewed on a previous

date and were in excellent order.
Staff participate in training on an ongoing basis through Head Start.

III. IDENTIFY THE OBSERVED STRENGTHS OF THE CENTER:

Brenda, Megan and Crystal have many years of experience and provide excellent care to the children. Brenda is very organized and confident as the lead teacher.
The program provides a monthly and weekly newsletter to the parents.
Mapleton Head Start is a wonderful resource for the community.

IV. IDENTIFY THE ASPECTS OF OPERATION THAT FALL BELOW THE STANDARDS REVIEWED:

V. SPECIAL NOTES/RECOMMENDATIONS:

A full license is recommended for 12-1-2022 to 12-1-2024.
Off year licensing visit 9-21-2023.

Please make sure you have the annual fuel burning inspection/boiler inspection.

*Note: If you are the Child Care Center Director and you feel something is unclear or unjustly cited, please contact your DHS Licensing Consultant to discuss the issue. The child care director may also send a response which will be placed in the licensing file.

*Note: If you are a member of the general public, there may be additional information contained in the public file. You may contact the DHS Licensing Consultant to inquire.