Health and Human Services

Iowa Department of Health And Human Services

CHILD CARE ANNUAL EVALUATION

Business Name: Crystal Leaf-Mullin

Provider Name: Crystal Leaf-Mullin

Provider No.: 51776

Address: 703 W 9th ST, Boone, IA, 50036

E-Mail:

County: Boone

Phone Number: 5152361241

- [ ] Pre-Inspection Date:
- [ ] Approval Date:
- [X] Annual Visit Date: 1/20/2026

Program Type:

- [ ] Registered Child Development Home A (guidelines for ratios on all categories)
- [X] Registered Child Development Home B
- [ ] Registered Child Development Home C
- [ ] Registered Child Development Home C1
- [ ] Non Registered Child Care Homes accepting CCA

Program Population Served:

- [ ] Infant(0<24 mos)
- [ ] Toddler
- [ ] PreSchool
- [ ] School Age
- [X] All Ages

1. Basic Overview

I conducted a compliance visit with Registered Child Development Home Category B provider Crystal Leaf-Mullin on 1/20/2026. Crystal has been involved in child care for 4 years. She continues using the main floor only of her ranch style home. Crystal has a very busy environment. She had 3 outside children present during the time of our visit, and also mixes some home schooling activities during quiet times. (Most of her home schooling occurs in the evenings when outside children are not present.) Crystal has one HHS-approved substitute/assistant who is present during most of the day to assist. She has a fenced back yard for her outside play area. Crystal has 3 dogs, all needing a current vet statement on file. The children were engaged in very active free play during the time of my visit. Crystal is due to renew her registration effective 5/31/2026.

2. Identify Observed Strengths Of The Program

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Crystal describes her strengths as being creative, and good at working through behaviors with the children. I was able to observe these skills during my visit; she has a very active group of children. Crystal displayed good patience and communication with the children. Crystal describes her curriculum as mostly free play in the mornings. She adds structured activities such as arts, crafts, coloring, and music in the afternoons. The children have regular outside time as weather permits. Crystal participates in the Food Program to enhance the nutrition of her snacks and meals.

3. Identify The Aspects That Fall Below The Standard

110.7 (2) e : The provider maintains a written record of the number of hours substitute care is provided, including the date and the name of the substitute.
- Crystal needs to create and maintain a log tracking the substitute hours Patrick works each month when she is not present.

Form 470-5153, Pet Health Examination Veterinary Health Certificate, is on file.
All dogs and cats have annual examinations. Records of the exams are on file and must verify that routine immunizations are current and animal is free of endo and ecto parasites.
- Crystal has 3 dogs that need a current vet statement on file. These need to be completed using the State form she has a copy of and need to be renewed every year.

110.8 (3) b : First-aid supplies are available and easily accessible in the home, outdoor play area, in any vehicle used to transport children, and on field trips.
The first-aid kit shall, at a minimum, include adhesive bandages, bottled water, disposable tweezers, and disposable plastic gloves.

110.8 (4) b : Procedures are in place for:Evacuation to safely leave the facility,Relocation to a common, safe location after evacuation,Shelter-in-place to take immediate shelter where the child is when it is unsafe to leave that location due to the emergent issue,Lock down to protect children and providers from an external situation,Communication and reunification with families,Continuity of operations, andProcedures to address the needs of individual children, including those with functional or access needs.
- Crystal could not find a copy of her Emergency Preparedness Plan during our visit. I shared a blank template and Crystal must complete a new plan to have on file. This needs to be completed by 2/27/2026 and I will conduct a re-check to review the new plan.

- Crystal needs to obtain current certification in CPR/First Aid for herself and Patrick to have on file.

110.9 (4) e : For infants and preschoolers: A statement of health signed by a physician submitted annually.
- Crystal had 3 files for under school age children needing a more current physical.

The Emergency Preparedness Plan needs to be completed by 2/27/2026 and will be reviewed by me. The other corrections need to be in place by 3/31/2026 and will be reviewed during her next visit.

4. Any corrective action plans, provisional license, and safety plans-steps to get into compliance

N/A

5. Special Notes/recommendations

The 2026 target compliance of the Emergency Preparedness Plan was conducted during our visit. Crystal was unable to find a current copy of her plan and will need to complete one for me to review by 2/27/2026.

I encourage Crystal to work with Christa Jergens from Child Care Resource and Referral with any ongoing compliance or training needs.
Christa can be reached at: (515) 201-7203

Crystal has no current infants under 12 months of age in care. We reviewed safe infant sleeping policies for future reference.

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6. ADDENDUMS:

- Addendum1: I conducted a re-check with provider Crystal Leaf-Mullin on 2/2/2026. She had completed the required Emergency Preparedness plan, and was well on her way with the other corrections due by 3/31/2026. No further follow-up at this time.

This Addendum is approved by supervisor on 2/3/2026

HHS Child Development
Home Compliance Worker: Earl Crow Date: 1/30/2026

Non-compliance with any of the mandated regulatory requirements listed above may lead to the cancellation or revocation of your Child Development Home Registration. Please take whatever steps are necessary to completely address each of the violations noted above. It is essential you correct all above-mentioned violations.

Child Care Resource and Referral is an excellent resource for providers to access training options and support in your area. You can reach Child Care Resource and Referral at