Iowa Department of Human Services
CHILD CARE CENTER EVALUATION AND RECOMMENDATION FOR LICENSE

Name of Center: NCJC-Broadway Site **Enrollment:** 45 **License ID No. (Reapplications)** 25136

Street: 2105 Broadway ST **City:** Iowa City Iowa **Zip** 52240 **County:** Johnson

Mailing Address: PO Box 2491, Iowa City, IA, 52244

Director's Name: Jana Garrelts **Phone Number:** 319-354-7989

On-Site Supervisor(s): Colleen Baldrich **E-Mail:** jana-garrelts@ncjc.org

Date(s) of Visit: 04-11-2024

X **Licensing Visit** X **Unannounced Visit** **Off Year Visit** **Administrative Change**

LICENSING VISITS

New Application X **Re-Application** **NA**

Signed Application (470-0722) Received X **Yes** **No** **NA** **Date Signed:** 03-13-2024

FIRE INSPECTION **State** X **Local** **NA** **Is Fire Inspection Approved?** X **Yes** **No** **NA**

Date Inspected: 04-20-2023

Comments : Does Comply.

LICENSE TYPE: X **Child Care** **Preschool (ages 3-5 meets three hours or less per day)**

Financial Type: Profit X Non-Profit NA

Accredition: Accredited X NAEYC NSACA Other NA

Program Serves: Infants (0-23 mo.) X 2 Years X Preschool-Age School-Age

Get-Well Evening Care Special Needs

SCHEDULE: X Year-round School-Year Summer Only

HOURS:	*Year-round*	*School-Year*	*Summer Only*

LICENSE CAPACITY	Infants	2 Years	Preschool	School-Age	Capacity
General		16	31		47
Summer					0

QRS Rating: 5

RECOMMENDATION FOR LICENSE:	
X	**FULL** license from 05-01-2024 to 05-01-2026
	PROVISIONAL license from
	DENIAL of initial application
	SUSPENSION of license
	REVOCATION of license

Licensing Consultant: Heidi Brown **Date:** 04-11-2024

I. IF CURRENT LICENSE IS PROVISIONAL, IDENTIFY THE CORRECTIVE ACTIONS

N/A

II. IDENTIFY THE AREAS OBSERVED ON THE VISIT:

This worker arrived at NCJC Broadway for an annual visit on 4/11/24. The center provides childcare for two-year-old children to preschool aged children. They currently have 45 children enrolled. The center is located inside of a commercial building. The center has four classrooms, a large motor room, kitchen, offices, and storage space. The center is nonprofit. The center's fire inspection was completed on 4/20/23.

The director is Jana Garrelts. She started on 9/1997. She has the following degree bachelor's in early childhood education.

The onsite supervisor is Colleen Baldrich. She started on 4/2007. She has the following degree: a bachelor's degree in Elementary Education with an Endorsement in Early Childhood Education with a Teaching License.

All program space was observed on the date of my visit.

Nutritional practices were checked. The center is on CACFP. The center provides breakfast, lunch and afternoon snack. The kitchen was maintained in a clean/orderly fashion.

Health and safety practices were also reviewed. The center followed handwashing procedures. The center stored medications appropriately. The center has a full stocked first aid kit. The center practiced emergency drills as required. The center had completed radon testing as required. The center had completed an annual fuel burning appliance inspection and had a carbon monoxide detector.

The center's curriculum is a blend of: Creative Curriculum, PBIS, Second Step, and Read It Again PreK.

The center's policies, licensing notebook, staff files and child files were reviewed. The center had all required postings. The center communicates with parents by via: ProCare.

III. IDENTIFY THE OBSERVED STRENGTHS OF THE CENTER:

-The center has NAEYC Accreditation of Early Learning Programs until 6/1/2025.
-The center participates in Iowa Quality for Kids (IQ4K®). They are the only Level 5 in the State of Iowa as of 4/11/2024. This is the highest level achievable.
-The center accepts Child Care Assistance.
-The center is on the Child and Adult Care Food Program.
-The center has a lot of diversity with their staff and children. Many staff are also multi-lingual.
-Child files, staff file and the licensing notebook were in full compliance.

IV. IDENTIFY THE ASPECTS OF OPERATION THAT FALL BELOW THE STANDARDS REVIEWED:

The center was in full compliance on the date of my visit.

V. SPECIAL NOTES/RECOMMENDATIONS:

Based upon this review, it is recommended that this center remain in Full licensing status. It is important to note, all DHS licensing standards and procedures must be maintained during the renewal period.

The following agencies are available to provide consultation, support, and educational opportunities:
CACFP: https://educateiowa.gov/pk-12/nutrition-programs/child-and-adult-care-food-program
Child Care Resource and Referral: https://iowaccrr.org/staff/region_5/
Early Childhood Iowa: https://earlychildhood.iowa.gov/
First Children's Finance: https://www.firstchildrensfinance.org/
Healthy Child Care Nurse Consultants: https://hhs.iowa.gov/hcci/consultants
Iowa AEYC: http://www.iowaaeyc.org/
Iowa After School Alliance: https://www.iowaafterschoolalliance.org/
Iowa State University: https://www.extension.iastate.edu/humansciences/early-childhood
4c's of Johnson County: https://www.iowa4cs.com/

*Note: If you are the Child Care Center Director and you feel something is unclear or unjustly cited, please contact your DHS Licensing Consultant to discuss the issue. The child care director may also send a response which will be placed in the licensing file.

*Note: If you are a member of the general public, there may be additional information contained in the public file. You may contact the DHS Licensing Consultant to inquire.