

**Iowa Department of Human Services
CHILD CARE CENTER EVALUATION AND RECOMMENDATION FOR LICENSE**

Name of Center: Busy Hands Preschool and Daycare Center **Enrollment:** 58 **License ID No. (Reapplications)** 20243

Street: 14506 170th St **City:** Letts Iowa **Zip:** 52754 **County:** Louisa

Mailing Address: 14506 170th St, Letts, IA, 52754

Director's Name: Betsy Clements **Phone Number:** 319-726-3634

On-Site Supervisor(s): N/A **E-Mail:** bclements@lmcsd.org

Date(s) of Visit: 03-27-2017

X **Licensing Visit** X **Unannounced Visit** **Off Year Visit** **Administrative Change**

LICENSING VISITS

New Application X **Re-Application** NA

Signed Application (470-0722) Received X **Yes** No NA **Date Signed:** 02-21-2017

FIRE INSPECTION X **State** **Local** NA **Is Fire Inspection Approved?** X **Yes** No NA

Date Inspected: 03-24-2015

Comments : Does Comply.

LICENSE TYPE: X **Child Care** **Preschool (ages 3-5 meets three hours or less per day)**

Financial Type: Profit X Non-Profit NA

Accreditation: Accredited NAEYC NSACA Other X NA

Program Serves: Infants (0-23 mo.) 2 Years X Preschool-Age X School-Age

Get-Well Evening Care Special Needs

SCHEDULE: Year-round X School-Year Summer Only

HOURS:	<u>Year-round</u>	<u>School-Year</u>	<u>Summer Only</u>		
LICENSE CAPACITY	Infants	2 Years	Preschool	School-Age	Capacity
General			20	18	38
Summer					0

QRS Rating: N/A

RECOMMENDATION FOR LICENSE:	
X	FULL license from 04-01-2017 to 04-01-2019
	PROVISIONAL license from
	DENIAL of initial application
	SUSPENSION of license
	REVOCACTION of license

Licensing Consultant: Heidi Brown

Date: 03-31-2017

I. IF CURRENT LICENSE IS PROVISIONAL, IDENTIFY THE CORRECTIVE ACTIONS

N/A

II. IDENTIFY THE AREAS OBSERVED ON THE VISIT:

I arrived at the center on 3/27/17 for an unannounced licensing visit. I met with the director, Betsy Clements. The director started in 2012. Betsy has a Bachelor's Degree in Early Childhood Education. The center is located inside of an elementary school.

This classroom was for preschool aged children. There were 15 children to 3 staff. I observed the children engaged in active learning: snooty house with stuffed animals, kitchen with food/dishes, and sensory table. The children then utilized the restroom and washed their hands. The children played outside staff were actively engaged with them during this time. The children returned to the classroom and washed their hands. They then sang and danced together. The children did some show and tell. The teacher read a book out loud. The extended day program children washed their hands and went to lunch. The children who were being picked up played with table toys.

Each classroom had an age appropriate curriculum posted. Lesson plans were appropriate which included: active and quiet times, large-group activities, small group activities and time to play alone or with others, indoor and outdoor playtimes, and time for children to select their own activities and teacher directed activities. A wide variety of toys, educational games, puzzles, and books were available to the children to utilize. They were all in good condition. The environment was clean and well maintained. Classrooms were decorated with educational materials that were age appropriate.

Nutrition Practices:

The center chooses not to participate in the CACFP Program. Food preparation and storage procedures were consistent with NHSPS. The centers had thermometers in all refrigerators and freezers. Parents are expected to provide snack on a rotating basis. The center does have snacks on hand in case a parent was to forget. The school provides lunch and the menu is updated monthly. Each child was served a nutritionally balanced meal and snack as defined by CACFP guidelines.

Health and Safety:

Medications are stored in original containers with physician/pharmacist directions and label intact. Medications are inaccessible to public and the center is able to provide documentation of medication given. Staff and children were observed hand washing and they followed recommendations from the IDPH for appropriate hand washing. All first aid supplies recommended by the IDPH were available in the centers first aid kits. Tornado and Fire Drills were practiced and documented once a month as required. Radon and heating annual testing had been completed. The center did have carbon monoxide detectors as required. Sanitary procedures were in place for diapering/assisting with toilet training.

Playground:

The center playground included: climbing structure, slides, tunnels, swings, balls and a playhouse. Surfacing is provided rubber squares. Shade is provided by trees.

Field Trips and Transportation:

The center chooses to offer field trips and only utilizes school buses. They go to the pumpkin patch.

Administrative Records:

The following posting were available on the date of my visit: Mandatory Reporter, Handbook Availability, Consultant Contact, License, Emergency Procedures for fire and tornado, and no smoking signs. Reviewed 5/58 children and 2 staff files. All policies and procedures were reviewed.

III. IDENTIFY THE OBSERVED STRENGTHS OF THE CENTER:

The center director does a wonderful job of understanding DHS rules and regulations.

The center is clean and welcoming to those who enter.

The children have access to a wide variety of education activities.

IV. IDENTIFY THE ASPECTS OF OPERATION THAT FALL BELOW THE STANDARDS REVIEWED:

109.10(1)a: Preschool (for children five years and younger not enrolled in school): Physical exam report submitted within 30 days of admission, was obtained no more than 12 months prior to admission, is signed by a licensed MD, DO, PA, or ARNP, and contains health history; present health status including allergies, medications, and acute/chronic conditions; and recommendations for continued care if necessary.

Number not in compliance: 1

109.11(3)a: Center shall ensure that: Facility and premises are sanitary, safe, and hazard free.

-The center had a staff purse, cough drops, and Airbone accessible to the children in the staff desk/cupboard. I recommended that the center add a childproof latch.

V. SPECIAL NOTES/RECOMMENDATIONS:

Based upon this review, it is recommended that this center remain in Full licensing status. The center is directed to correct the items listed in Section IV. The director gave me a verbal commitment that the noted rule violations would be promptly corrected. It is important to note, all DHS licensing standards and procedures must be maintained during the renewal period.

*Note: If you are the Child Care Center Director and you feel something is unclear or unjustly cited, please contact me (563-263-9302 or hbrown@dhs.state.ia.us) so that we may discuss the issue. If necessary, I can make a notation in your record. You may also send a letter that will be included in your licensing file noting any disagreement you may have with this report. If you have the need for any additional information discussed during my visit, please contact me and I will forward the information to you. Thank you.

*Note: If you are a member of the general public, there may be additional information contained in the public file. You may contact the DHS Licensing Consultant to inquire.

I encourage you to contact your local nurse consultant. Child Care Nurse Consultants work with child care and early education businesses. Businesses may call or send questions to a child care nurse consultant about health and safety policies, health programs, health of personnel, and specific child health or safety issues. Please visit the following website to find out who your consultant is: <http://idph.iowa.gov/hcci/consultants>

I encourage you to contact Child Care Resource and Referral. They offer centers assistance with meeting the DHS regulations, QRS, infant/toddler concerns, room arrangement and environment, developmental concerns, Best Practice information, CDA assistance, or any questions or concerns you may have. Please visit the following website to find out who your consultant is: http://www.iowaccrr.org/who_we_are/region_5/

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