Health and Human Services

# Iowa Department of Health And Human Services

## CHILD CARE CENTER ANNUAL EVALUATION

Name of Center: Y's Kids at Cunningham

Provider No.: 46509

Address: 1224 Mobile ST, Waterloo, IA, 50703

County: Black Hawk

Director's Name: Sherry Davenport

On-Site Supervisor: Baylyn Johnson

Phone Number: 3192347589

E-Mail: sdavenport@ywcabhc.org

HHS Visit Date: 09/25/2025

Licensing Period: 01/01/2026 to 01/01/2028

**Fire Inspection:**

Date Inspected: 11/12/2024

Comments:

**Report Visit Type:**

- [ ] PTO
- [X] Licensing Visit
- [ ] Drop In
- [ ] Administrative Change

**License Type:**

- [X] Full
- [ ] Provisional

**Quality initiative:**

- [ ] Accrediation

**Program Duration:**

- [ ] Year-Round
- [X] School Year
- [ ] Summer Only

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| HOURS: | *Year-round* | *School-Year* | *Summer Only* |
|---|---|---|---|
| Sunday | | | |
| Monday | | 6:30 AM to 6:00 PM | |
| Tuesday | | 6:30 AM to 6:00 PM | |
| Wednesday | | 6:30 AM to 6:00 PM | |
| Thursday | | 6:30 AM to 6:00 PM | |
| Friday | | 6:30 AM to 6:00 PM | |
| Saturday | | | |

**Program Population Served:**

- [ ] Infant(0-<24 Months)
- [ ] Toddler
- [X] PreSchool
- [X] School Age
- [ ] All Ages

| LICENSE CAPACITY | Infants | 2 Years | Preschool | School-Aged | Capacity |
|---|---|---|---|---|---|
| General | 0 | 0 | 7 | 35 | 42 |
| Summer | | | | | 0 |

**1. Basic Overview**

On 09/25/25 I made an unannounced licensing visit to Y's Kids at Cunningham Elementary in Waterloo. I met with Baylyn Johnson, the on-site supervisor. She is in school pursuing a BA in physical education. She has worked for the YWCA since January 2024. Sherry Davenport is the director. She has worked with YWCA since 2021 and was previously an on-site supervisor in one of the latchkey programs. Abby Adams is the assistant childcare director. She has a BA in elementary education with a minor in social/emotional learning. She previously worked in one of the latchkey programs. Two staff members are present during the morning hours and two staff members are present during the afternoon hours.

The program is in Cunningham Elementary. They operate out of the cafeteria and gym. The before and after school program operates Monday through Friday from 6:30-8:30 am and 3:40-6:00 pm. The program serves children who are in preschool through fifth grade. There are currently 15 children enrolled.

The program operates out of the cafeteria and gym. The cafeteria and gym are open spaces that allow for free play and organized activities. Natural lighting is available in the cafeteria and artificial lighting is primarily used in the gym. The centers observed include art, library, Legos, games, table toys, magnets, Play-Doh, dramatic play, science and puzzles. Centers are stored in a closet located in the gym.

The children use two bathrooms in the hallway outside the cafeteria. The girl's bathroom has six toilets and a birdbath sink and the boy's bathroom has two toilets, five urinals and a birdbath sink. Handwashing procedures must be posted in both locations. This was cited in the last four years' reports and must be corrected immediately. There are additional bathrooms located in the school.

## CHILD CARE CENTER ANNUAL EVALUATION

I visited the program during the afternoon hours. The number of children at the program at any one time is always changing because of children arriving and leaving. The program was in ratio during my visit.

I reviewed documentation of monthly fire and tornado drills. Practice the fire and tornado drills on separate dates. During the 2024-2025 school year there were no fire or tornado drills in August through December 2024 or May 2025. This is a serious offense. Both fire and tornado drills must be practiced every month and documented. This is an on-going issue that I expect to be corrected immediately. It is the administration's job to monitor the programs and ensure they are practicing monthly drills. Ms. Davenport was not the director last school year.

I reviewed documentation of monthly playground inspections. The program has not completed any playground inspections this school year. During the 2024-2025 school year there was no documentation for January through May 2025. Playground inspections must occur every month and be documented.

The radon test was completed in November 2024 and is good for five years. Results were within EPA guidelines.

The annual fuel burning inspection was completed by the Waterloo School System and no concerns were noted.

A carbon monoxide detector could not be located on the day of the visit. It has previously been in the storage closet. You must add a carbon monoxide detector because you serve preschool children. This has been cited for the last four years and must be corrected immediately.

Outlets were protected. The fire marshal inspection occurred on 11/12/24.

The program has a cell phone and emergency numbers with the program's address and phone number were posted on the parent board. Emergency fire and tornado procedures and evacuation diagrams were not posted by the all the main program and outdoor exits in the cafeteria and gym. There are a total of five exits and the evacuation diagram was only near two of them. This must be corrected. This was cited in last three years' reports.

Staff members keep a binder that provides information on who has permission to pick up each child. It also has information for each child on allergies, medications, photo release and travel permission.

The YWCA offers an afternoon snack that is provided by the school. A snack menu was available for review. Disposable products are used so dishwashing is not necessary. The program uses a milk cooler located in a small space off the cafeteria. The school places the snack and the drink in this location for staff members to serve children. A thermometer was present. Snacks items were stored according NHSPS guidelines.

The center uses Sani-T to sanitize the food tables. I observed the teacher prepare the tables for snacks and proper procedures are followed. You must always store the sanitizer out of the reach of children.

The parent information is located on a bulletin board inside the cafeteria. The mandatory reporter, childcare consultant and the handbook availability were posted. The license was conspicuously posted. A no-smoking sign was posted at the entrance. A daily schedule was posted on the parent board.

The program uses the elementary school's playground. The area is mostly fenced in. Woodchips are used for surface cushioning. Woodchips need to be raked under the equipment. The fall height should not be greater than 18 inches. There are multiple pieces of climbing equipment located in the play area. Some of the items available include slides, a climbing wall, monkey bars and swings. There is a tunnel and steppingstones. There are benches available. There is a large grassy area for the children and a concrete area that has basketball hoops. Shade is provided by trees.

There is a gym available when the children cannot go outside.

The children's files were reviewed at the time of the licensing visit. I reviewed six children files. The preschool child did not have a physical or immunization certificate. This is required for preschool children.

On 09/25/25 I reviewed one staff file at the YWCA of Black Hawk County site. Ms. Johnson did not have fingerprint results. Ms. Johnson did not have documentation of first-aid, CPR, or Essentials training. These trainings are required to be completed within 90 days and must be completed immediately. There was no evidence of ongoing training hours. She must

also complete eight additional hours of on-going training for this school year. She did not have a physical. This staff file must be corrected.

**2. Identify Observed Strengths of the program**

Staff members had great interaction with the children. One staff member was playing ball in the gym area and the other staff member sat with the children at the tables as they played with centers. Staff members moved around the space to interact with all the children. A child fell playing ball and staff members were nurturing and treated the scrape and completed an accident report. Staff members had good handwashing reminders. They talked with the children about being respectful and modeled good manners. They provided the children with praise but used positive redirection when necessary.

Ms. Johnson states they have well behaved children.

Ms. Johnson states they are organized.

Ms. Johnson states they have a good relationship with the administrative team. Ms. Davenport will come to help and she makes sure things are going smoothly.

Ms. Johnson states the administrative team is responsive and when they need something they bring it to them right away.

Ms. Davenport is the new director and she is doing great in this position. She previously worked as an on-site supervisor at a school site so she knows the expectations and she is dedicated to making the school programs successful.

The program provides a valuable resource to parents who require before and after school care. Parents do not have to worry about transportation for childcare.

The program had easy to read child enrollment forms.

The program serves a diverse population of children.

The program provides time for homework and academic assistance.

Y's Kids is a time for the children to unwind, relax, be creative, and enjoy the company of friends in a safe and friendly environment with positive caring adult role models.

**3. Identify the aspects that fall below the standard**

109.7(1): All staff (within first three months of employment):Iowa's training for the mandatory reporting of child abuse.At least one hour of training regarding universal precautions.Certification in First Aid infant, child, and adult cardiopulmonary resuscitation (CPR) or equivalent certification approved by the Department. A valid certificate indicating the date of training and expiration date shall be maintained.Certification in infant, child, and adult first aid that uses a nationally recognized curriculum or is received from a nationally recognized training organization including the American Red Cross, American Heart Association, American Safety and Health Institute, or MEDIC First Aid or an equivalent certification approved by the Department. A valid certificate indicating the date of training and expiration date shall be maintained.Minimum health and safety trainings, (Essentials) approved by the Department. If significant changes occur to content, the Department may require the training be renewed.
Ms. Johnson did not have documentation of first-aid, CPR, or Essentials training. These trainings are required to be completed within 90 days and must be completed immediately.

109.7(2): Center directors and all staff have the required contact hours of training.
There was no evidence of ongoing training hours. She must also complete eight additional hours of on-going training for this school year.

109.9(1)a: All files contain:Copy of a department criminal history record check form or any other permission form approved

by Department of Public Safety for conducting an Iowa or national criminal history record checkCopy of a request for child abuse information form, when applicable.Copies of results of Iowa record checks conducted through the SING for review by the department upon request.Copies of national criminal history check results.Any department issued documents sent to the center related to a record check, regardless of findings.
Ms. Johnson did not have fingerprint results.

109.9(1)b: All files contain a pre-employment physical exam report completed within six months prior to hire and at least every three years. Physical exams shall be documented on form 470-5152, Child Care Provider Physical Examination Report.
The staff member did not have a physical.

109.9(2)i: Preschool (for children five years and younger not enrolled in school): Physical exam report submitted within 30 days of admission, was obtained no more than 12 months prior to admission, is signed by a licensed MD, DO, Chiropractor, PA, or ARNP, and contains health history; present health status including allergies, medications, and acute/chronic conditions; and recommendations for continued care if necessary.
The preschool child did not have a physical or immunization certificate. This is required for preschool children.

109.10(13)b: Emergency instructions, phone numbers, and diagrams for fire, tornado, and flood shall be visibly posted and documented at least once a month for fire and tornado. Records shall be maintained for current and previous year.
I reviewed documentation of monthly fire and tornado drills. Practice the fire and tornado drills on separate dates. During the 2024-2025 school year there were no fire or tornado drills in August through December 2024 or May 2025. This is a serious offense. Both fire and tornado drills must be practiced every month and documented. This is an on-going issue that I expect to be corrected immediately. It is the administration's job to monitor the programs and ensure they are practicing monthly drills. Ms. Davenport was not the director last school year. Emergency fire and tornado procedures and evacuation diagrams were not posted by the all the main program and outdoor exits in the cafeteria and gym. There are a total of five exits and the evacuation diagram was only near two of them. This must be corrected. This was cited in last three years' reports.

109.11(3)a: Center shall ensure that:Facility and premises are sanitary, safe, and hazard free.Sufficient lighting shall be provided.Sufficient ventilation.Sufficient heating.Sufficient cooling.Equipment placed in the program area is maintained so as not to result in injury to the children.
A carbon monoxide detector could not be located on the day of the visit. It has previously been in the storage closet. You must add a carbon monoxide detector because you serve preschool children. This has been cited for the last four years and must be corrected immediately. Handwashing procedures must be posted in both bathrooms. This was cited in the last four years' reports and must be corrected immediately. You must always store the sanitizer out of the reach of children.

109.11(4)b: Record of monthly inspections of outdoor recreation area and equipment shall be kept.
I reviewed documentation of monthly playground inspections. The program has not completed any playground inspections this school year. During the 2024-2025 school year there was no documentation for January through May 2025. Playground inspections must occur every month and be documented.

**4. Any corrective action plans, provisional license, and safety plans-steps to get into compliance**

N/A

**5. Special Notes/Recommendations**

A full license is issued. All DHS licensing standards and procedures must be maintained during the renewal period.

An administrative change is being made to name Sherry Davenport as the director. She became the director in April 2025. The change was reported to Barb Sederburg in April 2025.

An administrative change is also being made to name Baylyn Johnson as the on-site supervisor.

This program has been given permission to combine children aged three though school age children due to program space

availability.

An administrative change is being made to change the hours of operation. This program formally only operated during the afternoon hours and they are now operating during the morning and afternoon. The hours are from 6:30 am until 6:00 pm.

The program must practice fire and tornado drills every month. This is an on-going issue that I expect to be corrected immediately. It is the administration's job to monitor the programs and ensure they are practicing monthly drills. Ms. Davenport was not the director last school year.

The program must document monthly playground inspections.

New staff members must complete the required mandated training within 90 days of hire and complete all on-going training hours. You must email me when the staff member has completed these mandated trainings and I will verify it in I-Power. These are overdue and should be completed as soon as possible.

Always keep the sanitizer out of reach of children and post handwashing procedures in both the boys' and girls' bathrooms.

A carbon monoxide detector could not be located on the day of the visit. It has previously been in the storage closet. You must add a carbon monoxide detector because you serve preschool children. This has been cited for the last four years and must be corrected immediately.

Date: 10/14/2025

HHS Licensing Consultant: Becky Frost

Non-compliance with any of the mandated regulatory requirements listed above may lead to the cancellation or revocation of your Child Care License. Please take steps necessary to completely address each of the violations noted above.

Child Care Resource and Referral is an excellent resource for providers to access training options and support in your area. You can reach Child Care Resource and Referral at **https://iowaccrr.org**.