Health and Human Services

Iowa Department of Health And Human Services

CHILD CARE CENTER ANNUAL EVALUATION

Name of Center: Tracey For Tots 2

Provider No.: 49699

Address: 2 Hartford Ave, Des Moines, IA, 50315

County: Polk

Director's Name: Jamicha Tracey

On-Site Supervisor: Jahzinga Tracey

Phone Number: 5152828681

E-Mail: traceyfortots@gmail.com

HHS Visit Date: 05/28/2026

Licensing Period: 06/22/2026 to 12/22/2026

Fire Inspection:

Date Inspected: 03/14/2025

Comments: Fire Inspections are due at least every three years. Completed by Lt Gene Emery, Des Moines Fire Dept.

Report Visit Type:

- [ ] PTO
- [X] Licensing Visit
- [ ] Drop In
- [ ] Administrative Change

License Type:

- [ ] Full
- [X] Provisional

Quality initiative:

- [ ] Accrediation

Program Duration:

- [X] Year-Round
- [ ] School Year
- [ ] Summer Only

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HOURS:	*Year-round*	*School-Year*	*Summer Only*
Sunday			
Monday	6:30 AM to 10:00 PM		
Tuesday	6:30 AM to 10:00 PM		
Wednesday	6:30 AM to 10:00 PM		
Thursday	6:30 AM to 10:00 PM		
Friday	6:30 AM to 10:00 PM		
Saturday			

Program Population Served:

- [X] Infant(0-<24 Months)
- [X] Toddler
- [X] PreSchool
- [X] School Age
- [ ] All Ages

LICENSE CAPACITY	Infants	2 Years	Preschool	School-Aged	Capacity
General	23	23	39	21	106
Summer					0

1. Basic Overview

An unannounced licensing visit was conducted on 5/28/26. The director was present through the visit.

The center operates in a building that was used as a child care center previously and is an old elementary school building. There are four main programming spaces--Infants capacity is 23; toddlers capacity 23, preschool capacity is 50, but needs to be capped at 39 based on the number of toilets and sinks available for us. School age classroom has a capacity of 21.

Jamicha Tracey is the Director for the center. Jamicha has several years of experience working in child care, both in-homes and centers. Jamicha has been working on a degree related to child care. She meets the criteria for director. Jahzinga Tracey is listed as the on-site
supervisor. Jahzinga has a BA degree in Sports Administration and several years of experience working in the child care field.

Room observations/Activities: The center creates their own lesson plans and curriculum, using a combination of curriculums found on-line. Children are content and either involved in staff lead activities or individual play during the visit. The center has age appropriate toys and play centers available. In the larger room (gym) there was peeling paint that was in need of repair and also staple strips on the window sill that the director stated would be removed as they were used to help with securing plastic widow wrap to limit cold air during the winter. The director stated she would get in contact with the building owner to address the peeling paint immediately also.

Nutrition Practices: There is an on-site kitchen; the center offers breakfast, lunch, afternoon snack and supper. The center is enrolled on the CACFP food program and the director indicated that there was some documentation missing; that the center

was working back into compliance with CACFP. The kitchen was clean and nicely organized. Menus were posted.

Health/Safety: if medication were to be required; it would be securely stored in the directors office. Handwashing signs are posted as required. First aid kits are available. The center is working to update the emergency preparedness plan and the staff training of the plan.

Playground: The director will provide playground safety checks. The playground is enclosed and offers green space with natural shade. The outdoor play area was observed to be in need of landscaping to remove thistles and other debris which the director state would be completed forthwith.

Transportation/Field Trip: No transportation is provided at this time.

2. Identify Observed Strengths of the program

The Director emphasizes communication not only between staff, but also between staff and families. The Director works with staff individually and as a group to discuss strengths and needs.

The director shows staff they are appreciated and will provide food for staff and give small gifts.

The director continues to work hard to make the new location homey and clean. The classrooms are large with a good layout and natural light from tall windows.

3. Identify the aspects that fall below the standard

109.6(4)c: Center repeats Iowa record checks at a minimum of every two years or when aware of additional child abuse or criminal history that occurs.

109.6(4)d: Center repeats national criminal history checks at a minimum of every four years or when aware of additional history that occurs.

109.9(1)a: All files contain:Copy of a department criminal history record check form or any other permission form approved by Department of Public Safety for conducting an Iowa or national criminal history record checkCopy of a request for child abuse information form, when applicable.Copies of results of Iowa record checks conducted through the SING for review by the department upon request.Copies of national criminal history check results.Any department issued documents sent to the center related to a record check, regardless of findings.

109.9(1)b: All files contain a pre-employment physical exam report completed within six months prior to hire and at least every three years. Physical exams shall be documented on form 470-5152, Child Care Provider Physical Examination Report.

109.9(1)c: All files contain documentation to indicate that ongoing staff training requirements are met, including current certifications in first aid/CPR and mandatory child abuse training.

109.9(2)a-c: All files contain sufficient information to allow the center to contact the parent or emergency contact at any time child is in center’s care as well as who can pick up the child as authorized by the parent.

109.9(2)i: Preschool (for children five years and younger not enrolled in school): Physical exam report submitted within 30 days of admission, was obtained no more than 12 months prior to admission, is signed by a licensed MD, DO, Chiropractor, PA, or ARNP, and contains health history; present health status including allergies, medications, and acute/chronic conditions; and recommendations for continued care if necessary.

109.10(13)c: Center shall develop procedures for annual staff and volunteer training on emergency plans.

109.11(4)a: Center must have safe outdoor program area adjacent to the center, with sufficient square footage to accommodate at least 30 percent of the enrollment capacity at any one time at 75 spear feet per child. Outdoor space must:Be free from litter and unsafe materials and free from contamination by the drainage or ponding of sewage or storm

water.Include safe play equipment and an area of shade.Include fencing to protect from bodies of water or vehicular traffic.

109.11(8)c: All centers: Annual inspection prior to heating season of all fuel-burning appliances to reduce risk of carbon monoxide poisoning and shall install one carbon monoxide detector on each floor that conforms to UL Standard 2034.

4. Any corrective action plans, provisional license, and safety plans-steps to get into compliance

109.6(4)c: Center repeats Iowa record checks at a minimum of every two years or when aware of additional child abuse or criminal history that occurs.
-A review of staff files indicated the need for updated SING , or the Iowa Background checks
-The director will review all staff files for valid SIGN, Iowa background checks and if not valid, checks will be repeated

109.6(4)d: Center repeats national criminal history checks at a minimum of every four years or when aware of additional history that occurs.
-A review of staff files indicated the need for updated Federal (finger print) background checks
-The director stated that fingerprint (National) checks were submitted shortly after the visit took place
-The director will keep results and have available upon request for licensing review

109.9(1)a: All files contain:Copy of a department criminal history record check form or any other permission form approved by Department of Public Safety for conducting an Iowa or national criminal history record checkCopy of a request for child abuse information form, when applicable.Copies of results of Iowa record checks conducted through the SING for review by the department upon request.Copies of national criminal history check results.Any department issued documents sent to the center related to a record check, regardless of findings.
-A review of staff files identified there were missing background results and several other department issued forms
-The director will review files and/or establish staff files that contain required information
-The director may chose to reach out to CCR&R for assistance with file management

109.9(1)b: All files contain a pre-employment physical exam report completed within six months prior to hire and at least every three years. Physical exams shall be documented on form 470-5152, Child Care Provider Physical Examination Report.
-A review of staff file revealed the need for some staff to provide updated physical examination report
-The director will require staff to provide a physical examination report and/or obtain a physical exam for a valid report

109.10(13)c: Center shall develop procedures for annual staff and volunteer training on emergency plans.
-The director will have employees review the center emergency preparedness plan and complete training including a designated off-site evacuation and reunification site

109.11(4)a: Center must have safe outdoor program area...e free from litter and unsafe materials and free from contamination by the drainage or ponding of sewage or storm water. Include safe play equipment and an area of shade...
-The outdoor play area was observed to be in need of repaired enclosure fencing, landscaping to include removal of thistles and other organic debris
-The director stated that work to remove the thistles and other debris had begun and would continue along with improvements such as some artificial turf.
-The director will explore with CCRR the possibility of outdoor equipment upgrades and additions made as budget allows

109.11(8)c: All centers: Annual inspection prior to heating season of all fuel-burning appliances
-The director will email a copy of the annual heating, cooling and ventilation system inspection

5. Special Notes/Recommendations

A provisional license is recommended while the center works to come into compliance with all licensing standards. The center director is very experienced and has already begun corrective actions.

The center is working toward compliance with a CACFP food program compliance review.

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Radon testing was completed 5/13/23 and all test results were below 4.0, thereby not due again for five years.

Targeted Assessment: Behavior Management
I discussed with the center director their oversight of behavior management related to helping childcare staff: 1) Understand expectations, 2) managing frustrations, 3) monitor performance. The director shared that behavioral management is accomplished with teamwork between staff and training. There was discussion that resources such as AEA, early access, child care nurse consultants, child care resource and referral consultants and behavioral specialists are also available.

6. ADDENDUMS:

- Addendum1: The licensing cycle remains 6/1/2026 – 6/1/2028
  The provisional license was initiated 6/15/2026.
  When the center is released from the provisional a admin change report will be completed to correct the licensing certificate.

This Addendum is approved by supervisor on 6/15/2026 9:58:34 AM

Date: 06/13/2026

HHS Licensing Consultant: Maggie Gibson, SWIV

Non-compliance with any of the mandated regulatory requirements listed above may lead to the cancellation or revocation of your Child Care License. Please take steps necessary to completely address each of the violations noted above.

Child Care Resource and Referral is an excellent resource for providers to access training options and support in your area. You can reach Child Care Resource and Referral at **https://iowaccrr.org**.