Iowa Department of Human Services
CHILD CARE CENTER EVALUATION AND RECOMMENDATION FOR LICENSE

Name of Center: Sugarbabys Childcare **Enrollment:** 19 **License ID No. (Reapplications)** 51633

Street: 919 W 4th St **City:** Waterloo Iowa **Zip** 50702 **County:** Black Hawk

Mailing Address: 919 W 4th ST, Waterloo, IA, 50702

Director's Name: Renita Johnson **Phone Number:** 319-233-1268

On-Site Supervisor(s): Renita Johnson **E-Mail:** sugarbabychildcare@gmail.com

Date(s) of Visit: 01-04-2024

X **Licensing Visit** X **Unannounced Visit** **Off Year Visit** X **Administrative Change**

LICENSING VISITS

New Application X **Re-Application** **NA**

Signed Application (470-0722) Received X **Yes** **No** **NA** **Date Signed:** 12-05-2023

FIRE INSPECTION **State** X **Local** **NA** **Is Fire Inspection Approved?** X **Yes** **No** **NA**

Date Inspected: 10-19-2021

Comments :

LICENSE TYPE: X **Child Care** **Preschool (ages 3-5 meets three hours or less per day)**

Financial Type: Profit Non-Profit X NA

Accredition: Accredited NAEYC NSACA Other X NA

Program Serves: X Infants (0-23 mo.) X 2 Years X Preschool-Age X School-Age

Get-Well Evening Care Special Needs

SCHEDULE: X Year-round School-Year Summer Only

HOURS:	*Year-round*	*School-Year*	*Summer Only*

LICENSE CAPACITY	Infants	2 Years	Preschool	School-Age	Capacity
General	8	10	21	6	45
Summer					0

QRS Rating: 1

RECOMMENDATION FOR LICENSE:	
X	**FULL** license from 02-01-2024 to 02-01-2026
	PROVISIONAL license from
	DENIAL of initial application
	SUSPENSION of license
	REVOCATION of license

Licensing Consultant: Becky Frost **Date:** 01-22-2024

I. IF CURRENT LICENSE IS PROVISIONAL, IDENTIFY THE CORRECTIVE ACTIONS

N/A

II. IDENTIFY THE AREAS OBSERVED ON THE VISIT:

On 01/04/24 I made an unannounced licensing visit to Sugarbaby's Childcare in Waterloo. I met with Renita Johnson, the director and owner of the facility. Ms. Johnson has a BA in a non-child related field. She was a registered childcare provider out of her home for many years. There are three staff members employed by the program.

The program operates out of a free-standing building. The program was given permission to open on 11/01/21. The center operates Monday through Friday from 5:00 am until 5:00 pm. It serves one-year-olds through school-aged children. There are currently nineteen children enrolled.

The center is primarily operating out of two rooms but has the availability of two additional rooms and an open space where Ms. Johnso has set up a technology space. There is a room for children eighteen months through two-years-old, a room for three and four-year-old children, a space for four and five-year-old children and a school-age room. The rooms are decorated with posters to assist the children with the learning process, such as the alphabet, shapes, colors and numbers. The rooms are nicely decorated with several centers that are clearly labeled.

The centers observed on the day of the licensing visit include library, blocks, table toys, games, technology, puzzles, transportation, art, dramatic play, sensory items, puppets, woodworking, writing, math, science/discovery, magnets and music. Centers were arranged in a manner that allowed easy movement between activities, but it also allowed for clear supervision by staff members. Materials were in good condition. The materials are located at child level, so they were easily accessible to the children.

The day of my visit there was one staff member caring for nine children in a room caring for children 18 months through three-years-old. The ratio for this group is one to seven so the program was out of ratio.

The center uses a variety of resources to develop lesson plans for the children. A lesson plan was available for review the day of the visit.

There is a phone in the office and emergency phone numbers with the center's address and phone number were posted in each room. Post the emergency numbers near the phone in the technology area. Emergency fire and tornado procedures and evacuation diagrams were posted by the main program doors and outdoor exits throughout the center. A daily schedule was posted for each room.

There are three bathrooms in the center with one toilet and one sink each. Handwashing procedures were posted in each location. There are two diaper changing tables in the center and procedures were posted. There was a torn mat on one of the changing tables. Ms. Johnson plans to dispose of the mat. There is a portable sink in the three and four-year old room. You must post handwashing procedures in this area.

Mats and cots are used to nap. They are being sanitized daily. Some of the mats were torn which means they cannot be properly sanitized. Ms. Johnson states she will dispose of the torn mats.

There is a first-aid kit in the hallway.

The program has a large fenced in area in the parking lot behind the center. There is no equipment over 18 inches in fall height so fall surfacing is not required. There is a basketball hoop, riding toys, dramatic play equipment, tables and chairs and picnic tables. Ms. Johnson states they are going to add a dirt section to the area and they plan to have a garden.

The program has a downstairs area that they can use if they cannot go outside. Ms. Johnson eventually wants to turn this in to program space. There is a bathroom in this area with one toilet and one sink. Add handwashing procedures to this area.

I reviewed documentation of monthly fire and tornado drills. I reviewed documentation of monthly playground inspections. A radon test was completed in January 2023 and is good for two years. The results were within EPA guidelines. The fuel burning inspection was completed and no concerns were noted. A carbon monoxide detector was present and is above the stairs that go downstairs and downstairs in the furnace room. Outlets were protected. The fire marshal inspection occurred on 10/19/21.

The center does participate in the Child and Adult Care Food Program (CACFP). The program provides breakfast, lunch and a morning and afternoon snack. Ms. Johnson uses a twelve-month rotation of menus. Ms. Johnson is the cook. She prepares the hot meals at home and brings them to the center with her. She has a crockpot, air fryer, microwave and a food warmer at the center. She prepares cold items at the center. Disposable products are used. The three-step method is used if dishes need to be washed. Ms. Johnson has a shelf in each room that holds the plates, cups, silverware and paper towels. Ms. Johnson also has a miniature fridge for water in each room.

I observed the kitchen. There are two standard refrigerators and a chest freezer in the pantry. Thermometers were present. Food items were stored according to the NHSPS guidelines.

The center is using bleach to sanitize the food tables and disinfect the changing tables.

The parent information is located on a bulletin board inside the entrance. The childcare consultant and the handbook availability poster, mandatory reporter poster and the license was conspicuously hung. A no-smoking sign was posted at the entrance.

Staff and children files were reviewed at the time of the licensing visit. I reviewed six children files. Files must contain emergency contact information for the doctor and dentist of each child. The doctor and dentist's name, phone number and complete street address must be provided. Two files did not provide adequate doctor emergency contact information and four files did not provide dental emergency contact information. One file did not identify a hospital. There was one missing physical. There was not a pattern of disregard so this will not be cited.

I reviewed three staff files. Iowa background checks (SING) were completed, but two staff members had hits on their checks and they have not received permission to work in childcare. I have sent the directions to Ms. Johnson to complete record check evaluations on the staff members. There were not any fingerprint results for the staff members. Ms. Johnson states they have been completed but she could not find the results. Two staff members did not have universal precautions or mandatory reporter training. One staff member did not have first-aid or CPR.

Fingerprints must be completed immediately if you cannot find the results. You must also complete the record check evaluations immediately on the staff members who had hits on their SINC checks.

I reviewed policy and procedures, staff and parent handbooks. The necessary written emergency procedures and policies were present. The program has a professional development policy, but it must be more specific about the requirements for new staff and on-going training hours. Emergency Preparedness Plans have been completed.

Staff members were observed to have good interaction with the children. The center provides a small intimate setting. They have the capability to care for more children once they hire more staff. Staff members had great teamwork. The staff members were reading books to the children and playing games, such as Ring Around the Rosey. Staff members were actively engaged with the children. The children appeared to enjoy their time in the program.

III. IDENTIFY THE OBSERVED STRENGTHS OF THE CENTER:

The program has a Quality Rating System (QRS) level of 1 that expires on 02/28/24. Ms. Johnson states the program is applying for an IQ4K level of 1.

Ms. Johnson states the staff members she has are reliable.

Ms. Johnson is dedicated to her childcare program. She works fourteen hour days and is committed to providing a safe environment for the children.

Ms. Johnson states they keep children safe.

The program has a new fenced in playground area behind the center. The area is large. She does not have any climbing equipment. She plans to build on the playground as finances allow.

The program is a bus stop for school-aged children.

The rooms are nicely decorated and centers are clearly labeled.

IV. IDENTIFY THE ASPECTS OF OPERATION THAT FALL BELOW THE STANDARDS REVIEWED:

109.7(1): All staff(within first 3 months of employment)Two hours of approved training FOR the mandatory reporting of child abuse.At least one hour of training regarding universal precautions and infectious disease control.Certification in American Red Cross, American Heart Association, American Safety and Health institute or MEDIC First Aid infant, child, and adult cardiopulmonary resuscitation (CPR) OR equivalent certification approved by the department. A valid certificate indicating the date of training and expiration date shall be maintained.Certification in infant, child, and adult first aid that uses a nationally recognized curriculum or is received from a nationally recognized training organization including the American Red Cross,American Heart Association, American Safety and Health Institute or MEDIC First Aid or an equivalent certification approved by the department.A valid certificate indicating the date of training and expiration date shall be maintained.Minimum health and safety trainings, approved by the Department. If significant changes occur to content, the Department may require the training be renewed.
Two staff members did not have universal precautions or mandatory reporter training. One staff member did not have first-aid or CPR.

109.8(2): Ratio maintained in center as required by age.
The day of my visit there was one staff member caring for nine children in a room caring for children 18 months through three-years-old. The ratio for this group is one to seven so the program was out of ratio.

109.9(1)b: All files contain:A signed copy of DHS criminal history record check or any other permission form approved by the Department of public Safety for conducting an Iowa or national criminal history check. A copy of Request for Child Abuse Information.Copies of the results of Iowa records checks conducted.Copies of national criminal history check results.Any Department-issued documents sent to the center related to records check.
Number not in compliance: 3
Iowa background checks (SING) were completed, but two staff members had hits on their checks and they have not received permission to work in childcare. I have sent the directions to Ms. Johnson to complete record check evaluations on the staff members. There were not any fingerprint results for the staff members. Ms. Johnson states they have been completed but she could not find the results.

109.9(2)b: All files contain sufficient information and authorization to allow the center to secure emergency medical and dental services at any time child is in center's care.
Number not in compliance for medical: 2
Number not in compliance for dental: 4
Information lacking: Files must contain emergency contact information for the doctor and dentist of each child. The doctor and dentist's name, phone number and complete street address must be provided. Two files did not provide adequate doctor emergency contact information and four files did not provide dental emergency contact information. One file did not identify a hospital.

V. SPECIAL NOTES/RECOMMENDATIONS:

A full license is issued. All DHS licensing standards and procedures must be maintained during the renewal period.

Fingerprints must be completed immediately if you cannot find the results. You must also complete the record check evaluations immediately on the staff members who had hits on their SINC checks.

An administrative change is being made to change the address and phone number of the program. The address is in the

same location, but moving from one side of the building to the other side caused a change in address. The previous phone number was Ms. Johnson's personal number and she would like the phone number changed to the center number. The new address is 915 W. 4th Street in Waterloo. The new phone number is 319-429-9217.

*Note: If you are the Child Care Center Director and you feel something is unclear or unjustly cited, please contact your DHS Licensing Consultant to discuss the issue. The child care director may also send a response which will be placed in the licensing file.

*Note: If you are a member of the general public, there may be additional information contained in the public file. You may contact the DHS Licensing Consultant to inquire.