Health and Human Services

Iowa Department of Health And Human Services

CHILD CARE CENTER ANNUAL EVALUATION

Name of Center: Little Shepherd Christian Preschool

Provider No.: 18225

Address: 210 E Platt St, Maquoketa, IA, 52060

County: Jackson

Director's Name: Kimberly Bowling

On-Site Supervisor: none

Phone Number: 5636525858

E-Mail: ls3@flmaq.org

HHS Visit Date: 09/02/2025

Licensing Period: 01/01/2026 to 01/01/2028

Fire Inspection:

Date Inspected: 11/28/2023

Comments:

Report Visit Type:

- [ ] PTO
- [X] Licensing Visit
- [ ] Drop In
- [ ] Administrative Change

License Type:

- [X] Full
- [ ] Provisional

Quality initiative:

- [ ] Accrediation

Program Duration:

- [X] Year-Round
- [ ] School Year
- [ ] Summer Only

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Program Population Served:

- [ ] Infant(0-<24 Months)
- [ ] Toddler
- [X] PreSchool
- [X] School Age
- [ ] All Ages

LICENSE CAPACITY	Infants	2 Years	Preschool	School-Aged	Capacity
General			39	10	49
Summer					0

1. Basic Overview

An unannounced licensing visit was completed at this center on 9/2/25. The center director is Kimberly Bowling. Kimberly is qualified with experience and training. Kimberly was present on the day of the visit along with other staff. Kimberly is also the lead teacher for the three year old preschool program. This program is owned and operated by First Lutheran Church and is governed by the church council and a parent board. The program operates year round and offers preschool and child care before and after the preschool hours for preschool age children and school age care for after school and on non school days. The program does participate in the Iowa Voluntary Preschool Grant program.

The center uses identified space on the lower level of the church. The preschool/child care utilizes four different program rooms. The three year old preschool room is a small room that is used for three year old preschool, morning and afternoon sessions, three days per week and for three year old child care in the summer. This room was not in use at the time of the visit and is not currently set up for child care, but the center director states the center plans to use the room again soon. The four year old room is currently used for the four year old prek program, nap, some children may eat lunch here, and non school day child care. The daycare room is currently used for child care for children age three through school age. One of the rooms ("snack room") is used for some of the food service activities, and this room is not included in the center's license capacity. Program rooms were adequately stocked with age appropriate and accessible toys, manipulatives, tables/chairs, and arts/crafts supplies. The four year old room includes an adjacent restroom area with one toilet and one hand washing sink. There are additional hallway restrooms used by the preschool/child care. Children in the other rooms travel to those restroom areas for all restroom and hand washing activities. There is a diaper station located in one of the restroom areas that is used by the program. All program space was observed.

The program uses the chapel on the main floor of the church once per month for chapel time.

The center does not participate in the CACFP. The center schedule includes breakfast, morning snack, lunch, afternoon snack, and then a later afternoon snack. Breakfast and snacks are provided by the center. Children are required to bring their own lunch from home. The center provides milk for lunch. The center is aware that they have to monitor and supplement any snacks and/or lunches that do not meet CACFP requirements. The church kitchen is used only for the center's dish washing activities using the commercial dish washing machine.

2. Identify Observed Strengths of the program

Staff continue to work quite well together. The staff were observed to be highly engaged with the children in activities. The building itself appears to be well maintained. Materials for the children continue to be generally accessible, and postings are displayed nicely and at the children's level. The center has a good supply of books arranged by topic. The children's crafts and projects are on display throughout the center. The center provides a "lending library" of information

for parents. The licensing binder and staff and child files were found to be highly organized.

3. Identify the aspects that fall below the standard

109.10(13)b: Emergency instructions, phone numbers, and diagrams for fire, tornado, and flood shall be visibly posted and documented at least once a month for fire and tornado. Records shall be maintained for current and previous year.

109.11(3)a: Center shall ensure that:Facility and premises are sanitary, safe, and hazard free.Sufficient lighting shall be provided.Sufficient ventilation.Sufficient heating.Sufficient cooling.Equipment placed in the program area is maintained so as not to result in injury to the children.

109.11(4)b: Record of monthly inspections of outdoor recreation area and equipment shall be kept.

4. Any corrective action plans, provisional license, and safety plans-steps to get into compliance

109.10(13)b: Emergency instructions, phone numbers, and diagrams for fire, tornado, and flood shall be visibly posted and documented at least once a month for fire and tornado. Records shall be maintained for current and previous year.
1. Fire and tornado drills were not recorded for 10/2024 through 12/2024.

109.11(3)a: Center shall ensure that:Facility and premises are sanitary, safe, and hazard free.Sufficient lighting shall be provided.Sufficient ventilation.Sufficient heating.Sufficient cooling.Equipment placed in the program area is maintained so as not to result in injury to the children.
1. Bug spray and sunscreen accessible to children in the four year old room.
2. Staff bag accessible to children in the daycare room.

109.11(4)b: Record of monthly inspections of outdoor recreation area and equipment shall be kept.
1. Playground inspection records were not recorded for 10/2024 through 12/2024.

5. Special Notes/Recommendations

The center was reminded of allowable age combinations. Three year old children may not be combined with school age (six years and older) children unless under the very specific rule 109.8(2)h for the very beginning and/or end of the day with only the number of children and staff present at the center as defined by the rule.

1. Ensure medication authorization forms document the reason for the medication.
2. Ensure current activity plans are posted for all programs including the daycare room and for school age children.
3. Ensure posted schedules reflect the actual schedule the center/room is following and that there is no less than two hours and no more than three hours between the start time of each meal/snack.
4. Annual review of emergency plans and procedures for staff needs to be completed and documented.

The center is reminded of the maximum individual licensed program room capacities as follows:
Three year old preschool room = 7 children
Four year old room = 26 children
Daycare room = 16 children

The center will continue with a full license. Please address the violation(s) and/or concern(s) noted in the report so that corrections are obvious and ensure that items remain in compliance. Thank you.

Date: 09/24/2025

HHS Licensing Consultant: Heidi Hungate

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Non-compliance with any of the mandated regulatory requirements listed above may lead to the cancellation or revocation of your Child Care License. Please take steps necessary to completely address each of the violations noted above.

Child Care Resource and Referral is an excellent resource for providers to access training options and support in your area. You can reach Child Care Resource and Referral at **https://iowaccrr.org**.