**Iowa Department of Human Services**
**CHILD CARE CENTER EVALUATION AND RECOMMENDATION FOR LICENSE**

**Name of Center:** Sibley Head Start **Enrollment:** 16 **License ID No. (Reapplications)** 30236

**Street:** 921 1st St NE **City:** Sibley Iowa **Zip** 51249 **County:** Osceola

**Mailing Address:** PO Box 519, Graettinger, IA, 51342

**Director's Name:** Julie Edwards **Phone Number:** 712-754-3348

**On-Site Supervisor(s):** Kayla Ross **E-Mail:** imayland@udmo.com dhelget@udmo.com

**Date(s) of Visit:** 03-22-2023

**Licensing Visit** **Unannounced Visit** X **Off Year Visit** **Administrative Change**

**LICENSING VISITS**

**New Application** X **Re-Application** **NA**

**Signed Application (470-0722) Received** X **Yes** **No** **NA** **Date Signed:** 02-02-2022

**FIRE INSPECTION** X **State** **Local** **NA** **Is Fire Inspection Approved?** X **Yes** **No** **NA**

**Date Inspected:** 01-06-2021

**Comments :**

**LICENSE TYPE:** X **Child Care** **Preschool (ages 3-5 meets three hours or less per day)**

**Financial Type:** Profit X Non-Profit NA

**Accredition:** Accredited X NAEYC NSACA Other NA

**Program Serves:** Infants (0-23 mo.) 2 Years X Preschool-Age School-Age

Get-Well Evening Care Special Needs

**SCHEDULE:** Year-round X School-Year Summer Only

| **HOURS:** | *Year-round* | *School-Year* | *Summer Only* |
|---|---|---|---|

| LICENSE CAPACITY | Infants | 2 Years | Preschool | School-Age | Capacity |
|---|---|---|---|---|---|
| General | | | 20 | | 20 |
| Summer | | | | | 0 |

**QRS Rating:** 1

| RECOMMENDATION FOR LICENSE: | |
|---|---|
| X | **FULL** license from 04-01-2022 to 04-01-2024 |
| | **PROVISIONAL** license from |
| | **DENIAL** of initial application |
| | **SUSPENSION** of license |
| | **REVOCATION** of license |

**Licensing Consultant:** Jana Drew **Date:** 03-27-2023

**I. IF CURRENT LICENSE IS PROVISIONAL, IDENTIFY THE CORRECTIVE ACTIONS**

**II. IDENTIFY THE AREAS OBSERVED ON THE VISIT:**

Visited Sibley Head Start on 03-22-23 and spoke with Kayla Ross onsite supervisor/lead teacher. Ms Ross her CDA and working toward her Early Childhood degree. She has six years of experience working with children. The Director for Upper Des Moines Head Start Program is Angie Mitchell who was not present. Head Start is located in one room of the same building as Bright Beginnings of Osceola County Childcare facility. The program is administered through Upper Des Moines Opportunity, Inc.
The program operates Monday through Friday 8:30am to 3:00pm (Wednesdays 8:30am to 12:30pm) for children ages 3 to 5 years of age. The center has cameras all around on the outside of the building. There is a buzzer on the front door to alert staff if a child leaves the building.

There are 16 children enrolled in the program. At the time of the visit there were 13 children present. All areas of the program were observed. These areas observed consisted of classroom observations and activities, nutritional practices, health and safety practices, playground observation, field trip and transportation practices, and administrative review. The center continues in following all guidelines put forth by DHS regarding the corona-virus and doing everything they can to support their staff and families. The center has been cleaning toys daily that children use. The program does bring in community partners for different experiences for the children like the local librarian, or bus driver. Staff files will be reviewed at a later date as they are located at the main office.

Center uses creative curriculum and has their daily schedule of activities posted. Children have access to a bathroom. Displayed throughout the room were numbers, colors, pictures of children's families, helper list, picture schedule for the children, children's artwork, pictures of children doing various activities, shapes and the alphabet. Bright decorations and child size furniture throughout the room. Sufficient amount of toys, equipment and books for the number of children in the program. Good room arrangement with learning centers throughout the area.

Public school provides breakfast and lunch. The center does not store any food items. Snacks are provided by the program. The center meets the CACFP guidelines for nutrition. Menus are posted. Program has children brush their teeth after breakfast and lunch. The program does family style when they are eating. Snacks that are open should be stored in either a zip lock bag or sealed container.

Medication is stored in a lock box or out of reach of the children. Center follows proper guidelines for administering medication. Tables are sanitized prior to children eating. Observed good hand washing procedures by staff and children. First aid kit is sufficient to treat minor injuries. Fire/tornado drills are documented each month. Radon test is complete and with in normal range. Furnace inspection is not needed as center is all electric. Good sanitary procedures are followed. All program areas were observed to be clean and well maintained. Good health and safety policies /procedures are in place.

A fenced in playground is located adjacent to the building. Center has alarm system on the playground gates to alert staff if children attempt to leave the playground area. Rubber tiles are around all the climbing equipment. The playground has slides, picnic tables and climbing equipment. Center does a weekly playground inspection. Shade is available on the playground. There was a gate that was broken on the playground and the director of the child care center was notified to

have it fixed.

Center Transportation Arrangements/Field Trips
They do not go on field trips. The school bus transports the children to and from their homes.

All the required postings were visible. . The center's discipline practices consist of talking to the children, PBIS and turtle time chair (Tucker turtle program) to help resolve behavior issues. Staff have taken essentials training. Center has completed Emergency Preparedness plan.

Goals of the center are for the younger children to become more independent and can problem solve. Also for children to develop appropriate social and academic skills to enable the children to transition well into kindergarten.

Strengths of the center are that the center is well organized and have a good relationship with the school, childcare center, community, and with families.

**III. IDENTIFY THE OBSERVED STRENGTHS OF THE CENTER:**

Two conferences with parents and two home visits each year.

Send home newsletters monthly to inform parents what is going on in the program.

Display children's art work in the room.

Pictures of children and their families in the room.

Toys and equipment is at children's level and accessible.

This program is well organized.

NAEYC accreditation - expires 6-01-24

**IV. IDENTIFY THE ASPECTS OF OPERATION THAT FALL BELOW THE STANDARDS REVIEWED:**

109.10(1)a: Preschool (for children five years and younger not enrolled in school): Physical exam report submitted within 30 days of admission, was obtained no more than 12 months prior to admission, is signed by a licensed MD, DO, PA, Chiropractor or ARNP, and contains health history; present health status including allergies, medications, and acute/chronic conditions; and recommendations for continued care if necessary.
Number not in compliance: 1

109.15(5)b: Sanitary and safe methods in food preparation, serving, and storage sufficient to prevent transmission of disease, infestation, and spoilage are followed.Staff preparing food that have injuries on hands wear protective gloves.Staff serving food use clean serving utensils and have clean hands/wear protective gloves.
Additional concerns: Open crackers/cereals need to be in a sealed zip lock back or container.

**V. SPECIAL NOTES/RECOMMENDATIONS:**

The program needs to email consultant by 04-17-23 confirming that all aspects that fall below standards are corrected.

A full license is recommended at this time at this time.

At least one visit will be made to the center during the next year.

*Note: If you are the Child Care Center Director and you feel something is unclear or unjustly cited, please contact your DHS Licensing Consultant to discuss the issue. The child care director may also send a response which will be placed in the licensing file.

*Note: If you are a member of the general public, there may be additional information contained in the public file. You may contact the DHS Licensing Consultant to inquire.