

06/16/2025

Stephanie Covington
28307 265th ST
Leon, IA 50144

Dear Child Care Provider:

This letter is in regards to the compliance visit at your Registered Child Development Home C conducted on 06/12/2025. Iowa Code Chapter 237A and 441 Iowa Administrative Code, Chapter 110, describes specific requirements that must be met by a Registered Child Development Home. You are not a participant in the voluntary Quality Rating and Improvement System. The following areas were out of compliance at the time of the visit:

441 IAC 110.7

Provider Requirements

441 IAC 110.7(1)

The provider shall meets the following requirements:

- a.** Gives careful supervision at all times.
- b.** Exchange information with the parent of each child frequently to enhance the quality of care.
- c.** Give consistent, dependable care and be capable of handling emergencies
- d.** Be present at all times except when emergencies occur or an absence is planned, at which time care shall be provided by a department-approved substitute. When an absence is planned, the provider shall give parents at least 24 hours' prior notice.
- e.** Shall be free of the use of illegal drugs and shall not be under the influence of alcohol or any of the prescription or non-prescription drug that could impair their ability to give careful supervision.

Findings:

441 IAC 110.7(1) The provider shall meet the following requirements:

a. Gives careful supervision at all times.

d. Be present at all times except when emergencies occur or an absence is planned, at which time care shall be provided by a department-approved substitute.

****Upon arrival to the home, the provider was not present. Compliance asked the person her name that was there and she told compliance her name. The person stated that she had completed paperwork to be added to the registration. Compliance staff emailed registration asking if the provider had submitted a change application adding this person as a substitute.**

Compliance was told that the provider would return soon. Compliance waited in the backyard with the woman. Then an approved substitute came in to the backyard. One of the approved substitutes lives on the property and arrived to be with the children.

It was a few minutes before the provider arrived at the home. Compliance staff addressed the issue with the unapproved person left in a caretaker role. The provider became upset. She stated that she had to complete paperwork due to a recent emergency that had occurred within her family. The provider reported and eventually showed compliance the change application and fingerprints, background form that she has for the currently unapproved person caring for the children at the home. Compliance staff discussed the issue with any unapproved person caring for children when she has an approved substitute on the property who should have been in the home and presence of the children before the other person.

The provider stated that the approved substitute is caring for the livestock at this time as her co-provider is out of town. The provider reported that parents were aware of the coverage at the home while she needed to complete the paperwork. Compliance again discussed with the provider that it was not appropriate to have an unapproved person providing care alone for any amount of time.

Further discussion held with the provider regarding her change application to move her home to a Cat B home in the next couple of weeks. Her co-provider is not able to continue in the daily duties of the childcare. Prior to this visit, the provider had contacted compliance staff discussing the category change due to not having the ability to locate people who could replace her current co-provider.

Suggestions/Recommendations:

If you have any questions regarding this letter, please contact compliance staff.

Your CCR&R consultant is Michelle Greenough. Her number is 515-802-8022. Her email is mgreenough@orchardplace.org

Your CNCC is Heather Marsh. Her number is 712-523-3405. Her email is heather.marsh@taylorcountyhealth.com

Corrective Action Required:

Compliance staff discussed that approved substitutes are able to cover for her and or her co-provider if one of them is unavailable. The provider will not use anyone in her home until they are approved by the State of Iowa.

Compliance staff will complete random visits to the home to ensure that the provider is following the rules of a childcare home in the State of Iowa. If the provider is found to be out of compliance by allowing care from an unapproved person in the childcare home, compliance staff will have no other option but to complete a revocation of this registration.



Iowa Department of Health And Human Services

Kim Reynolds
Governor

Adam Gregg
Lt. Governor

Kelly K. Garcia
Director

Non-compliance with any of the mandated requirements listed above may lead to the cancellation or revocation of your Child Development Home Registration. Please take whatever steps are necessary to completely address each of the violations noted above. It is essential you correct all above-mentioned violations.

Please do not hesitate to contact me at DHS at 712-435-0576 or stacy.burris@hhs.iowa.gov if you have any questions regarding this letter.

Sincerely,
Stacy Burris

Social Worker II

Sheila Aunspach

Social Work Supervisor

Always Remember:

Child Care Resource and Referral is an excellent resource for providers to access training options and support in your area. You can reach Child Care Resource and Referral at 877-216-8481

As you plan your future trainings to meet your 24 hours of training requirement, please remember that you can access the approved training by going to http://www.dhs.state.ia.us/Consumers/Child_Care/Professional_Development.html

You may also access training at: <https://ccmis.dhs.state.ia.us/trainingregistry/>

All providers need to maintain compliance with rules set out in Iowa Administrative Code, Chapter 110, which includes:

441 IAC 110.5(1): Check with the appropriate authorities to determine how the following local, state, or federal laws apply to you: • Zoning code • Building code • Fire code • Business license • State and federal income tax • Unemployment insurance • Worker's Compensation • Minimum wage and hour requirements • OSHA • Americans with Disabilities Act (ADA).